| **Hazards** | **Is the hazard present?**  **Y/N** | **What is the risk?** | **Risk rating**  **H = High**  **M = Medium L = Low** | **Control measures** | **Is this control in place?**  **Y/N** | **If no, what actions are required to implement the control?** | **Person responsible** | **Date action completed** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Insufficient knowledge and experience |  | General injuries due to inadequate information and instruction | H | The school contacts each employer to ensure suitable arrangements are in place before student takes up work placement, e.g. safety induction, supervision arrangements and insurance arrangements |  |  |  |  |
|  |  |  | **See publications referenced at the end of Template 73** |
|  |  | H | A student on work placement has access to the employer’s safety statement and in particular to the risk assessments relating to his/her job |
|  |  | H | Students working on construction sites have completed the safe pass programme as per construction regulation requirements |
| Inadequate personal protective equipment (PPE) |  | Being struck by falling objects  Cuts/ lacerations | H | Students on work placement ensure that personal protective equipment (PPE) is used correctly and comply with any instructions and training provided |  |  |  |  |
|  | Burns |  |  |
|  | Noise exposure |  |  |
|  | Exposure to dust/fumes |  |  |

 **Reference**

HSA Publication, ‘Health and Safety Matters for Students on Work Experience’ State Claims Agency Work Experience Guidance Document

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If there is one or more **High Risk (H)** actions needed, then the risk of injury could be high and immediate action should be taken.

**Medium Risk (M)** actions should be dealt with as soon as possible. **Low Risk (L)** actions should be dealt with as soon as practicable.

Risk Assessment carried out by: Date: / /