

General School - No.23 Home visits by home school liaison teacher or other (List additional hazards, risks and controls particular to your school using the blank rows and the blank template no.55)

| Hazards | Is the hazard present? Y/N | What is the risk? | Risk rating H=High M=Medium L=Low | Controls (When all controls are in place risk will be reduced) | Is this control in place? | Action/to do list/outstanding controls *Risk rating applies to outstanding controls outlined in this column | Person responsible | Signature and date when action completed |
|-----------------------------------------------------------------|-------------------------------|-----------------------------------------------|--------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|--------------------------------------------------------------------------------------------------------------------|--------------------|------------------------------------------|
| Home visit by Home School Liaison teacher of other staff member | | Physical injury, stress, psychological trauma | L | Inform school of date and time of proposed visit Agree time and contact person for report when visit has been concluded Carry fully charged mobile phone Exercise due care and vigilance | | | All staff members | |
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If there is one or more High Risk (H) actions needed, then the risk of injury could be high and immediate action should be taken. Medium Risk (M) actions should be dealt with as soon as possible. Low Risk (L) actions should be dealt with as soon as practicable.

Risk Assessment carried out by: _____

Date: / /