| **Hazards** | **Is the hazard present?**  **Y/N** | **What is the risk?** | **Risk rating**  **H = High**  **M = Medium L = Low** | **Control measures** | **Is this control in place?**  **Y/N** | **If no, what actions are required to implement the control?** | **Person responsible** | **Date action completed** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Contact with guillotine blade/clamps |  | Pinching, crush injuries, fractures,  Amputation of body parts | H | Front guard in position and correctly adjusted  Machine to be worked by one person to avoid  accidental treadle operation |  |  |  |  |
| Contact with guillotine blade from side or rear |  | Pinching, crush injuries  Amputation of body parts | H | Restricted access to cutting edges from side or rear |  |  |  |  |
| Contact by persons other than  the operator with moving machinery |  | Pinching, crush injuries  Amputation of body parts | H | Clear and clean working area around machine  Machine to be operated by one person at a time. No gathering around the machine |  |  |  |  |
| Contact with sharp metal edges |  | Cuts and lacerations from sharp metal | H | Leather gloves are worn |  |  |  |  |
| Other entanglement hazards |  | Pinching, crush injuries, | M | No loose clothing or jewellery |  |  |  |  |

If there is one or more **High Risk (H)** actions needed, then the risk of injury could be high and immediate action should be taken.

**Medium Risk (M)** actions should be dealt with as soon as possible. **Low Risk (L)** actions should be dealt with as soon as practicable.

Risk Assessment carried out by: Date: / /

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