

School Offsite Activity (Work Placements) – Risk Assessment Template No. 73 (List additional hazards, risks and controls particular to your school using Template no. 74)

Hazards	Is the hazard present? Y/N	What is the risk?	Risk rating H = High M = Medium L = Low	Control measures	Is this control in place? Y/N	If no, what actions are required to implement the control?	Person responsible	Date action completed
Insufficient knowledge and experience		General injuries due to inadequate information and instruction	H	The school contacts each employer to ensure suitable arrangements are in place before student takes up work placement, e.g. safety induction, supervision arrangements and insurance arrangements See publications referenced at the end of Template 73				
			H	A student on work placement has access to the employer's safety statement and in particular to the risk assessments relating to his/her job				
			H	Students working on construction sites have completed the safe pass programme as per construction regulation requirements				
Inadequate personal protective equipment (PPE)		Being struck by falling objects Cuts/lacerations Burns Noise exposure Exposure to dust/fumes	H	Students on work placement ensure that personal protective equipment (PPE) is used correctly and comply with any instructions and training provided				

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Reference

HSA Publication, 'Health and Safety Matters for Students on Work Experience' State Claims Agency Work Experience Guidance Document

If there is one or more **High Risk (H)** actions needed, then the risk of injury could be high and immediate action should be taken. **Medium Risk (M)** actions should be dealt with as soon as possible. **Low Risk (L)** actions should be dealt with as soon as practicable.

Risk Assessment carried out by: _____

Date: / /