Appendix 6: Display Screen Equipment (DSE)
Risk Assessment Worksheet (Blank)

Risk Assessment Form for Individual Computer Work Station

Name of the Employee

Employee Job Description (Key Work Tasks)

Name of the Assessor

Assessment (Tick as Appropriate ✔)

- Characters on screen well defined and clearly formed (adequate size/spacing)
- Screen image stable, no flickering/instability, contrast and brightness adjustable
- Separate base for screen or an adjustable table provided
- Keyboard with matt surface, keyboard arrangements and characteristics of the keys suitable, symbols on keys are legible and contrasted
- Space in front of the keyboard sufficient to support hands/arms
- Work desk has sufficiently large low-reflectance surface and allows flexible arrangements
- Screen can swivel and tilt easily and freely
- Keyboard tiltable and separate from the screen
- Document holder stable, adjustable and positioned appropriately
Appendix 6: Display Screen Equipment (DSE)
Risk Assessment Worksheet (Blank)

Findings:

Corrective Actions:

Sign-off:

Assessor’s Signature       Date       Employee’s Signature       Date