| **Hazards** | **Is the hazard present?**  **Y/N** | **What is the risk?** | **Risk rating**  **H = High**  **M = Medium L = Low** | **Control measures** | **Is this control in place?**  **Y/N** | **If no, what actions are required to implement the control?** | **Person responsible** | **Date action completed** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Loose/ broken fittings  Defective equipment/ structures |  | Cuts | H | A cleaning schedule is in place  A system is in place for checking for defects  The condition of toilets and hand basins are checked by cleaner daily (including stability of bowl and cistern, hand basins), soap spillages, etc. |  |  |  |  |
| Floor conditions |  | Slips, Trips, Falls | H | [**See Slips, Trips and Falls – Template No. 12**](https://www.hsa.ie/eng/education/managing_safety_and_health_in_schools/new_guidelines_files/ms_word_files/Slips-Trips-and-Falls-_General_-No-12.pdf) |  |  |  |  |
| Cracked floor tiles |  |  | H | Cracked floor tiles are repaired ASAP  Where necessary, area is cordoned off until repair work is complete |  |  |  |  |
| Hazardous Substances |  | Skin Irritation  Allergies  Splashes (eyes)  Burns | H | [**See Cleaning (Hazardous Chemi- cals and Biological Agents) – Template No. 7**](https://www.hsa.ie/eng/education/managing_safety_and_health_in_schools/new_guidelines_files/ms_word_files/cleaning-_hazardous-chemicals-and-biological-agents_–no-7.docx) |  |  |  |  |
| Legionella |  | Respiratory disease - legionella | H | [**See Legionella – Template No. 32**](https://www.hsa.ie/eng/education/managing_safety_and_health_in_schools/new_guidelines_files/ms_word_files/legionella–no-32.docx) |  |  |  |  |
| Mould growth |  | Respiratory disease  - Mould toxins | H | [**See Mould – Template No. 30**](https://www.hsa.ie/eng/education/managing_safety_and_health_in_schools/new_guidelines_files/ms_word_files/mould-no-30.docx) and guidance4 |  |  |  |  |
| Improperly maintained hot and cold water system  Scalding water |  | Burns/ scalds | H | Water temperature to basins main- tained below scalding. Cleaner reports scalding water problems to caretaker and action taken immediately |  |  |  |  |

 4 See [**www.stateclaims.ie**](http://www.stateclaims.ie/) for ‘Guidlelines for Cleaning Staff on Managing Mould Growth in State Buildings’

| **Hazards** | **Is the hazard present?**  **Y/N** | **What is the risk?** | **Risk rating**  **H = High**  **M = Medium L = Low** | **Control measures** | **Is this control in place?**  **Y/N** | **If no, what actions are required to implement the control?** | **Person responsible** | **Date action completed** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Inadequate ventilation |  | Inhalation of cleaning products | M | Extraction system is operational or windows can be opened |  |  |  |  |

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If there is one or more **High Risk (H)** actions needed, then the risk of injury could be high and immediate action should be taken.

**Medium Risk (M)** actions should be dealt with as soon as possible. **Low Risk (L)** actions should be dealt with as soon as practicable.

Risk Assessment carried out by: Date: / /