



## HEALTHY WORKPLACES GOOD PRACTICE AWARDS COMPETITION 2018-19

### EVALUATION CRITERIA

Any real-life examples of innovative and effective OSH management in the handling and use of dangerous substances can be entered. Entries should clearly describe how good management practices have been implemented in the workplace and what has been achieved, including aspects such as:

- how the risk assessment was organised in a comprehensive and effective way;
- the way in which the hierarchy of prevention was followed as a guiding principle (the STOP principle: substitution, technological measures, organisational measures, personal protection measures) and how the measures reduced the exposure of workers to dangerous substances;
- the ways in which awareness was increased and a prevention culture encouraged.

The judging panel will be looking for evidence of the following:

- **Relevance:** the information is directly relevant to good practice to minimise or reduce risks at work
- **Focus:** the example is from the workplace or involves interventions aimed at work
- **Coverage of measures:** the example shows the prioritisation of collective measures over interventions focusing on the individual
- **Commitment of management:** there is evidence of commitment from senior management
- **Worker participation:** the example demonstrates effective participation, including the involvement of employees/workers and their representatives
- **Implementation:** the measures have been successfully implemented in practice
- **Improvements/results achieved:** the intervention shows evidence of real and demonstrable improvements in safety and health in relation to dangerous substances
- **Consultation:** there is evidence of good consultation between management and unions/workers
- **Sustainability:** the example shows evidence of the sustainability of the intervention over time
- **Legislation:** the measures comply with or go beyond minimum legislative requirements
- **Transferability:** the intervention is transferable to other workplaces
- **Innovation:** the example is current/innovative. Preferably, it should add value to existing practices
- **Detail of information:** the information is provided in sufficient detail
- **Clarity:** the example is clearly and simply described
- **Timeliness:** the intervention should either be recent or not have been widely publicised
- **Consensus:** the example is acceptable to all national network partners