General School - No.14. Carpark (List additional hazards, risks and controls particular to your school using the blank template no.55)

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Hazards | Is the hazard present? Y/N | What is the risk? | Risk rating  H = High  M = Medium L = Low | Controls  (When all controls are in place risk will be reduced) | Is this control in place? | Action/to do list/outstanding controls  \*Risk rating applies to outstanding controls outlined in this column | Person responsible | Signature and date when action completed |
| Poor lighting |  | Slips, trips, falls | H | External lighting is adequate and is switched on when evening events are planned such as concerts, parent/teacher meetings, hall used by clubs or societies |  |  |  |  |
| Holes/ damaged surfaces |  | Slips, trips, falls | H | Car park surface and other external areas are checked on a weekly basis for broken glass, hazardous conditions and pot holes |  |  |  |  |
| Contact with broken glass |  | Cuts | M | Broken glass should be removed. Replacement glass should be installed in buildings at the earliest opportunity |  |  |  |  |
| Slippery walkways due to Ice |  | Slips, trips, falls | M | Grit or salt available for walkways which are prone to ice |  |  |  |  |
| M | Caretaker applies salt or grit in icy weather |
| Person being struck by vehicle |  | Injury due to person being struck by vehicle | H | Traffic management system should be in place |  |  |  |  |
| H | Pedestrian routes/parking areas are clearly marked and appropriate signs in place.  Controls in place around appropriate times for visiting vehicles deliveries and collections |
| M | Assembly points for emergency evacuations are clearly marked and are not located in an area likely to be required by the emergency services |
| Poorly identified steps and stairways |  | Slips, trips, falls | H | Steps and stairways are adequately lit and clearly marked/highlighted |  |  |  |  |

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General School - No.14. Carpark cont’d. (List additional hazards, risks and controls particular to your school using the blank template no.55)

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Hazards | Is the hazard present? Y/N | What is the risk? | Risk rating  H = High  M = Medium L = Low | Controls  (When all controls are in place risk will be reduced) | Is this control in place? | Action/to do list/outstanding controls  \*Risk rating applies to outstanding controls outlined in this column | Person responsible | Signature and date when action completed |
| Lack of handrails on steps |  | Slips, trips, falls | H | All steps have handrail on one side where necessary |  |  |  |  |
| Unguarded edges |  | Falls | H | Where necessary all drops or platforms have fencing/guarding to prevent falls |  |  |  |  |
| Unfenced ditches or streams |  | Drowning | H | Access to rivers, streams or ditches running on or adjacent to school property are adequately fenced off |  |  |  |  |
|  |  |  |  |  |  |  |  |  |

If there is one or more High Risk (H) actions needed, then the risk of injury could be high and immediate action should be taken. Medium Risk (M) actions should be dealt with as soon as possible. Low Risk (L) actions should be dealt with as soon as practicable.

Risk Assessment carried out by: Date: / / © All Rights Reserved