

Risk Assessment for Small Business – BeSMART.ie

Martin O'Dea







Understanding risk

Tragedy on building site

By Damian McCarney
damianmccarney@meathpost.com

A moving tribute to a Limerick motorist enthusiast, who died after a freak accident on a building site, has been posted on the internet by his friends.

A 23-year-old mechanic, died while working at a building site at Adamstown in West Dublin last Monday. It is understood that he had been in a dumper truck when the incident occurred. The short video tribute footage of the death on 2nd December last has 147 views.

Construction worker killed in dumper truck accident

A construction worker has died in an accident on the site of a new M3 motorway at Co. Wick.

A 44-year-old construction worker from Co. Wick, died in an accident on the site of a new M3 motorway at Co. Wick.

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Investigation M3 site fatal

HEALTH and Safety Authority

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HORROR AS 44-YEAR-OLD BUILDER FI

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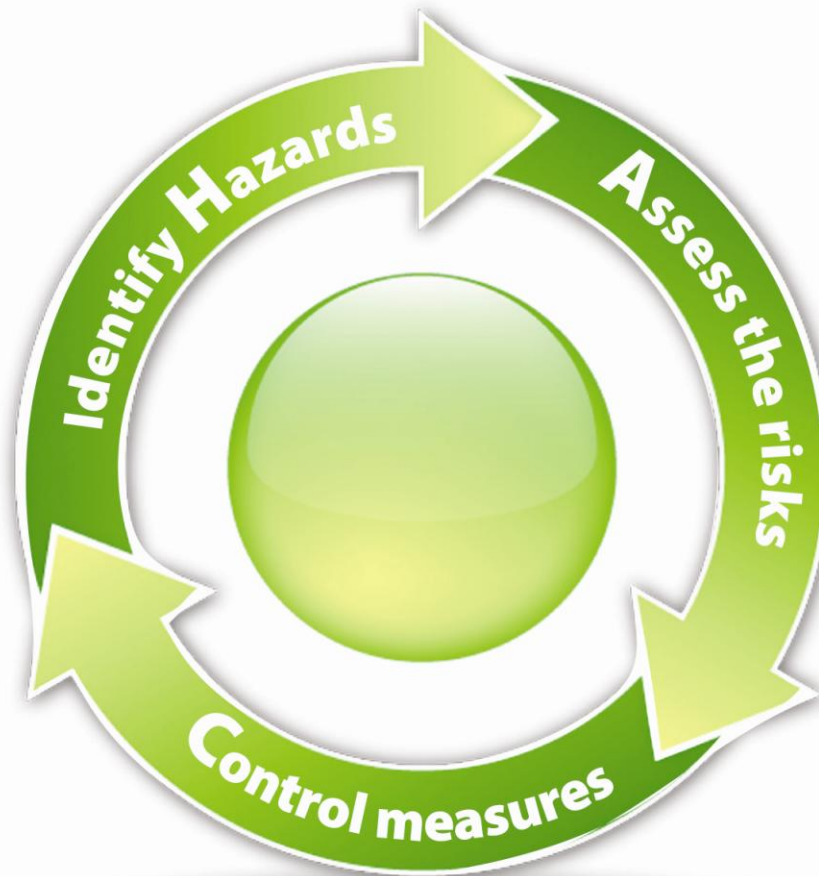
A 44-year-old construction worker from Co. Wick, died in an accident on the site of a new M3 motorway at Co. Wick.

- Look at what can hurt you or your workers;
- Decide what you are going to do;
- Write down what you are going to do;
- Tell your workers;
- Do it!





RA - 3 Step Process



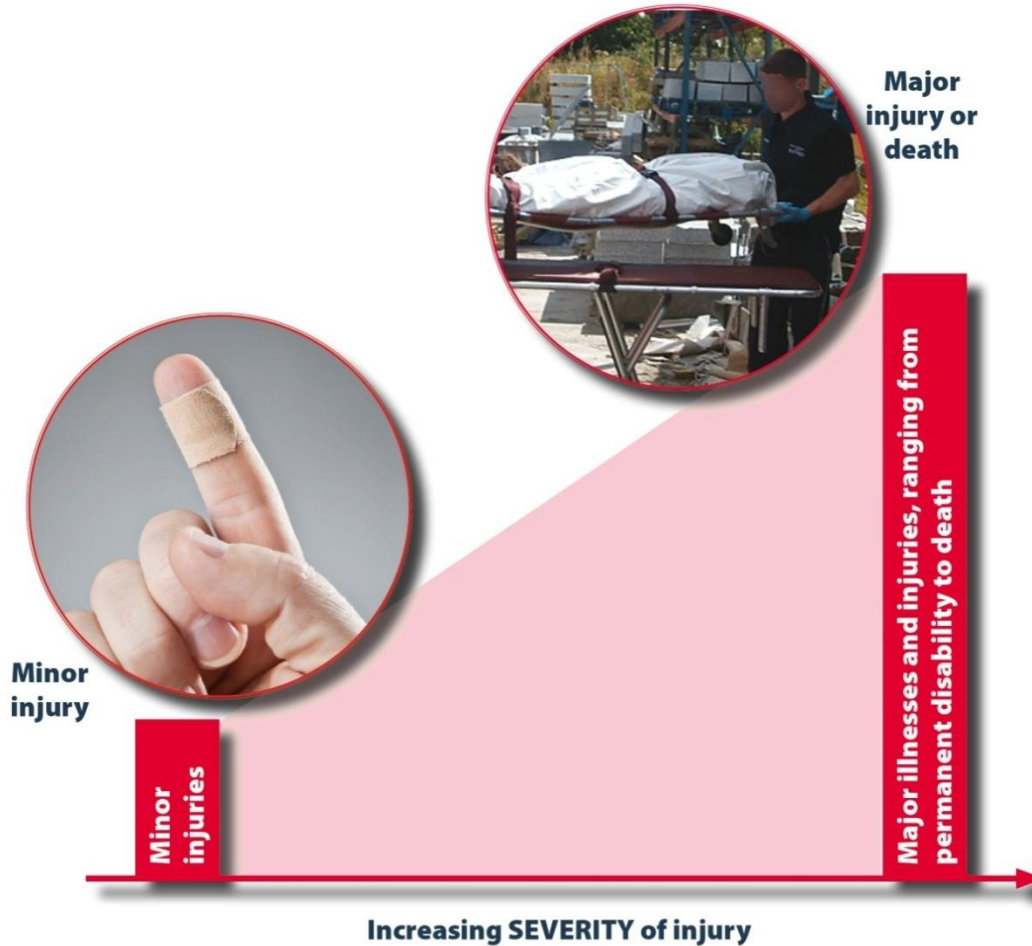


Assessing Risk & Implementing appropriate Controls

- Consider
 1. Severity
 2. Likelihood



Severity





Common Hazard – Transport

Risk – variety of injury including crushing and death

What is the likelihood?



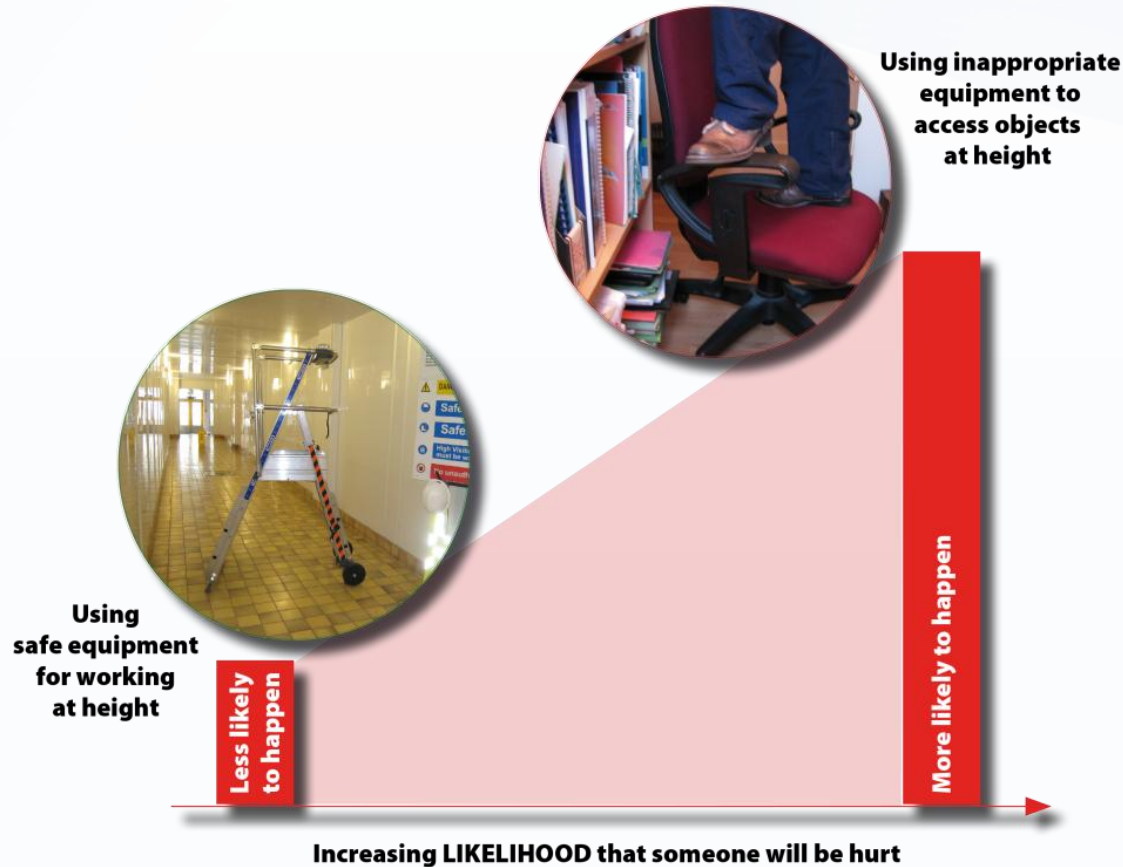
Increasing **LIKELIHOOD** that someone will be hurt



Common Hazard – Work at Height

Risk – injuries including fractures, head injuries and death

What is the likelihood?

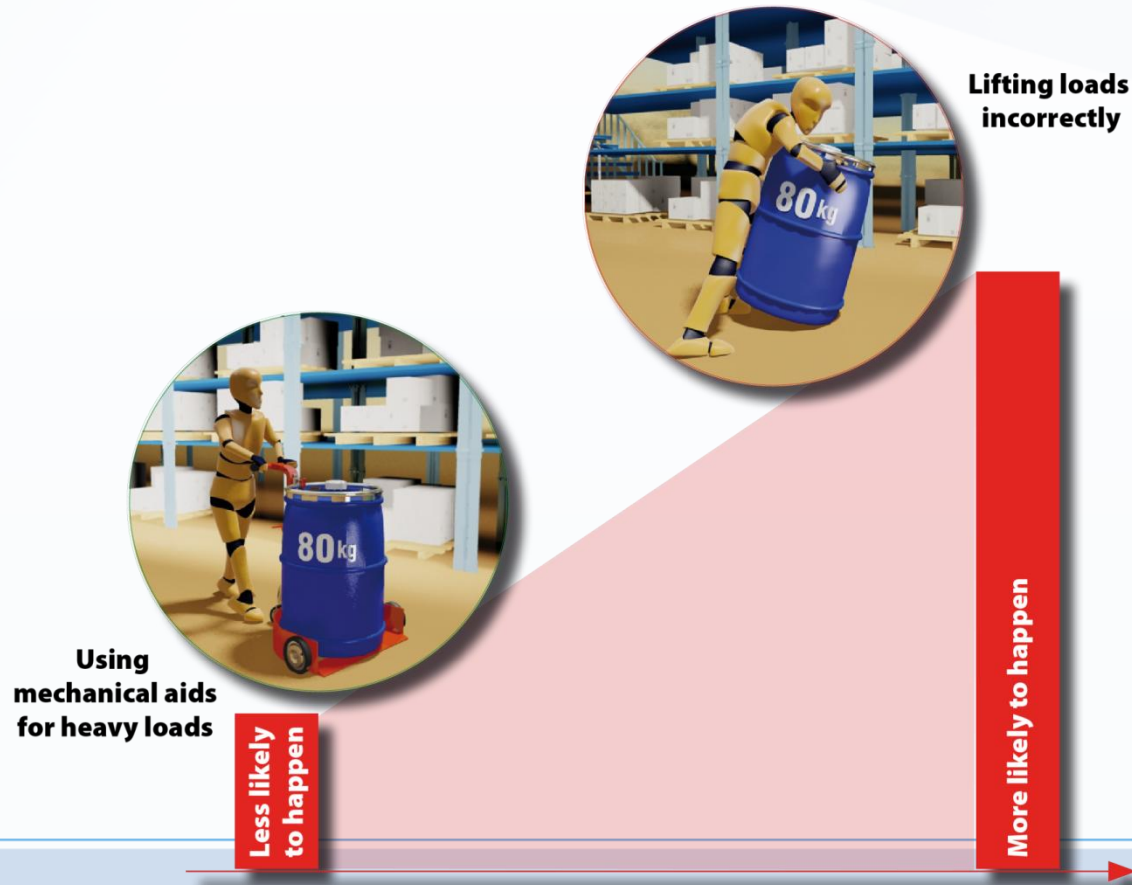




Common Hazard – Manual Handling

Risk – musculo skeletal injuries

What is the likelihood?

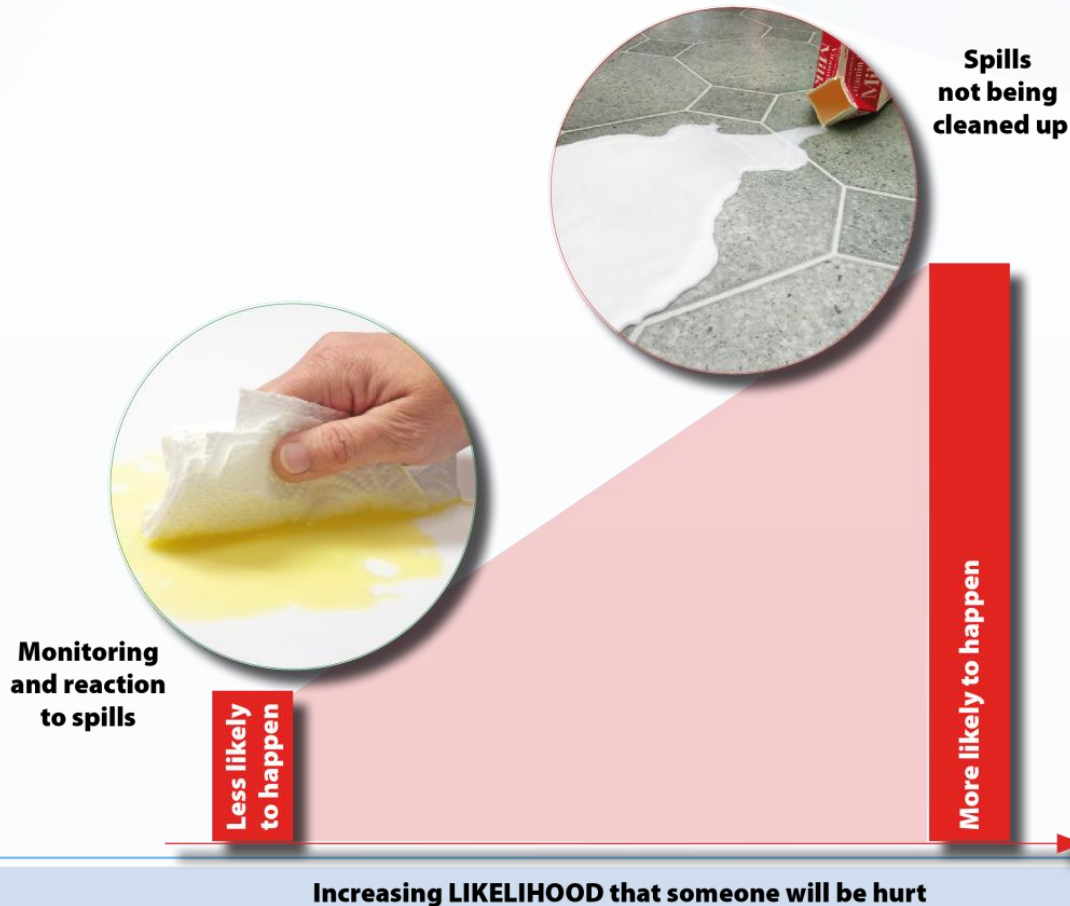




Common Hazard – Slips, Trips & Falls

Risk – variety of injuries esp fracture injuries

What is the likelihood?

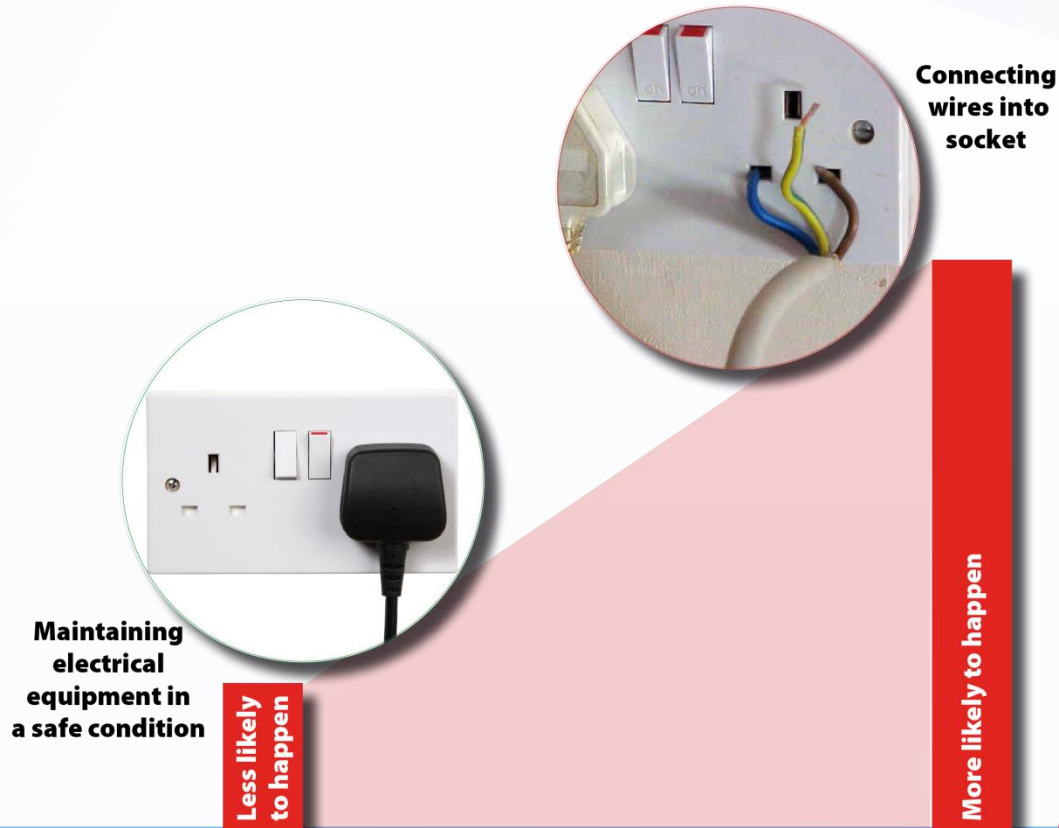




Common Hazard – Electricity

Risk – burns, electrocution etc

What is the likelihood?

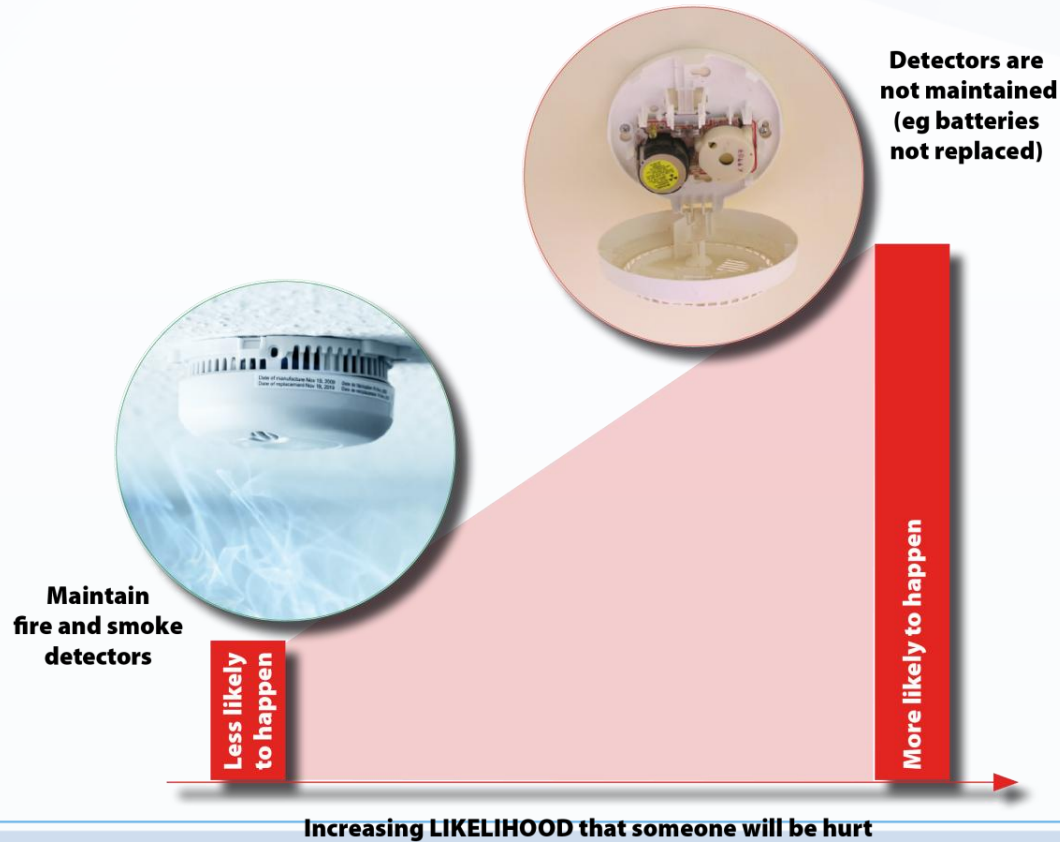




Common Hazard – Fire

Risk – smoke inhalation, burns etc

What is the likelihood?

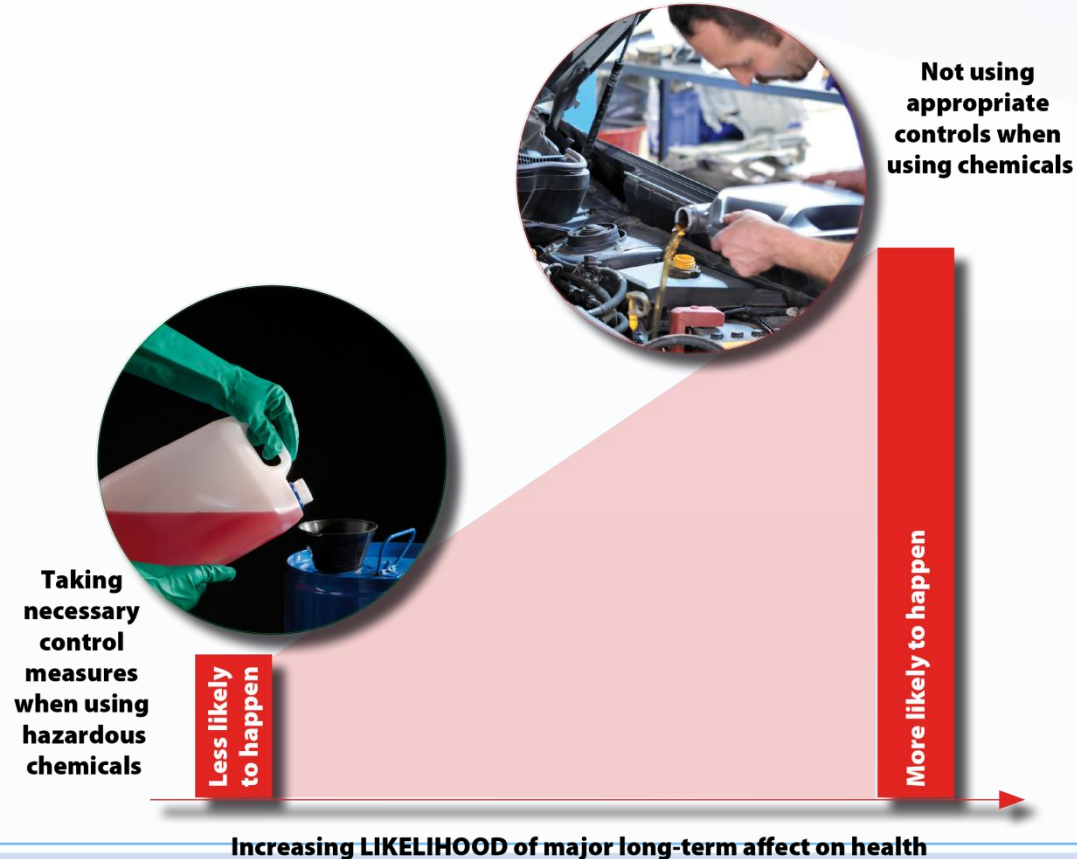




Common Hazard – Chemicals

Risk – fire, explosion, eye/ skin irritation, cancer, ill health etc

What is the likelihood?

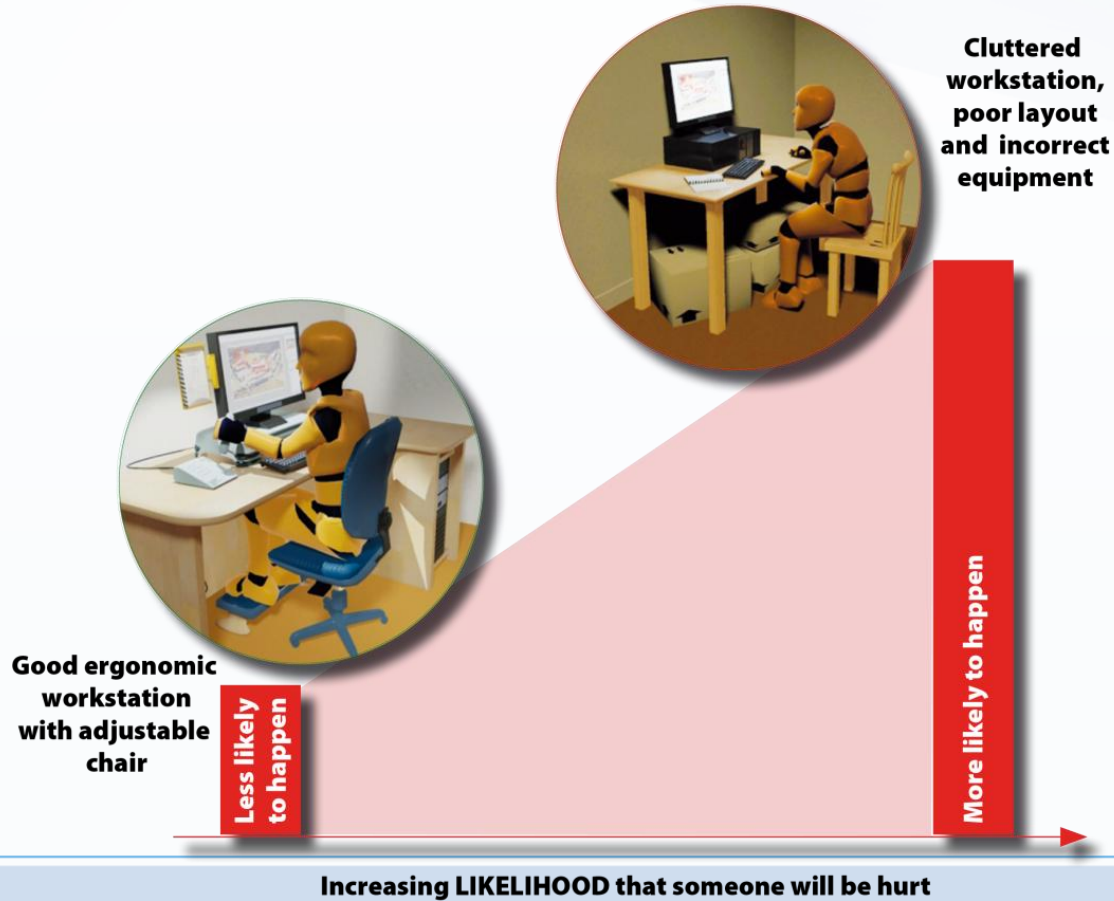




Common Hazard – Display Screen Equip

Risk – strain/ fatigue - neck, back, shoulder, arm, eye

What is the likelihood?

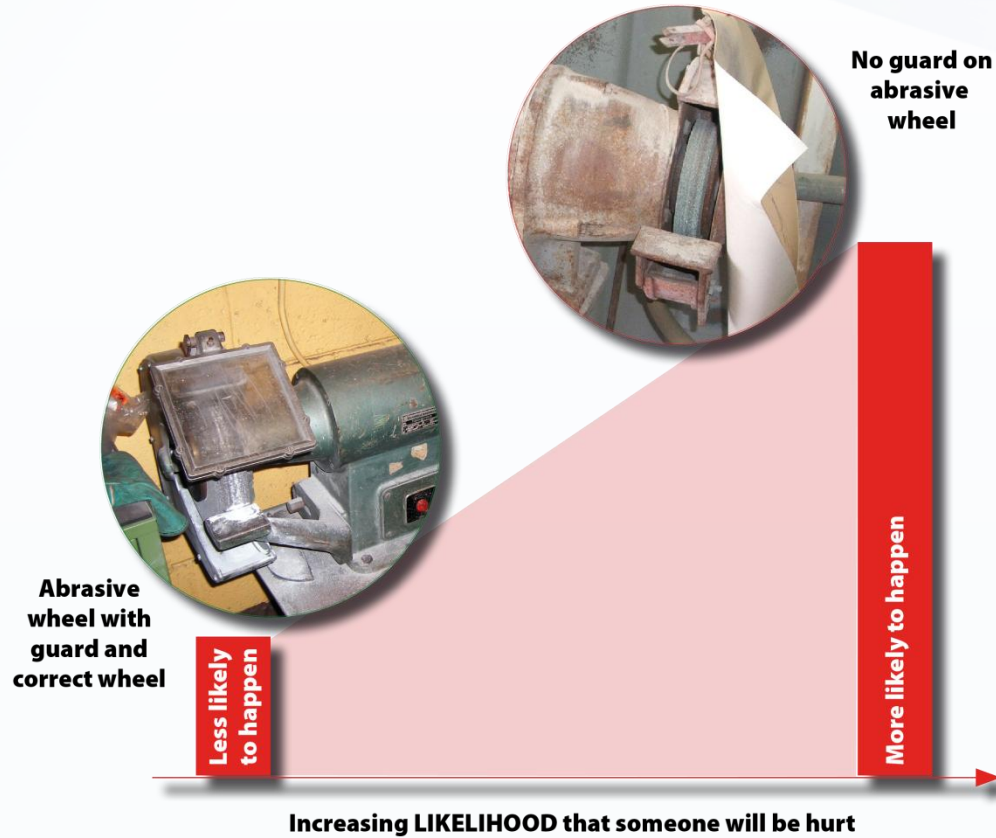




Common Hazard – Maintenance

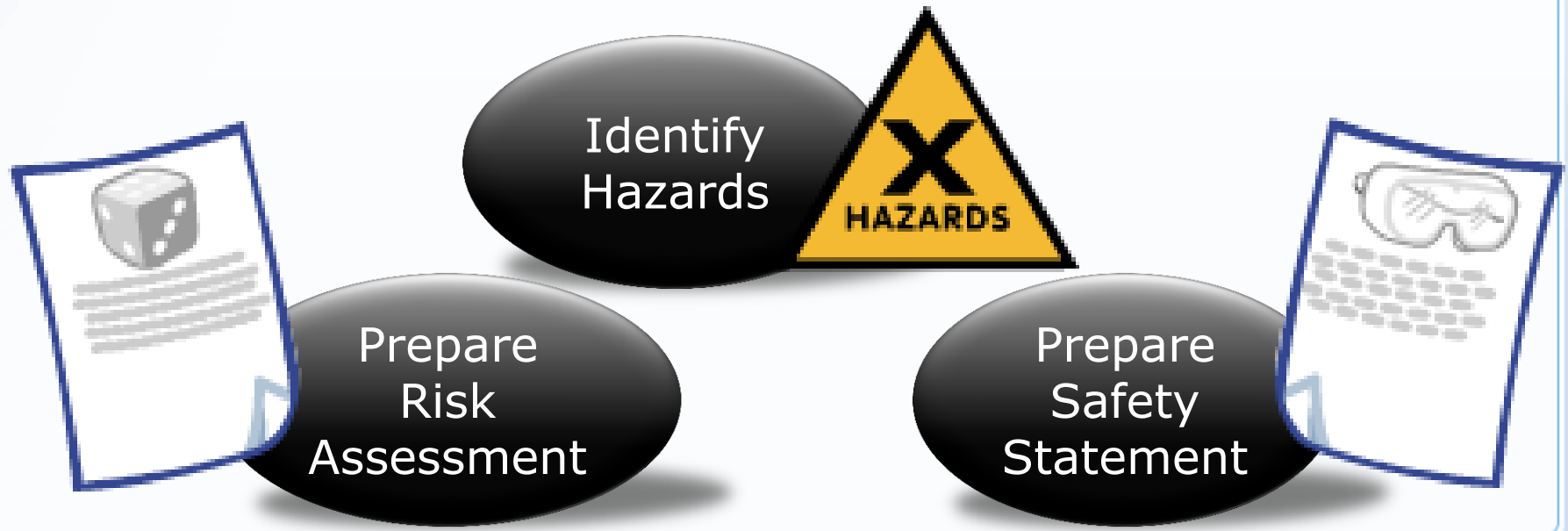
Risk – cuts, lacerations, eye injuries, amputations etc

What is the likelihood?





Irish Health & Safety Law Requires Companies to ...





Risk Assessment – Small Business Supports

BeSmart – www.besmart.ie

- Retail
- Hospitality
- Services
- Manufacturing
- Private health care



Be Smart - Registration



Registered User

User Login

If you have already registered a user account please log in here. Otherwise, please click on the "New User" tab below and complete the brief registration process.

New User

Registering as a new user will enable you to save your work as you progress through the tool at your own pace.

Guest User Account

Please click here to enter the tool as a guest user.



Guest User



Taking Care of Business

The Health & Safety Authority welcomes you to BeSMART, part of the Taking Care of Business initiative developed for small business. This tool will help you to identify the hazards in your workplace and will aid you in making your workplace safer.

This guided step-by-step process will assist you in generating your own risk assessment and safety statement, in consultation with your employees, as required under health and safety law. Best of all, there is no cost associated with using this tool.

Please take a minute to click on our short animated video that will give you a brief overview of what's involved.



Email

Password

Remember Me

[Forgotten your login details ?](#)





Select your Business Type

Select your Business Type here by typing in the free text box OR type a question mark to get the full list of business types available

Risk Assessment Progress 0% Complete

Please select your business type below

Each business type has a number of associated hazards that are deemed to be common to that type of business.

Please select the business type that most closely matches your own. Type the ? symbol (question mark) to see a complete list of business types.

If you do not find a business type that is relevant to you [please let us know.](#)

Enter keywords in the input box below and select your business type.

Mobile **Phone** Shop (Cell**phone** Store)
Photo Shop (Camera Shop,**Phot**ographers,**Photo** Development Shop)
objects, standing for long periods and chemicals which may cause sprains/fractures, cuts, muscle fatigue, skin irritation and other serious injuries to you, your employees and/or visitors

[Return To Dashboard](#) [Continue](#)



Hazard Screen to be Completed

HEALTH AND SAFETY AUTHORITY

cm

Logout Edit Profile **Learn More**

TAKING CARE OF BUSINESS

Risk Assessment Progress 5% Complete

Your Hazards

This screen shows the 12 hazards associated with your business.
You have 12 hazards left to complete.

Display Screen Equipment START	Fire START	Maintenance START
Manual Handling START	Slips, Trips and Falls START	Work at Height START
Chemicals START	Electricity START	Workplace Transport START
Sharp Objects START	Loading/Unloading START	Office Equipment START

Return To Dashboard

Help

Completed hazards are indicated by a green box with a tick mark.

Hazard's that have not been attempted yet will say "Start" and hazard's that have been started but not completed will say "Continue".

You may re-visit any "Completed" hazard on this screen to review or change the information you have provided.



Hazard Information

Risk Assessment Progress

5% Complete

Hazard Name



Display Screen Equipment

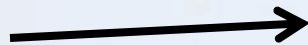
Poor workstation set up, prolonged Display Screen Equipment (DSE) use and prolonged poor seating posture at DSE workstation can cause neck, back, shoulder or arm strain, eye strain or fatigue to your employees

Hazard Description



Do your employees use computers or laptops in your workplace for 1 hour or more a day on a continuous basis?

Answer Yes or No to the question if the hazard is applicable to your workplace



YES

NO

Save & Exit

Save & Continue



Control Assessment

Indicate if the control is applicable to your workplace by clicking Yes or No

Risk Assessment Progress 5% Complete

Display Screen Equipment

Poor workstation set up, prolonged Display Screen Equipment (DSE) use and prolonged poor seating posture at DSE workstation can cause neck, back, shoulder or arm strain, eye strain or fatigue to your employees

Do your employees use computers or laptops in your workplace for 1 hour or more a day on a continuous basis?

Please indicate if the following controls have been implemented in your workplace.

An assessment of individual workstations is carried out	<input checked="" type="button" value="YES"/>	<input type="button" value="NO"/>	<input type="button" value="?"/>
Work tasks are varied to ensure that staff are not working at their computers for long periods of time	<input checked="" type="button" value="YES"/>	<input type="button" value="NO"/>	<input type="button" value="?"/>
Employees are given information and training on the hazards associated with computer use and the steps they can take to minimise the effect of these hazards	<input checked="" type="button" value="YES"/>	<input type="button" value="NO"/>	<input type="button" value="?"/>
Employees who use computers are made aware of their right to eye tests	<input checked="" type="button" value="YES"/>	<input type="button" value="NO"/>	<input type="button" value="?"/>

Help

A question mark indicates that there is more help available for that particular control, click on the question mark to access that help.

Text that is highlighted may have an image or phrase associated with it that will become visible when you hover your cursor over that text.

Generally the controls listed are in order of importance, with the most important first. However you may find a combination, of all or some of the controls is needed to eliminate or reduce the hazard to an acceptable level.



Action List

Action List for Risk Assessment for Photo Shop

Employee Consultation

Bring the risk assessment and safety statement to the attention of your employees

MARK AS COMPLETE

ASSIGN

Electricity

Testing, certifying and repairs are carried out in accordance with appropriate E.T.C.I. standards

MARK AS COMPLETE

ASSIGN

Electricity

Damaged extension leads are repaired or removed from use

MARK AS COMPLETE

ASSIGN

Electricity

Help

To aid you in tracking any actions required to complete your risk assessment please click on the "Assign" button and provide the appropriate name and a due date.

Reminders of these due dates will be emailed or sent by SMS if you have selected that option in your profile and provided a valid mobile number.


Once the action is complete please click on the "Mark as Complete" button.


Risk Assessment for Baby Shop

My Risk Assessment

Please use the options below to view, print or download your safety statement and risk assessment document. You may also manage your action list here.

Baby Shop

 View Safety Statement Including Risk Assessment


 Manage Action List

This allows you to assign an action to an individual and include a due date or close out an action once complete.

 Download Safety Statement Including Risk Assessment (PDF)

 Download Safety Statement Including Risk Assessment (RTF)

By downloading the Rich Text Format version of the document you will be able to make edits on your PC using applications like Microsoft Word or Google docs.

 Print Safety Statement Including Risk Assessment

Manage your
risk
assessments
and safety
statement

Exit Management Screen



Safety Statement & Risk Assessments

Safety Statement Including Risk Assessment for Photo Shop - Windows Internet Explorer
http://besmart.hsa.ie/risk-assessment/complete/view/9409/

Safety Statement

of

Company: _____

Address: _____

Town: _____

County: _____

Prepared on: 31 January 2012

Health & Safety Policy

I / We of _____ am / are committed to working in accordance with the provisions of the Safety, Health and Welfare at Work Act 2005 and other associated legislation. I / we are _____ to ensure that the necessary arrangements are in place to manage and co-ordinate workplace safety and health and commit to as far as is reasonably practicable to ensuring that:



BeSMART in Figures

- 5,000 Users
 - 25,000+ Unique Site Hits
- 110 Business Types
 - Approx 115,000 small businesses
- 170 Hazards Assessed
- 1250 Controls



Why Use BeSMART.ie

- Create a Safer Workplace for your employees
 - 1 in 10 small businesses have accidents annually
 - Reduce Down Time due to Accidents
 - Your in Control
- Survey Results
 - Reduce Costs – Initial 86% + ongoing updating costs + ongoing cost savings due to reduced accidents
 - Reduce Time – Initial 71%
- Comply with Legislative Responsibility

Points to Remember

BeSMART .ie
developed by



Online
Tool



Free



Easy-to-
use



BeSMART.ie

Employees are so
valuable.
Let's protect them
better.

