

**Art - No.3 Use of Knives and Cutters** (List additional hazards, risks and controls particular to your school using the blank template no.69)

Hazards	Is the hazard present? Y/N	What is the risk?	Risk rating H = High M = Medium L = Low	Controls (When all controls are in place risk will be reduced).	Is this control in place?	Action/to do list/outstanding controls *Risk rating applies to outstanding controls outlined in this column	Person responsible	Signature and date completed
Sharp knives and cutters		Cuts/lacerations	H	Pupils instructed in safe use of knives and cutters				
			M	Knives kept sharp (blunt knives require additional force in use leading to accidents)				
			H	Knives and cutters checked for damaged blades or handles once per term and disposed of if damaged				
			M	Knives and cutters stored separately to other equipment				
			H	Knives and cutters counted out to pupils and counted back in at end of class				
			H	Knives are washed in sink separately from other items of equipment and never left soaking in sink				

If there is one or more **High Risk (H)** actions needed, then the risk of injury could be high and immediate action should be taken.  
**Medium Risk (M)** actions should be dealt with as soon as possible. **Low Risk (L)** actions should be dealt with as soon as practicable.

Risk Assessment carried out by: \_\_\_\_\_

Date:     /     /

First-aiders should be trained in accordance with the Health and Safety Authority Guidelines on first-aid at Place of Work May 2008  
available at [http://www.hsa.ie/eng/Publications\\_and\\_Forms/Publications/Occupational\\_Health/Guidelines\\_on\\_First\\_Aid\\_at\\_Places\\_of\\_Work\\_2008.pdf](http://www.hsa.ie/eng/Publications_and_Forms/Publications/Occupational_Health/Guidelines_on_First_Aid_at_Places_of_Work_2008.pdf)

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