

2013

Annual Report



Our vision:

A country where worker safety, health and welfare and the safe management of chemicals are central to successful enterprise





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Report of the Chairman and Chief Executive To the Minister for Jobs, Enterprise and Innovation, Mr Richard Bruton TD

Minister,

We are pleased to submit our annual report for 2013. This is the first report for the strategy 2013 to 2015 and during its first year we have made progress in moving towards our vision: *'A country where worker safety, health and welfare, and the safe management of chemicals are central to successful enterprise.'*

The Authority demonstrated a high level of achievement in 2013 against a challenging and broad programme of work but with a reduced level of resources.



The Authority met its key targets and exceeded a number of them. During the first quarter we successfully restructured the organisation to take account of our depleted resources, the changing economy, and the challenges facing us as we continued our drive to achieve improvements in safety and health in the workplace and chemicals management. Across the areas of workplace health and safety and chemicals regulation, we continued our approach of supporting Irish enterprise, primarily through the provision of information and advice, and enforcing only where necessary. Our extensive mandate across all economic sectors means that the Authority had a significant role for all Irish workplaces, workers and the general public throughout 2013.

Sadly, there were 47 work-related deaths in 2013 and almost half of all these occurred in the farming and fishing sectors. The reduction in farming deaths was welcome, but it still remains far too high.

The agriculture sector needs innovative and comprehensive solutions that involve all the key participants over the long term. During 2013, the Authority focused significant resources on getting our message across to those working in the sector through inspection (2,906 inspections), awareness-raising (a hard-hitting advertising campaign) and guidance programmes, together with collaborative activities with key groups. Specifically, a new farm safety action plan was developed and implemented in consultation with the Farm Safety Partnership Advisory Committee. This work will continue into 2014 and beyond.

There were a number of notable achievements for the Authority in 2013. Particularly significant were the three international conferences on Chemicals, Inspection and Small Business hosted and run by the Authority during the Irish Presidency of the EU in the first half of the year.

Report of the Chairman and Chief Executive To the Minister for Jobs, Enterprise and Innovation, Mr Richard Bruton TD

Despite a further reduction in staff numbers, the Authority succeeded in completing 12,244 inspections, which included 1,332 investigations in 2013. Advice was given in 73% of inspections (32% verbal and 42% written), while formal enforcement tools were used in almost 8% of workplace interventions. There was a very positive response by the majority of duty-holders when dealing with inspectors. However, it was necessary in over 900 inspections to use the formal enforcement instruments where it was judged that the situation involved a risk of serious personal injury or where voluntary compliance was not forthcoming. There were twenty-eight prosecutions where serious breaches were identified in 2013, resulting in fines exceeding €2.1 million. An online survey of inspected employers, which commenced in 2012 and was continued during 2013, confirms that our inspections are being received positively and that employers are acting on our recommendations.

During 2013, we undertook major promotional campaigns on general safety awareness, farm safety, chemicals and promoting the use of the *BeSMART* initiative. In addition, we made innovative use of social media in spreading our message. There were over one million visitors to our website and our Workplace Contact team responded to approximately 25,000 customer contacts. We implemented our strategic priority of enabling enterprises to comply with their legal obligations in a practical and reasonable manner. We brought forward proposals for simplification of legislation and transposition of EU directives and achieved significant growth in the use by small businesses of our *BeSMART* risk-assessment tool. However, we remain concerned at the impact of resource reduction on our ability to support fully the vital growth sectors of the economy adequately namely, pharmaceutical, medical devices, ICT, construction and agriculture.

As we enter 2014, we are hopeful that the indicators showing increasing employment will continue on an upward trajectory. However, this welcome economic progress may be accompanied by an unwelcome rise in the rate of people being injured and killed in workplace accidents. The recent increase in the fatality rate in the construction sector heightens our concern. The Authority and its staff will redouble their efforts in bringing the culture of safety to all sectors of the Irish economy and nation.

Michael Horgan

Chairman

Martin O'Halloran

Chief Executive Officer

Role of the Health and Safety Authority

The Mandate of the HSA

Our mandate is:

- To regulate the safety, health and welfare of people at work and those affected by work activities.
- To promote improvement in the safety, health and welfare of people at work and those affected by work activities.
- To regulate and promote the safe manufacture, use, placing on the market, trade and transport of chemicals while enhancing innovation and competitiveness.
- To act as a surveillance authority in relation to relevant single European market legislation.



Board of the Authority

The Board determines the Authority's operational policy. It comprises twelve members: a chairperson and eleven members appointed by the Minister. The Minister appoints members nominated by organisations which are representative of the social partners and other interests associated with occupational safety and health. These include employees, employers and other bodies. The appointments are for a term of three years and are in a part-time capacity.

The Board of the Authority was appointed on 20 December 2010 by the Minister for Labour Affairs and Public Service Transformation, Dara Calleary, TD and completed its term on the 20th December 2013.

Chairperson

Michael Horgan, former Chief Executive, Royal College of Surgeons of Ireland

Employer Nominees

George Brett, Director, Environment, Health and Safety and Sustainability Europe, Bausch and Lomb

Marian Byron (Deputy Chairperson), Director, Industrial Products and Services Group, Irish Business and Employers Confederation (IBEC)

Dermot Carey, Head of Safety Services, Construction Industry Federation (CIF)

Employee Nominees

Eamon Devoy, General Secretary, Technical Engineering and Electrical Union (TEEU)

Esther Lynch, Legal and Social Affairs, Irish Congress of Trade Unions (ICTU)

Dessie Robinson, Assistant General Secretary, IMPACT

Minister's Nominees

Mary Bohan

John Byrne

Des Mahon

Dan O'Connell

John Newham, Department of Jobs, Enterprise and Innovation

Board Member and Meetings Attended in 2013 (out of nine in total)

Michael Horgan.....	8
George Brett.....	8
Marian Byron	8
Dermot Carey	8
Eamon Devoy	7
Esther Lynch	6
Dessie Robinson.....	8
Mary Bohan	8
John Byrne	8
Des Mahon	8
Dan O' Connell	9
John Newham (out of five meetings in total as John Newham resigned from the board in July).....	4

Board of the Authority

Chairperson



Michael Horgan

Former Chief Executive,
Royal College of
Surgeons of Ireland

Employer Nominees



George Brett

Director, Environment, Health
and Safety and Sustainability
Europe, Bausch
and Lomb



Marian Byron

(Deputy Chairperson), Director,
Industrial Products and
Services Group, Irish Business
and Employers Confederation
(IBEC)



Dermot Carey

Head of
Safety Services,
Construction
Industry
Federation (CIF)

Employee Nominees



Eamon Devoy

General
Secretary,
Technical
Engineering and
Electrical Union
(TEEU)



Esther Lynch

Legal and Social
Affairs, Irish
Congress of
Trade Unions
(ICTU)



Dessie Robinson

Assistant General
Secretary, IM-
PACT

Minister Nominees



Mary Bohan



John Newham

Department of
Jobs, Enterprise
and Innovation



John Byrne



Dan O'Connell






Des Mahon

Executive of the Authority

The Authority employs inspectors, professional specialists, administrators and clerical staff. The Authority had a staff of 162.4 at the end of 2013 and did not meet its Employee Control Framework target staffing level of 151 by the end of the year. The Chief Executive Officer manages the implementation of strategy in line with the Authority's statutory responsibilities and the policies set out by the Board. During 2013, the organisation changed structures from a four-divisional model to a three-divisional model. The new three-divisional structure comprised:

- Operational Compliance and Prevention Division headed up by Brian Higginson, Assistant Chief Executive
- Chemicals & Prevention Division headed up by Sharon McGuinness, Assistant Chief Executive
- Corporate Support, Communications & Education Division headed up by Robert Roe, Assistant Chief Executive

CEO Martin O'Halloran 	Assistant Chief Executive Compliance and Advice Brian Higginson 	Assistant Chief Executive Chemical Business Services Sharon McGuinness 	Assistant Chief Executive Prevention Services *Mary Dorgan 	Assistant Chief Executive Corporate Services Robert Roe 
Since April 2013, three new division structures were introduced	Operational Compliance and Prevention	Chemicals and Prevention	Corporate Support, Communications & Education	

*Mary Dorgan, Assistant Chief Executive, Prevention Services, left the Authority during 2013



Key Themes in 2013

Agriculture

We said we would focus resources on our mission to reduce deaths, injuries and ill health in agriculture. There would be continuous interaction with all key players and this would be coordinated through the Farm Safety Partnership which would continue to report to the Board of the Authority. The focus would be on key risks and campaigns to maintain commitment and awareness. Our involvement with farmers would include farm visits, walks and talks, and engagement with farmers, their families and employees in educational settings.

During 2013 we delivered:

- A new Farm Safety Action Plan (2013–2015), involving all major stakeholders, in our efforts to improve safety standards and drive a culture of change within the sector.
- An extensive research project on ‘Determining underlying psycho-social factors influencing farmers’ risk-related behaviours (both positively and negatively) in the Republic of Ireland’.
- Extensive promotional work, including a National Farm Safety Conference, a major safety exhibit at the National Ploughing Championships and many farm talks and farm walks, all involving large numbers and extensive media coverage.
- A ‘Champions for Safety’ campaign, along with other stakeholders, to bring the critical farm safety messages to all agricultural students across the country prior to their farm placement for work experience.
- A leaflet setting out critical messages to all farmers on how to stay safe while handling slurry.
- 2,906 farm inspections, 61 investigations of accidents and complaints on farms and 40 farm walks/talks with local farming organisations and groups, bringing it to a total of 3,007 farm interventions.
- A two-week farm intensive inspection campaign during April covering 267 inspections. We concentrated on included PTO (power take-off) guarding, the systems used for agitating and spreading slurry, and the risks involved with elderly farmers and small children on farms. Formal enforcement action was taken in 10% of inspections and formal written advice was given by the inspector in 38% of inspections.

Construction

We said we would maintain a level of inspection to prevent any reduction of the hard-won improvements in safety standards. We would develop awareness of the new construction regulations and build on our effective relationships with key groups to make further improvements.

During 2013 we delivered:

- Technical support and assistance to DJEI* with regard to drafting, consulting on and finalising the Safety, Health and Welfare at Work (Construction) Regulations 2013.
- The publication and communication of guidance for homeowners and small contractors.
- 3,205 construction site inspections, 417 investigations of accidents and complaints.
- Inspections concentrating on working at heights, the safe use of ladders, and the existence of safety representatives on sites. Levels of compliance in relation to the topics addressed ranged between 77% to 85%. Formal enforcement actions were taken by inspectors in 6% of inspections and written advice given in 35% of inspections.
- Inspection of 95% of the Department of the Environment, Community and Local Government's (DEHLG) database of unfinished housing developments. Where duty-holders were identified, site security was reviewed and addressed. Where there were no duty-holders, sites were referred back to the Local Authority for public safety issues.
- A one-week inspection campaign in September when 109 inspections were conducted. Compliance with working at heights arrangements was at 90%.
- Ongoing collaboration with both the Construction Advisory Committee (CAC) and Construction Safety Partnership (CSP).



**The nature of our work involves the use of many abbreviations which are used throughout this report. A Table of these abbreviations can be found in Appendix J.*

Key Themes in 2013

Small Business

We said we would continue to develop a range of supports, including our helpdesk, so that small businesses could easily understand and comply with their legal obligations. We said we would emphasise the links between good health and safety performance and the sustainability of businesses. We aimed to increase the number of BeSMART risk assessment and safety statement tool users to 17,500.

During 2013 we delivered:

- Increased content in BeSMART through the addition of 41 more business types, an additional 78 risk assessments and new pragmatic information and guidance in the Learn More section.
- The first Taking Care of Business One-Stop-Shop event in collaboration with DJEI, where 20 State Bodies and State Agencies came together to support and assist small businesses. This event took place in Dublin

Castle and was attended by 500 businesses.

- 7,045 new BeSMART users, bringing the total users to 17,813.
- 719 inspections on small businesses, mainly in the retail sector, where the use of the BeSMART tool was targeted. Of these inspections, 13% already had a BeSMART-generated safety statement and the rest were briefed by the inspector on its use.

Chemicals

We said we would aim to meet our Competent Authority role in ensuring that hazards would be correctly identified and risks properly controlled and that Irish stakeholders would be supported, for example, through our helpdesk, conferences and other supports. Together with the Department of Jobs, Enterprise and Innovation (DJEI), we would contribute to the national legislation programme on Chemicals, Transport of Dangerous Goods by Road (ADR), and Control of Major Accidents Directive

(Seveso 111). We said we would support DJEI and other Government departments during the EU Presidency and aim to influence International and European Agendas on chemicals in Ireland's interest. We would conduct a national inspection programme to ensure that businesses met their workplace and legal obligations on the safe management of chemicals. We said that our activities would add support and focus to the national competitiveness and innovation agenda.

During 2013 we delivered:

- The fulfilment of our CA role in relation to REACH, CLP, Detergents, Export-Import, COMAH and ADR requirement by meeting our legal obligations and providing national and European inputs at 47 different meetings.
- The EU Road Checks meeting for our national and European competent authority counterparts.

Key Themes in 2013

- The focusing of our effort on REACH in two areas: substance evaluation, so that suspected risks from certain substances can be assessed and risk management, with specific emphasis on the Roadmap 2020 on Substances of Very High Concern so risks can be properly controlled.
- Publication of detailed asbestos guidelines by working with the industry to ensure standards and obligations are being met.
- Conclusion of the Biological Agents Regulations and associated Code of Practice in conjunction with DJEI.
- Publication of the Seveso II Amendment Regulation in conjunction with DJEI to bring in requirements for Heavy Fuel Oil by the implementation date of February 2014.
- A very successful REACH conference as part of the Ireland's EU Presidency on REACH-ing a balance between protection and competitiveness.
- Responses to the 324 REACH and 96 CLP queries received by our helpdesk.
- Twenty-four different presentations to companies and sectoral groups and publication of 12 different guidance and information sheets on subjects such as safety in contract cleaning; wetstock reconciliation for petrol stations; safety data sheets; authorisation; and chemical imports.
- Completion of a total of 1,300 inspections which included 119 investigations. These covered areas such as asbestos, chemical agents, radon, COMAH, REACH and CLP. Written advice was provided in over 70% of these inspections. In addition, we did a range of different desk-based assessments for compliance (42 on Safety Data sheets; 37 on liquitabs and 14 on methanol in products).



Key Themes in 2013

National Inspection and Investigation Programme

We said we would implement a national programme of 11,350 inspections that advise on, and support the use of, effective health and safety management, to reduce the risks of workplace injuries, ill health and fatalities.

Through 1,500 prioritised investigations, we would address complaints of poor health and safety standards and, where workplace accidents occurred, ensure that necessary remedial actions be implemented. We would hold individuals and organisations to account where there was serious disregard for the duty to prioritise and manage workplace health and safety.

During 2013 we delivered:

- 10,912 inspections across all economic sectors and carried out 1,332 investigations.
- Reviews and reports on health and safety

management in 10,898 inspections where we found that 72% had prepared a safety statement or used a sector-specific Code of Practice in compliance with Section 20(8) of the 2005 Act; 91% had a safety consultation programme in place; and 26% had selected a safety representative.

- Enforcement notices in almost 8% of the workplace interventions and gave a written report of the inspection to the duty-holder in 42% of inspections.

We reviewed the safety statement in 3,181 workplaces, resulting in 3% of these requiring an improvement notice to be served, 31% resulted in written advice and 33% resulted in verbal advice.

There were twenty-eight prosecutions with fines exceeding €2.1 million being imposed.

Engagement and Work with People and Organisations Nationally and Internationally to Achieve our Vision (Joined-up Working)

We said we would engage with other national and international bodies to maximise healthier and safer workplaces and we would cooperate with other regulators, sharing our knowledge for greater effectiveness.

Joined-up Working Initiatives of the HSA in 2013.

The Authority Strategy Statement 2013–2015 sets out the strategic priority to ‘engage and work with people and organisations nationally and internationally to achieve our vision’ and, in furtherance of the associated objective to ‘identify, develop and maintain relationships with key influencers and enlist their support’, the Authority has initiated more than thirty bilateral and multilateral working arrangements with related organisations.

Since the HSA has a remit which touches on that of many other regulators, we continued to engage in discussion with these, with the aim of agreeing Memorandae of Understanding (MoU), service-level agreements or protocols which set

out cooperative arrangements where our remit meets or overlaps. The Authority has in place more than 30 MoUs or bilateral/multilateral working agreements with other state agencies and organisations and enjoys excellent relations with these bodies in order to ensure the most efficient and effective protection of safety and health at work and the safe management of chemicals. They include:

- An Garda Síochána
- The Environmental Protection Agency
- The Health Information and Quality Authority
- The Commission for Energy Regulation
- The Revenue Commissioners
- The National Consumer Agency

The above list is an indicative sample and is not exhaustive.

Additionally, we have a Multilateral Agreement in respect of road safety with the Road Safety Authority and An Garda Síochána.

In 2013, the Authority engaged with European working groups and committees to represent the Irish interest. These included:

- **The European Chemicals Agency (ECHA)** – we contributed to a European-wide REACH enforcement campaign under the auspices of the Forum on Enforcement and the European Chemicals Agency. We participated in:
 - o The 3rd Reach Enforcement Project (REF3) together with colleagues in other Member States.
 - o An exchange with French market surveillance authorities as a means to building expertise and future mutual working relationships in this area.
 - o Ongoing involvement with the UK and Northern Ireland in relation to the enforcement of ADR Transport, REACH and other chemical matters through close

working relationships and attendance at trilateral meetings and events as they arose.

We will participate in the 4th Reach Enforcement Project under the Forum in 2014.

Further examples of joined-up working are included throughout this report. Our work on REACH, COMAH and other chemical areas involves regular engagement and work with other Member States at European level and with Regulators at a national level.

- **The Senior Labour Inspectors' Committee (SLIC)** – we participated in European-wide occupational safety and health campaigns under the auspices of SLIC. This involved:
 - o EU Member States using their experience and expertise to work together to develop awareness.
 - o The implementation of shared inspection programmes in each participating state.

Key Themes in 2013

The campaign running from 2014–2015 relates to Slips, Trips and Falls.

- **The European Agency for Safety and Health at Work (EU-OSHA)**

- o We supported their campaign on 'Working Together for Risk Prevention'. This was the second and final year of this initiative which was designed to help reduce workplace risks.
- o We worked with the Agency on their Interactive Risk Assessment Tool (IRAT) group which promotes e-tools in the area of risk assessment for businesses. As a consequence, the Irish BeSMART tool is now used as a leading example of how e-tools can be used to support small businesses in implementing high standards of health and safety.

- **The EU Advisory Committee on Safety and Health**

As part of the Irish Presidency, we succeeded in:

- Chairing the Government Interest Group (GIG) and bureau meetings of this committee and presenting on behalf of the GIG at the plenary meetings.
- Holding a conference on the theme 'Small Business and Workplace Safety and Health: The Challenge; The Opportunity'. The Conference outcomes included;
 - o the recognition of the critical importance of SMEs as regards sustainable employment across the EU, and
 - o the importance of supporting SMEs to achieve safe and healthy workplaces by using a supportive enforcement approach and the provision of easily understood guidance and tools.

Performance Assessment

Our approach was guided by information, assessment and monitoring. We regularly assessed the effectiveness of key activities, in particular that of our inspection programme. We ensured that our activities were concentrated where they would be most effective; we collected, analysed, disseminated and acted on key health and safety data.



1. Sectoral Programmes



Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Agriculture	<p>Publish a new three-year action plan for the Farm Safety Partnership to deliver coordinated initiatives on awareness-raising, safety promotion, research and special projects. Year One actions to commence in 2013.</p> <p>Work closely with Health and Safety Executive Northern Ireland (HSE NI) in addressing principal risks and implementing strategy.</p>	<p>A new Farm Safety Action Plan (2013–2015) was agreed and five working groups set up to drive the five major goals of the plan. In addition, the following was achieved:</p> <ul style="list-style-type: none"> • A joint prevention initiative (2013 to 2015) with Teagasc was agreed and signed off. • An Irish Rural Link mentoring pilot programme was developed and rolled out; it included an initiative on slurry safety. • A new DVD, Older, Wiser, Safer, developed with the IFA, was produced to focus on safety issues for older farmers. <p>North/South cooperation continued in the area of Agriculture and Forestry and this comprised:</p> <ul style="list-style-type: none"> • Sharing of research activity, sector guidance and media plans. • Meetings with agricultural specialists in HSE NI to discuss major risks, fatal and non-fatal accident experience and prevention strategies, including media campaigns. <p>Tripartite meetings were held with HSE NI and with HSE UK to:</p> <ul style="list-style-type: none"> • Review common safety challenges in the agriculture sector. • Share outcomes of research projects. • Share experience of running prevention campaigns. • Discuss plans for future farm-safety improvement strategies.

1. Sectoral Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Agriculture (continued)	<p>Make direct interventions with individuals and groups of farmers. These will focus on gaining commitment to improving farm safety on individual farms. Farm inspections will take place nationally and address the key concerns of machine safety, animal handling, slurry handling, and child and elderly safety.</p> <p>Conduct a two-week farm safety campaign as a focus for joint involvement with farmer representative organisations.</p>	<p>A total of 3,007 interventions were completed comprising:</p> <ul style="list-style-type: none"> • 2,906 farm inspections where we found that; <ul style="list-style-type: none"> o 69% had a safety statement/Code of Practice, o 69% of these safety statements were considered to adequately cover the risks on the farm, o 58% had carried out farm safety improvements, o 85% had adequate protection in place for children, and o 86% of farmers had considered the risks to elderly people on their farm. • 61 investigations of accidents and complaints on farms. • 40 farm walks with farmers groups. <p>We conducted the farm safety campaign in April and it incorporated:</p> <ul style="list-style-type: none"> • launching a DVD in conjunction with the IFA entitled 'Older, Wiser, Safer – A Practical Guide to Safety for Older Farmers'. • 267 inspections which focused on; <ul style="list-style-type: none"> o PTO (Power Take Off) guarding, o the systems used for agitating and spreading slurry, and o the risks involved with elderly farmers and small children on farms. <p>For both the annual inspection programme and the two-week campaign, enforcement actions was taken as follows:</p> <ul style="list-style-type: none"> • Formal enforcement action in the form of prohibition and improvement notices in respect of 10% of inspections. • Written advice was given by the inspector in 38% of inspections.

1. Sectoral Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Agriculture (continued)	<p>Use an educational approach based on farm walks and farm talks.</p> <p>Engage with associated agriculture enterprises, such as machinery suppliers and contractors.</p>	<p>Approximately 40 safety walks/talks were carried out with farmer groups.</p> <p>There was a marked increase in organisations providing their own in-house farm-safety events and a number of market research projects were carried out on agriculture machinery.</p> <p>Ploughing Championships</p> <p>We had a major farm safety stand, supported by the Farm Safety Partnership membership organisations. This attracted a constant and sizeable stream of visitors and received extensive media coverage. The stand comprised:</p> <ul style="list-style-type: none"> • Both internal and external display and information areas. • Live demonstrations in relation to safety with PTOs, quad bikes, chainsaws, overhead lines. • An innovative means of checking for traffic on access points to public roads. <p>We received consistently positive feedback from the visitors to our stand who indicated that our exhibits were both thought-provoking and informative regarding the prevention of farm accidents.</p> <p>Agricultural Behavioural Research</p> <p>Agricultural behavioural research was conducted and the elements of the research completed included:</p> <ul style="list-style-type: none"> • Six focus group workshops. • Face-to-face interviews. • A postal survey.

1. Sectoral Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Agriculture <i>continued</i>		<p>The final research report was received in early December for review and sign-off in Jan 2014.</p> <p>Other actions completed:</p> <ul style="list-style-type: none"> • New Health Guide for Farmers was published by the Farm Safety Partnership Advisory Committee (FSPAC). • New guidance on the legal requirements for the marking of PTO guarding was published.
Fishing	<p>Work with all stakeholders to ensure that there is strong and relevant support for those who fish from small (less than 15-metre) boats. Specifically, we aim to publish practical guidance in a Code of Practice format that will enable simple compliance by the sector whilst providing them with the means to prevent accidents. We will promote this through training and collaboration with those in the industry.</p> <p>Work with the Department of Transport, Tourism and Sport in finalising an MoU for the sector.</p>	<ul style="list-style-type: none"> • The Code of Practice (CoP) for Managing Safety on Small Fishing Boats was progressed for publication. • An inspection programme was carried out in November 2013 focused on fishermen who operated boats of less than 15 metres. The aim of the programme was to; <ul style="list-style-type: none"> o establish whether fishermen were aware of the requirement to have a safety statement, and o make fishermen aware of the draft Code of Practice. • 23 fishermen were surveyed during inspection and their responses indicated that nearly half them were unaware of the requirement to have a safety statement. <p>We developed and forwarded a draft Memorandum of Understanding (MoU) to the Department of Transport, Tourism and Sport (DTTAS) for consideration and this will be finalised in 2014.</p>

1. Sectoral Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Fishing (continued)	Investigations will be undertaken based on prioritised complaints and accidents.	<ul style="list-style-type: none"> The five fatalities recorded for the fishing sector in 2013 were investigated. The Authority website was updated with new health and safety information on sea fishing.
Forestry	<p>Inspect forestry activity with a focus on duty-holder responsibility and awareness and implementation of the Code of Practice.</p> <p>Increased interaction with private forestry operators.</p>	<p>120 Forestry inspections were carried out, of which 50% related to private forestry undertakings. We had positive engagement with Coillte regarding;</p> <ul style="list-style-type: none"> forestry work conditions, the application of the Code of Practice (CoP), and load security. <p>This involved:</p> <ul style="list-style-type: none"> Completion of a review of forestry sector issues, including the implications for private harvesting activity. Critical issues for attention have been identified.
Construction	<p>Deliver a substantial programme of legislative support and technical assistance to the DJEI. This is to include the development of detailed guidance to assist all stakeholders in implementing the proposed new construction regulations.</p> <p>A review of all previous Codes of Practice and guides will commence and these will be updated or replaced on an ongoing basis.</p>	<p>The following progress was made:</p> <ul style="list-style-type: none"> Technical support was provided to the Department of Jobs, Enterprise and Innovation (DEI) on drafting, consulting on and finalising the Safety, Health and Welfare at Work (Construction) Regulations 2013. Homeowner and small contractor guidance was published and communicated to stakeholders. <p>Guidance review was undertaken and a programme for updating Codes of Practice and guidance was initiated.</p>

1. Sectoral Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Construction (continued)	<p>Awareness-raising and promotion will continue to be prominent in both targeted (for example, small business and manual handling) and general risk-awareness activities.</p> <p>Collaboration with HSE NI and external stakeholders, including the Construction Safety Partnership (CSP), will continue and the Authority will contribute to the delivery of projects.</p> <p>The Authority's Construction Advisory Committee (CAC) will play a lead role in the review of legislative support materials.</p>	<p>Awareness of the new regulations was raised through:</p> <ul style="list-style-type: none"> • Publications • Our website • The various stakeholder committees. <p>Other initiatives included:</p> <ul style="list-style-type: none"> • 21 presentations/seminars to various groups to raise awareness of the requirements of the new regulations. • The publication of new guidance entitled 'An introduction to the management of manual handling in the construction sector'. • The publication of guidance on 'Reducing the manual handling of roof panels' to raise awareness and promote safe manual handling practices. <p>Actions included:</p> <ul style="list-style-type: none"> • Two meetings with the HSE NI to discuss cross-border construction safety issues. • Four meetings of the Construction Safety Partnership (CSP) and work was completed on the various sub-groups to contribute to the delivery of CSP safety initiatives. <p>Four meetings of the Construction Advisory Committee (CAC) with particular focus on consultation on the new construction regulations and guidance.</p>

1. Sectoral Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Construction (continued)	<p>Maintain a level of inspection to build on the advances made in health and safety in construction, particularly in relation to the controls for key known hazards.</p> <p>Inspections would focus: (a) on major projects relating to planned infrastructure development and maintenance; and (b) on builders involved in one-off house building and extensions. The inspection programme would help to improve awareness of the new requirements of the amended construction regulations.</p> <p>Continue work with the Implementation Group for unfinished housing developments.</p>	<p>We delivered:</p> <ul style="list-style-type: none"> • 3,205 construction site inspections. • 417 investigations of accidents and complaints. • Inspections concentrated on; <ul style="list-style-type: none"> o working at heights, o the safe use of ladders, and o the existence of safety representatives on sites. <p>Enforcement;</p> <ul style="list-style-type: none"> • Formal enforcement action in the form of prohibition and improvement notices was taken in 6% of inspections. • Written advice was given in 35% of inspections. <p>We noted the following:</p> <ul style="list-style-type: none"> • 83% of sites had carried out a risk assessment for working at heights. • 77% had good checking procedures in place. • 94% had ladders in good condition. • 75% had an adequate safety statement/Code of Practice in place. • 68% had a safety consultation programme. • 22% of sites had selected a safety representative where relevant. <p>Inspection of unfinished housing developments continued as follows:</p> <ul style="list-style-type: none"> • 95% completed. • Where duty-holders were identified, the site security was reviewed and addressed. • Where duty-holders were not identified, sites were referred back to the Local Authority for actions relating to public safety.

1. Sectoral Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Construction (continued)	A week-long construction campaign on working at heights would provide a common theme for engagement with representative groups within the sector.	<p>Construction Campaign</p> <p>A one-week inspection campaign was conducted in September which focused on working at heights.</p> <p>See Further detail on 'Work at Heights' in the 'Cross-Sector Programmes' section of this report.</p>
Diving	<p>Provide technical support to the DJEI and Office of the Parliamentary Counsel to the Government (OPCG) in the legal settlement of diving regulations.</p> <p>Publish two Codes of Practice:</p> <ul style="list-style-type: none"> Offshore Diving Inland and Inshore Diving <p>Investigations will be undertaken based on prioritised complaints and accidents.</p>	<p>The following progress was made:</p> <ul style="list-style-type: none"> We continued to support DJEI to finalise the draft diving regulations. The Authority continued to liaise with those involved with diving for work. <p>The two Codes of Practice were progressed in line with the draft regulations and will be finalised when the regulations are signed.</p> <p>We responded to:</p> <ul style="list-style-type: none"> One complaint. One Dangerous Occurrence.
Docks	Contribute to the development of a Memorandum of Understanding (MoU) with the Department of Transport, Tourism and Sport (DTTAS).	A draft Memorandum of Understanding (MoU) was developed.

1. Sectoral Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Docks (continued)	<p>Promote a new Code of Practice on Docks in conjunction with stakeholders.</p> <p>Conduct an inspection programme relating to the handling and transport of containers on portside at docks.</p> <p>Inspections will support awareness and implementation of the Code of Practice on Docks.</p>	<ul style="list-style-type: none"> The Docks CoP was prepared and forwarded to Department of Transport, Tourism and Sport (DTTAS) for observations. The Authority website was updated with new health and safety information on docks. <p>The inspection programme for docks was deferred pending publication of the Docks CoP.</p> <p>Inspections deferred for reason set out above.</p>
Education	<p>Deliver a programme of safety and health awareness across all levels of the education sector. This will involve specially targeted initiatives, for example, the Choose Safety transition year and senior cycle programmes and the expansion of other second-level programmes; Keep Safe for primary school children; and competitions for third-level students in Construction and Healthcare, through the Third Level Education Group.</p>	<p>17,536 students completed the Transition Year/Senior Cycle Choose Safety post-primary programme.</p> <p>We delivered:</p> <ul style="list-style-type: none"> Six Keep Safe events for primary school children which were held nationwide in conjunction with state agencies/organisations with an interest in safety. A Safety in Construction competition, which was aimed at undergraduates on construction-related disciplines across higher education. An inaugural Occupational Safety and Health competition for nursing undergraduates.

1. Sectoral Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Education (continued)	<p>Continue to develop online learning courses to educate, develop understanding and promote sound judgement through the implementation of the Authority's own Learning Management System. Further modules to be developed across an increased number of sectors.</p> <p>Continue to work with the National Council for Curriculum and Assessment (NCCA) in the development of curricula which include health and safety.</p> <p>Investigations will be undertaken based on prioritised complaints and accidents.</p>	<p>The Authority's own online e-learning portal with a learning management system was developed and implemented. Its current and future courses will be hosted on hsalearning.ie. Courses can be accessed free of charge and are available 24/7.</p> <p>A national farm safety awareness-raising campaign was run in primary schools, attracting 9,500 entries to an art/writing competition and resulting in the publishing of a children's book and resource, <i>Only a Giant Can Lift a Bull</i>, which was sent to all primary schools and county libraries.</p> <p>46 inspections and 18 investigations were carried out in order to follow up on reported accidents and complaints. Written advice was given in 47% of these inspections.</p>
Healthcare	<p>Provide technical assistance to the DJEI in the transposition of the EU Directive on the prevention of injuries from sharps.</p> <p>Develop guidance on the Safety, Health and Welfare at Work (Prevention of Sharps Injuries in the Healthcare Sector) Regulations 2013 and implement a communications programme to promote it.</p>	<p>We completed:</p> <ul style="list-style-type: none"> A draft text for the Sharps Regulations, which was submitted to DJEI, along with support for their discussions with the Office of the Parliamentary Counsel to the Government (OPCG). Guidance on the proposed regulations which was published on our website. The notification of healthcare employers, through seminars and formal communication channels, of the importance of this guidance.

1. Sectoral Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Healthcare (continued)	<p>Hold information seminars to assist the management of lone working in the healthcare sector.</p> <p>Provide information and guidance for the healthcare sector on key known hazards, including:</p> <ul style="list-style-type: none"> Anaesthetic gases Safety with equipment in healthcare Latex in healthcare Work-related violence and aggression <p>Continue engagement with the sector through the Authority's Healthcare Steering Group, the HSE National Advisory Forum and other regulatory and healthcare agencies.</p> <p>A programme of inspections will assess the approach to risk management and controls concerning work-related violence and aggression in community care settings.</p>	<ul style="list-style-type: none"> We held four seminars around the country, to promote and advise on the management of the hazards associated with lone working in the healthcare sector. <p>We provided information via:</p> <ul style="list-style-type: none"> Seminars, the HSA website and requests for information. Safety Information sheets on anaesthetic gases and hazards in dental practices, which will be made available in 2014. A web-based programme supporting the preparation of risk assessments for care homes. <p>We continued engagement with the healthcare sector through formal channels of communication, including:</p> <ul style="list-style-type: none"> The HSA Healthcare Steering Group. The HSE National Advisory Forum. Seminars and meetings with external stakeholders. <p>We completed 357 healthcare inspections and 71 investigations. 286 of these inspections looked at:</p> <ul style="list-style-type: none"> Healthcare safety issues. Violence and aggression in the healthcare sector. Safety with medical sharps.

1. Sectoral Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Healthcare (continued)	<p>Inspections will continue in acute hospitals.</p> <p>The inspection programme will increase awareness of the new sharps regulations where relevant.</p>	<p>We noted that:</p> <ul style="list-style-type: none"> 82% of healthcare institutions inspected had violence and aggression policies in place. 79% had implemented these policies. 75% had a system in place for monitoring their health and safety performance. There was a greater than 80% compliance rate for carrying out medical sharps risk assessments for using safety devices and avoiding recapping needles. Sharps disposable bins were in place in 90% of inspections. Employee training on medical sharps together with having an accident reporting system was in place was in 86% of inspections.
Manufacturing	<p>A programme of inspections in the manufacturing sector to have a particular focus on the use and maintenance of machinery where interlocks are a key safety feature.</p>	<p>We delivered:</p> <ul style="list-style-type: none"> 1,104 inspections. 219 investigations. <p>Enforcement action:</p> <ul style="list-style-type: none"> Formal enforcement actions were taken in 9% of inspections. Written advice was given in 53% inspections. <p>We noted that:</p> <ul style="list-style-type: none"> Safety statements had been prepared in 87% of inspections. 84% had a safety consultation programme in place. Safety representatives were selected in 38% of the workplaces inspected.

1. Sectoral Programmes

Operational Area	We said we would do the following in 2013	Actions Achieved in 2013
Mines and Quarries	<p>Provide technical assistance to the DJEI on the settlement of the Draft Mines Regulations and any amendments following the review and update of the quarry regulations. The regulations will be communicated through information sessions and other appropriate fora.</p> <p>The Quarries Safety Steering Committee will meet twice to advance standards in health and safety management at quarries.</p> <p>The high-risk quarry sector will continue to have a dedicated programme of inspection, focusing on duty-holder appointment, machinery safety and edge protection.</p> <p>All mining activity will be inspected.</p>	<p>We prepared:</p> <ul style="list-style-type: none"> • Final Draft Mines Regulations. • Proposed Quarrying Regulations. <ul style="list-style-type: none"> • The Quarry Safety Steering Committee was re-established and renamed as the Quarry Safety Partnership (QSP). • Meetings were held and work started on reviewing the 2008 Quarry Regulations & Guidance. • The QSP also worked on general issues, planning; <ul style="list-style-type: none"> o joint work with HSE NI, and o the Quarries Skills Certification Scheme (QSSC) training change over to SOLUS. <p>In the quarrying sector, we delivered:</p> <ul style="list-style-type: none"> • 202 inspections. • 34 investigations. <p>Enforcement:</p> <ul style="list-style-type: none"> • 10% of inspections resulted in formal enforcement actions. • 46% inspections resulted in written advice. <p>We inspected all of the operating mines in 2013 which totalled:</p> <ul style="list-style-type: none"> • Ten inspections. • Six investigations.

1. Sectoral Programmes

Operational Area	We said we would do the following in 2013	Actions Achieved in 2013
Mines and Quarries (continued)		<p>Items reviewed included;</p> <ul style="list-style-type: none"> o blasting procedures, o training of shot-firers and explosives transit, o guarding of dangerous machinery, o backfilling procedures, o mobile equipment use, o open hole guarding, and o fire and emergency planning procedures. <p>North/South cooperation continued in the area of mining/quarrying/explosives with an emphasis on:</p> <ul style="list-style-type: none"> • Sharing of compliance experience. • Sector prevention strategies. <p>Meetings were held with mining and quarrying specialists from HSE NI and HSE UK with particular emphasis on:</p> <ul style="list-style-type: none"> • New mine development. • Legislative reviews. <p>The Irish & UK Mines Rescue Competition was held at Tara Mines with five teams and the Air Corps in attendance. A full report is available and will be placed on the new section of our website.</p>

1. Sectoral Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Public Administration	<p>Develop a programme on health and safety management: (a) to assist the public sector as a whole; and (b) to contribute to the delivery of savings through better practices.</p> <p>The management of health and safety will be the focus of an inspection programme within Local Authorities. Key contact points will be promoted and developed to assist in the exchange of information on a national basis.</p>	<p>We completed:</p> <ul style="list-style-type: none"> • 111 inspections. • 43 investigations. <p>We focused on health and safety management issues.</p> <p>Enforcement:</p> <ul style="list-style-type: none"> • Formal enforcement action was taken in 4% of inspections. • Written advice was given in 27% inspections.
Waste Management	<p>Waste management activities continue to require inspection, particularly the use of refuse vehicles. A programme of inspections will assess the standards of health and safety management and the control of key hazards.</p>	<p>We conducted:</p> <ul style="list-style-type: none"> • 86 inspections. <p>We focused on:</p> <ul style="list-style-type: none"> • The collection, treatment, disposal and recovery of both hazardous and non-hazardous wastes. • Car-dismantling. • Scrap metal yards and the recovery of metals. <p>We noted that machine guarding was a key health and safety issue during inspections.</p>
Wholesale/Retail	<p>Retail inspections will support the awareness and use of BeSMART.</p>	<p>We conducted:</p> <ul style="list-style-type: none"> • 1,273 inspections. • 157 investigations. <p>26% of these addressed the use of the BeSMART tool.</p>

1. Sectoral Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Wholesale/Retail (continued)	<p>The balance of the programme will look at the wholesale sector, including the storage, transport and management of picking operations.</p>	<p>The inspections found that:</p> <ul style="list-style-type: none"> • Safety statements had been prepared in 59% of inspections. • 85% had a safety consultation programme in place. • A safety representative had been selected in 15% of workplaces inspected. • Where a safety statement was present, 21 % had used the BeSMART tool to prepare it. <p>Enforcement:</p> <ul style="list-style-type: none"> • Formal enforcement action was taken in 11 % of inspections . • Written advice was given in 53% of inspections. <p>The programme on the wholesale sector was not completed.</p>

2. Cross-Sector Programmes



Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Chemicals	<p>Fulfil Competent Authority (CA) role in relation to the following legislation through inspections, provision of guidance, and stakeholder support and advice:</p> <ul style="list-style-type: none"> • Dangerous Substances Act 1972. • Retail and Private Petroleum Stores (RPPS) and Bulk Stores Regulations 1979. • Offshore Installations Act 1987. • Oil Jetties Regulations 1979. <p>Fulfil Competent and Designated Authority roles in relation to the following legislation through inspections, provision of guidance and stakeholder support and advice:</p> <ul style="list-style-type: none"> • Export-Import Prior Informed Consent (PIC) Regulation. • Detergents Regulation. 	<p>We achieved:</p> <ul style="list-style-type: none"> • The development of revised guidance on Wetstock Reconciliation for Petrol Stations (published Jan 2014). • 115 inspections of RPPS. • Three inspections of offshore rigs. • The provision of technical support to DJEI for the implementation of 2013 ADR. The amending regulations were published by DJEI in line with the legislative schedule. • An inspection programme of 24 bulk petroleum storage facilities. <p>There were no oil jetties consent applications in 2013.</p> <p>As Designated National Authority for the Prior Informed Consent (PIC) Regulation, we spent 2013 fulfilling current duties and preparing for implementation of Regulation 649/2012 on March 1 2014. In anticipation of the new PIC processes, we participated in two workshops and other webinars organised by ECHA, looking at the IT systems procedures to be put in place by March 2014.</p>

2. Cross-Sector Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Chemicals (continued)	Complete stakeholder awareness campaign on the recast PIC Regulation.	<p>In addition, as CA, we completed the following:</p> <ul style="list-style-type: none"> • Provided advice and assistance in relation to general export and import enquiries. • Participated in one Designated National Authorities (DNA) meeting. • Submitted the annual Article 9 report to the Commission. • Addressed 22 export query checks from the Custom Authorities. All 22 shipments were cleared by the Authority for export. • Processed one special Reference Identification Number (RIN) request for research and zero new export notifications. • Published an information sheet on Exports of Chemicals. • Processed 16 Requests for Information (RFIs). <p>As Competent Authority (CA) for the Detergents Regulation, we met our obligations at home and in EU. We delivered:</p> <ul style="list-style-type: none"> • The completion of inspections as part of the Chemicals Legislation European Enforcement Network (CLEEN) project EuroDeter, the results and findings of which were presented to the 14th CLEEN conference. • Responses to nine RFIs on detergents. • The updating of information on our website. • Assistance to Retail Ireland to understand their obligations. <p>We also continued efforts on reducing risks from detergent liquitabs together with the National Poisons Information Centre (NPIC), the National Consumer Agency (NCA) and the detergents industry. We:</p> <ul style="list-style-type: none"> • Prepared a briefing for Government on consumer incidents with

2. Cross-Sector Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Chemicals (continued)	<p>Meet Irish (IE) obligations to the Organisation for the Prohibition of Chemical Weapons (OPCW) under the UN Chemical Weapons Convention</p> <p>Provide lead role nationally on chemicals and their health impacts through ministerial briefings, participation in national committees and specific advice as requested.</p>	<p>detergent liquid tabs.</p> <ul style="list-style-type: none"> Continued to follow up on reported incidences of child exposure following the voluntary introduction of packaging and labelling by the industry. Met with the industry and companies involved to discuss and review classification data. Published a safety alert to warn parents and users of the potential dangers from ingestion or exposure to liquid tabs (as a result of a fatal incident in the US). Highlighted the issue of liquid tabs as an matter of EU-wide concern at the Detergents and REACH-CLP Competent Authority meetings. <p>We will continue to work with our EU colleagues in 2014 to address this detergent issue.</p> <p>We succeeded in:</p> <ul style="list-style-type: none"> Compiling the annual declaration of past activities, which was submitted to the OPCW on time. Participating in the annual meeting of national authorities for the OPCW. Facilitating two chemical weapons inspections by the OPCW. Reviewing and updating of procedures for chemical weapons inspections for implementation in 2014. <p>The Chemical Handling Directive proposal was published in 2013. This directive proposed to amend five different OSH directives to reflect changes introduced under the Classification, Labelling and Packaging (CLP) Regulation in 2008.</p>

2. Cross-Sector Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Chemicals (continued)	<p>Provide technical advice to DJEI and Department of the Environment on Industrial Chemicals proposed for the Rotterdam Convention meetings during the EU Presidency and technical advice and policy support to DJEI on other chemicals-related dossiers that may fall for consideration.</p> <p>Provide lead role nationally on chemicals and their health impacts, through ministerial briefings, participation in national committees and specific advice as requested (continued from previous page).</p>	<p>Our activity included:</p> <ul style="list-style-type: none"> • Participation in five council meetings, together with the IE permanent representative in the course of the Lithuanian Presidency, and providing significant technical and scientific advice in the process. As a result, the directive was finalised by year end and will need to be implemented in Ireland by June 2015. • As in previous years, the delivery of a significant level of support and advice to Government across a range of areas; <ul style="list-style-type: none"> o environmental sustainability, o explosive precursors, o toys directive, o trade-related requests, o Croatian accession, and o chemical handling, etc. • This advice ranged from; <ul style="list-style-type: none"> o full assessments of legislative proposals, o responses to parliamentary questions, and o input into ministerial briefings. In this instance, we provided advice on health and environmental matters, including on the Rotterdam Convention, across a number of Ministers and departments during the EU Presidency. • Participation in a range of Authority and other intergovernmental groups including: <ul style="list-style-type: none"> o the Technical and Scientific Advisory Committee (two meetings),

2. Cross-Sector Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Chemicals (continued)		<ul style="list-style-type: none"> o the EPA Advisory Committee (two meetings), and o the EPA health advisory committee (four meetings). • Provision of advice to the EPA in relation to Genetically Modified Organisms (GMOs) as a member of their GMO committee. • Provision of toxicological and regulatory advice to Revenue and the National Consumer Agency.
Registration, Evaluation, Authorisation and Restriction of Chemicals (REACH) and Classification, Labelling and Packaging (CLP) Regulations	<p>Fulfil lead Competent Authority role in relation to the Registration, Evaluation, Authorisation and Restriction of Chemicals (REACH) and Classification, Labelling and Packaging (CLP) Regulation and the Chemicals Acts 2008 and 2010.</p> <p>Provide the REACH and CLP national helpdesks.</p> <p>Complete 600 REACH and CLP inspections using a combined approach involving workplace visits, desk-based assessments and defined projects. Focus to be on:</p>	<p>We fulfilled our lead role as National Competent Authority in relation to REACH and CLP through the provision of policy and technical advice and support, as well as enforcement actions.</p> <p>We completed:</p> <ul style="list-style-type: none"> • Responses to 324 REACH and 96 CLP queries. • 28 updates to stakeholders in the form of emails and e-bulletins. • Presentations to a number of organisations including Retail Ireland; Occupational Hygiene Society of Ireland (OHSI); Pharmachemical Ireland; Irish Association of Chemical and Ingredients (IACI) and IBEC. • Meetings with an additional 19 companies or industry sectors on specific issues for them. <p>We succeeded in:</p> <ul style="list-style-type: none"> • Carrying out 799 inspection visits on issues prioritised for attention in 2013.

2. Cross-Sector Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
<p>Registration, Evaluation, Authorisation and Restriction of Chemicals (REACH) and Classification, Labelling and Packaging (CLP) Regulations <i>(continued)</i></p>	<ul style="list-style-type: none"> • Registration and responding to the Article 36, 40(3) and 41(3) letters from the European Chemicals Agency (ECHA). • Authorisation Annex XIV. • Forum on Enforcement Project. • Restrictions. • Labels and Packaging. • Safety Data Sheets (SDS). <p>Evaluate one substance from the 2013 Community Rolling Action Plan (CoRAP) under Substance Evaluation (SEv).</p>	<ul style="list-style-type: none"> • Completing the joint REACH-EN-Force 3 (REF3) project under the Forum on Enforcement, which was a significant part of our enforcement work. • Surveying a total of 22 companies. • Submitting the final report to the Forum on schedule. <p>We continued our focus on ensuring the right information on chemicals was provided on both the safety data sheet (SDS) and labels. We achieved:</p> <ul style="list-style-type: none"> • 42 SDS desk-based assessments, which included six different referrals from other Member States (MS) all of which we either closed out or redirected to the relevant authority in Ireland or other MS. • Preparation and publication of; <ul style="list-style-type: none"> o an updated safety data sheet (SDS) information sheet, o an information sheet for imports of chemicals, and o a labelling guide for retailers. <p>Our two areas prioritised for focus under REACH were(1) Substance evaluation and (2) Risk management and, in particular, the Substance of Very High Concern (SVHC) roadmap 2020.</p> <p>With respect to substance evaluation, we achieved:</p> <ul style="list-style-type: none"> • The evaluation of our 2012 substance, 4-methylanisole by the deadline. • Commencement of the evaluation of our 2013 substance (7-oxabicyclo[4.1.0]hept-3-ylmethyl 7-oxabicyclo[4.1.0]heptane-3-carboxylate (EC number: 219-207-4)) and by year end we were on our way to submission by the March 2014 deadline.

2. Cross-Sector Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
<p>Registration, Evaluation, Authorisation and Restriction of Chemicals (REACH) and Classification, Labelling and Packaging (CLP) Regulations (continued)</p>		<p>As 2013 was the second year of substance evaluation by Member States, there was still a lot of learning and process improvement taking place. In support of this we succeeded in:</p> <ul style="list-style-type: none"> • Co-chairing an ECHA working group along with CEFIC (the European Chemical Industry Council) on interactions between evaluating MS Competent Authorities and Registrants during the process. This resulted in a published paper outlining the process agreed by MS, Industry and ECHA in December. • Participating in one workshop and one web-based seminar on substance evaluation in the course of the year. • Submitting, as a Member State Competent Authority, proposals for amendments on other MS draft SEv decisions. • Being involved in the screening and selection of substances for IE to evaluate in the period 2014–2016. <p>In relation to risk-management activities, we contributed significantly to the development and implementation of the Substances of Very High Concern (SVHC) Roadmap. Through our participation at the seven Risk Management Expert (RiME) meetings and workshops we succeeded in:</p> <ul style="list-style-type: none"> • Commenting on and contributing to the development of the roadmap implementation and communications plans. • Committing to focus on sensitisers as our priority hazardous substance group, as Ireland has made a commitment to fully support and engage in the work of the roadmap. • Being involved in the sensitiser screening group by year end, and contributing to its establishment and work plan. This work will continue into 2014.

2. Cross-Sector Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
<p>Registration, Evaluation, Authorisation and Restriction of Chemicals (REACH) and Classification, Labelling and Packaging (CLP) Regulations <i>(continued)</i></p>	<p>Continue national awareness campaigns to inform companies of the May 2013 Registration deadlines as well as ongoing Authorisation application deadlines.</p> <p>Organise Chemicals Conference for EU Presidency in March 2013.</p>	<ul style="list-style-type: none"> • Providing IE comments on three public consultations regarding SVHC identification of 57f substances to the candidate list. <p>We provided additional support to this work area through our participants and experts to the Member State and Risk Assessment Committees.</p> <p>In the build-up to the May 2013 registration deadline, we succeeded in:</p> <ul style="list-style-type: none"> • Providing several 'Countdown to Registration' bulletins to stakeholders through our REACH helpdesk. • Dealing with specific queries on registration from potential registrants. • Alerting companies to deadlines for authorisation applications and inclusion of new substances into the candidate list throughout 2013. <p>As part of the EU Presidency, we organised and ran a very successful conference on REACH-EU Presidency Conference on 'REACH-ing a balance between protection and competitiveness in Europe'.</p> <p>This conference, which was opened by Minister Sean Sherlock TD, brought together speakers from:</p> <ul style="list-style-type: none"> • ECHA (including Mr Dancet, the Executive Director of ECHA). • The Commission (DGs Enterprise and Environment). • Member States (Denmark, Germany, UK, Sweden); NGOs (EEB and ETUC). • Industry (Eli Lilly, Intel and Hewlett-Packard). <p>Over 150 conference participants from Ireland and beyond heard about:</p> <ul style="list-style-type: none"> • The results of the REACH review. • How ECHA and the Commission were addressing the competitiveness and innovation objectives of REACH.

2. Cross-Sector Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Registration, Evaluation, Authorisation and Restriction of Chemicals (REACH) and Classification, Labelling and Packaging (CLP) Regulations (continued)		<ul style="list-style-type: none"> How industries of all sizes found REACH challenging to comply with and maintain business. <p>ECHA Board Meeting in Ireland</p> <p>Following on from the conference we also hosted the two- day ECHA Management Board meeting at which two of the Irish Competent Authorities, the Health and Safety Authority and the Department of Agriculture, Fisheries and the Marine, spoke about their national programmes on REACH and biocides respectively.</p> <p>Chemicals Usage Survey</p> <p>We published the Authority's Chemical Usage Survey which was undertaken by the Authority in 2012. This was a follow-up survey to the one carried out in 2007. The aim of the survey was to:</p> <ul style="list-style-type: none"> Produce a profile of chemical usage in Irish workplaces which would then be used to inform and direct the implementation of future chemical safety legislation and policy. Examine whether awareness of chemical legislation and management in the SME sector had increased over the past five years and determine how this knowledge has improved. Demonstrate levels of awareness and knowledge of the new Classification, Labelling and Packaging (CLP) Regulation.

2. Cross-Sector Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Registration, Evaluation, Authorisation and Restriction of Chemicals (REACH) and Classification, Labelling and Packaging (CLP) Regulations <i>(continued)</i>		<p>The findings of the 2012 survey suggest that while chemical awareness and awareness of the REACH Regulation would appear to be higher than when the first survey was conducted in 2007, there are still a number of issues which need to be addressed, such as:</p> <ul style="list-style-type: none"> Increasing awareness of the CLP Regulation. The safe management and storage of chemicals. <p>The survey revealed that:</p> <ul style="list-style-type: none"> The majority of Irish workplaces do not use CMR chemicals (Carcinogen, Mutagen, Reprotoxin). Skin sensitisers were the most commonly used high-risk chemicals, followed by respiratory sensitisers.
Control of Major Accident Hazards (COMAH)	<p>Fulfil Competent Authority (CA) role under COMAH II Regulations, including inspections, safety report assessments, land-use planning advice and stakeholder support and engagement.</p> <p>Perform COMAH and Sub-COMAH inspections.</p>	<p>The Control of Major Accident Hazards Involving Dangerous Substances (COMAH) work programme focused on policy and inspection requirements under the 2006 Regulations and planning for the introduction of the Seveso III Directive into Ireland in 2015.</p> <p>We completed:</p> <ul style="list-style-type: none"> 275 inspections covering some 87 COMAH and 189 Sub-COMAH sites, Bulk Stores and Offshore. 31 different investigations. <p>Our Enforcement Action comprised:</p> <ul style="list-style-type: none"> Written advice in approximately 70% of our inspections, 15 improvement notices and five prohibition notices.

2. Cross-Sector Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Control of Major Accident Hazards (COMAH) <i>(continued)</i>	Provide technical support to DJEI, if requested, regarding Seveso III Directive transposition.	<p>As Central Competent Authority we succeeded in:</p> <ul style="list-style-type: none"> • Processing 243 Land Use planning applications. • Observing 11 external emergency plan tests. • Completing six safety report assessments. • Responding to 82 different queries in relation to COMAH and Sub-Comah sites. • Participating in one Competent Authority meeting. • Supporting our colleagues in Lithuania with their conference on COMAH held as part of the EU Presidency. • Participating in a technical working group on inspections. • Participating in a Mutual Joint Visit (MJV) on Learning from Accidents. • Completing and submitting our own 2012 MJV report to the Major Accidents Hazards Bureau (MAHB). <p>In relation to the future Seveso III Directive we focussed on:</p> <ul style="list-style-type: none"> • Providing technical advice to DJEI in relation to the Heavy Fuel Oil requirements that enters into force in February 2014. • Publishing the European Union (Control of Major Accident Hazards Involving Dangerous Substances) (Amendment) Regulations 2013 (S.I. No. 571) in conjunction with DJEI. • Commencing internal reviews of our work processes and approaches to ensure readiness for the new national Regulation in 2015.
Electricity	Develop a policy for the appropriate certification of electrical installations and of electric fencing in agriculture.	Following public consultation, a draft policy document on the certification of electrical installations was developed.

2. Cross-Sector Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Electricity (continued)	Conduct a programme of inspection on the expanding area of renewable energy, particularly in relation to wind energy. This involve: (a) maintenance at existing sites; and (b) the commissioning and construction of new sites.	<p>Research and discussions took place over the year concerning the supply of electric fence energisers that comply with IS/EN 60335-2-76:2005. As a common position was not found, discussions will continue in 2014.</p> <p>We delivered:</p> <ul style="list-style-type: none"> • 46 inspections. • Nine investigations. <p>Enforcement:</p> <p>55% of inspections in the electricity sector resulted in formal enforcement actions being taken or written advice given.</p>
Engineering	<p>Provide technical assistance and policy support as required in relation to machinery, equipment (including pressure equipment) and lifts.</p> <p>Analyse engineer survey reports (approximately 1,200) to identify items for follow up.</p>	<p>We met with a number of organisations throughout the year to discuss various aspects of plant statutory examinations. These included:</p> <ul style="list-style-type: none"> • Safety Assessment Federation (SAFed). • Irish Lift & Escalator Association. • Irish Foodservice Suppliers Alliance. • IBEC. <p>1,028 reports were submitted to the Authority under the 2007 Safety, Health and Welfare at Work (General Application) Regulations. These were analysed and prioritised for follow-up.</p>
Fire	Initiate a programme relating to the hazards and risks posed by fire. The implementation of the necessary controls will be initiated.	<p>A pilot fire safety inspection programme was carried out and this comprised:</p> <ul style="list-style-type: none"> • 52 specific fire safety inspections of workplaces to determine the level of compliance with Regulation 12 and Regulation 13 of the Safety, Health and Welfare at Work (General Application) Regulations 2007.

2. Cross-Sector Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Fire (continued)		<ul style="list-style-type: none"> Inspectors identified numerous and various fire-safety-related issues resulting in; <ul style="list-style-type: none"> two improvement notices being served, and two places of work referred to the local fire authority.
Health and Safety Management Systems	The existence and implementation of health and safety management systems will be central to all inspections. This includes the presence of a safety statement, a completed risk assessment, and a means of consultation with employees. Awareness of a manager's health and safety duties and the notification of accidents to the Authority will be inspected.	<p>General health and safety management was considered in 10,898 of inspections carried out in 2013. This covered:</p> <ul style="list-style-type: none"> Having a safety statement prepared and present at the place of work. Having a system for safety consultation and safety representation. <p>We found that:</p> <ul style="list-style-type: none"> The safety statement was available in 72% of inspections and over 40% of these were reviewed in detail. <p>Enforcement Action:</p> <ul style="list-style-type: none"> Where the safety statement was reviewed; <ul style="list-style-type: none"> 3% required formal enforcement to be taken, 31% were given written advice on the necessary improvements, and 33% were given verbal advice. <p>Safety Consultation:</p> <ul style="list-style-type: none"> 91% of workplaces had a safety consultation programme in place. 26% of workplaces had selected a safety representative. 7% of workplaces inspected had a reportable accident in the previous 12 months and 52% of these had reported that accident to the Authority.

2. Cross-Sector Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Market Surveillance	Contribute to the National Market Surveillance plan in relation to Chemicals with respect to human health effects.	<p>We focused on:</p> <ul style="list-style-type: none"> • Substances subject to authorisation. • Specific product campaigns. <p>In relation to substances subject to authorisation, a total of 131 companies were identified and subject to an inspection follow-up which resulted in:</p> <ul style="list-style-type: none"> • Eighteen of these workplaces being identified to be either marketing or using substances subject to authorisation (3rd Priority List). • Of these, nine (or 50%) were aware there was a subset data involved. • Nine (or 50%) were already working on a substitution plan. <p>The substances included trichloroethylene; potassium and lead dichromate; pigment yellow 34 and HBCDD.</p> <p>In the same inspection campaign, we noted that a total of four substances were found to be restricted under Annex XVII of REACH; but these were under the general CMR restriction (under 28-30) and were therefore in compliance as they were not supplied for sale to the general public.</p> <p>In relation to specific market surveillance campaigns, we completed 51 desk-based assessments on;</p> <ul style="list-style-type: none"> o asbestos, o 37 brands of detergent liquitabs (see earlier section on the Detergents Regulations, included in the 'Chemicals' Operational Area of this report), and

2. Cross-Sector Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Market Surveillance (continued)	Contribute to the National Market Surveillance plan in relation to: Personal Protective Equipment (PPE) for chemical protection.	<ul style="list-style-type: none"> o methanol in consumer products - a total of 14 consumer products, which had been identified as containing or likely to contain methanol, were purchased and subject to analysis. <p>We found that all of the tested products were in compliance with requirements on methanol and use of child-resistant fastenings.</p> <p>We also succeeded in:</p> <ul style="list-style-type: none"> • Completing a successful EU exchange of officials programme with our French colleagues in market surveillance. The exchange was informative and practical and provided us with hands-on experience for the successful running of a market-surveillance programme. It is hoped to continue collaboration with our French colleagues in 2014. • Following up with a referral from the National Consumer Agency in relation to a consumer product, which was found to be in compliance with REACH, Detergent and CLP regulations. • We undertook surveillance of certain elements of PPE including; <ul style="list-style-type: none"> o safety footwear, o hearing protectors, o respiratory protective equipment (RPE), o eye protection, and o coveralls and gloves. <p>We found that while the majority of the products surveyed were in compliance, a number did not have CE marking. For each non-compliant product, the Authority is following up with the relevant suppliers with a view to its removal from the market.</p>

2. Cross-Sector Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Market Surveillance (continued)	<p>Transportable Pressure Equipment (TPE), Lifts and power gates.</p> <p>Contribute to the National Market Surveillance plan in relation to Farm machinery.</p> <p>Process relevant EU Rapid Alert System (RAPEX) alerts received from the National Consumer Agency.</p> <p>The current programme relating to electric-powered gates will be concluded.</p> <p>Provide ongoing support to Customs in monitoring and control of chemicals subject to the Export-Import Regulation.</p>	<p>The market surveillance programme for TPE did not occur. The market surveillance initiative for new lift installations was deferred to 2014.</p> <p>Approximately 50 inspections relating to the safety of powered gates took place.</p> <p>We succeeded in:</p> <ul style="list-style-type: none"> • Completing a project on the provision of jacking points on slurry tankers. • Commencing, towards the end of 2013, a project on PTO guards which focused on their conformity to the Machinery Directive in respect of marking and instructions for use. • Participating in the inter departmental/agency forum on market surveillance under the aegis of the Department of Jobs, Enterprise and Innovation. • Acting as the national co-ordinator for the EU ICSMS (Information and Communication System for Market Surveillance) database. <p>RAPEX alerts were reviewed on a weekly basis and followed up when related to the Authority's remit.</p> <p>See reference to the inspections of powered gates conducted in 2013 in the previous page.</p> <p>We processed 22 queries from Customs in the course of the year.</p>

2. Cross-Sector Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Occupational Health	<p>Ensure a competent technical and policy resource within the Authority for a range of occupational health areas including: ergonomics (may include support for transposition of new EU Directive); the prevention of psychosocial occupational illness; and the management of safety for sensitive work groups such as pregnant women or young people.</p> <p>Oversee the administration of current national first aid accreditation system through an appointed agent and other stakeholders. Ensure standards in place. Develop national accreditation standard for training of first aid Instructors in conjunction with Further Education and Training Awards Council (FETAC) and Qualifications and Quality Assurance Ireland (QQAI)</p> <p>Improve the data available on occupational illness through amendments to existing sources and an increase in the number of sources where possible.</p> <p>Deliver relevant workshops for targeted audiences on the management of issues including: manual handling; psychosocial risks; and the application of behaviour-analysis approaches to improving health and safety compliance.</p>	<p>We dealt with all of the referrals received from inspectors and the HSA's Workplace Contact Unit on a full range of occupational health issues.</p> <p>We achieved:</p> <ul style="list-style-type: none"> Adoption of new criteria for the assessment of learners of FETAC level-5 occupational first aid standard. Agreement on new criteria for the assessment of instructors with Occupational First Aid Assessment Agent (OFAAA). <p>We succeeded in:</p> <ul style="list-style-type: none"> Meeting with Department of Social Protection to discuss data on occupational illnesses. Supporting an initiative to encourage reporting of occupational illnesses by GPs to The Health Occupational Reporting (THOR) system. <p>We held:</p> <ul style="list-style-type: none"> Four workshops on EU stress projection with different groups. The discussion from these groups informed our final report to the EU Project on psychosocial risks. A workshop on behaviour-based safety.

2. Cross-Sector Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Occupational Health (continued)	<p>Guidance materials will be published on relevant topics including: manual handling in construction; manual handling in transport; behaviour change aimed at improving health and safety compliance.</p> <p>Risk assessments on manual handling will be reviewed during inspections where manual handling is seen as a major contributor to injury. Patient handling will be addressed in the Health sector.</p> <p>Inspections of employers' health and safety management systems will assess the awareness, and inclusion, of psychosocial issues.</p> <p>The Senior Labour Inspectors' Committee (SLIC) Psychosocial Campaign will be concluded and the report on our campaign completed and submitted.</p>	<p>We published guidance on:</p> <ul style="list-style-type: none"> • Manual Handling Risk Management in Transport and Logistics. • Manual Handling in Roof Sheet Assembly. • Drivers' Health. • Behaviour-based Safety. <p>Manual handling was reviewed during 1,149 inspections and we found that we found that:</p> <ul style="list-style-type: none"> • Manual handling was carried out in 79% of these inspections. • Manual handling training was carried out in 74% of inspections. • 85% of the training conducted was specific to the work to be undertaken by the employee. <p>The implementation of Work Positive, a stress-audit organisational tool, was supported in a number of companies in both the public and private sector.</p> <p>The Irish psychosocial campaign report was presented at a SLIC conference in Stockholm.</p>
Occupational Hygiene (OH)	<p>Fulfil lead Authority role in relation to Asbestos, Chemical Agents, Carcinogens and Biological Agents Directives through inspections, publications, stakeholder advice and engagements and DJEI support.</p>	<p>Regarding inspections, we completed:</p> <ul style="list-style-type: none"> • 1,025 inspections (this figure includes 648 REACH/CLP inspections). • 88 investigations. • 83 complaints.

2. Cross-Sector Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Occupational Hygiene (continued)	<p>Occupational Hygiene issues, including noise and radon, will be addressed where identified as an uncontrolled hazard at a place of work within the general national inspection programme. Other issues of concern will be referred for specialist follow-up.</p> <p>The Biological and Chemical Agents programmes will focus on:</p>	<p>Our inspection focus included;</p> <ul style="list-style-type: none"> o asbestos, o chemical and biological agents, o noise, o radon, o vibration, o medical sharps, o REACH & CLP, o detergents, o market surveillance of PPE and chemicals, and o general health and safety management, including BeSMART. <p>Enforcement comprised:</p> <ul style="list-style-type: none"> • 46 improvement notices. • 7 prohibition notices. • 5 contravention notices. • Over 70% written advice letters were provided during our inspection activity. <p>We provided a significant amount of technical support to DJEI which resulted in:</p> <ul style="list-style-type: none"> • The publication of the Biological Agents Regulations 2013 (S.I. No. 572). • The publication of an associated Code of Practice.

2. Cross-Sector Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Occupational Hygiene (continued)	<ul style="list-style-type: none"> • Legionella and water-cooling towers. • Control systems including Personal Protective Equipment (PPE) and Local Exhaust Ventilation (LEV). • Lead remediation. • Stakeholder engagement. • Overlaps with the Registration, Evaluation and Authorisation of Chemicals (REACH) Regulation. <p>The asbestos programme will build on the guidance published in 2012 by focusing on:</p> <ul style="list-style-type: none"> • Analyst clearances. • Contractor competencies. • Stakeholder engagement. 	<p>We completed:</p> <ul style="list-style-type: none"> • 15 biological agents notifications. • Work on the guidance in relation to Legionella in water-cooling towers. <p>Work concluded on the Local Exhaust Ventilation (LEV) Guidance and lead remediation project. Publication of these will not occur before Q1 2014.</p> <p>Stakeholder engagement remained high on the agenda throughout 2013. We achieved:</p> <ul style="list-style-type: none"> • Publication of guidance on safety in contract cleaning. • Presentations to a wider range of stakeholders including; <ul style="list-style-type: none"> o the Composting Association of Ireland, o Trinity College Biosafety group, o Abbot Group, o the Institute for Occupational Safety and Health (IOSH), and o the National Irish Safety Organisation (NISO). <p>109 requests for information were received and addressed.</p> <p>The asbestos programme was active in 2013 and resulted in:</p> <ul style="list-style-type: none"> • Publication of asbestos guidelines. • Publication of a tradesmen awareness flyer. <p>Following their publication, we engaged in a significant level of stakeholder awareness by:</p> <ul style="list-style-type: none"> • Participating in seminars organised by bodies such as IOSH, NISO and commercial bodies.

2. Cross-Sector Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Occupational Hygiene (continued)	<ul style="list-style-type: none"> • Survey standards. • A multi-site employer approach. <p>Participate in the Inter-Agency Forum on Radon and chair working group on Radon in Workplaces.</p> <p>Occupational Hygiene issues, including noise and radon, will be addressed where identified as an uncontrolled hazard at a place of work within the general national inspection programme. Other issues of concern will be referred for specialist follow-up.</p>	<ul style="list-style-type: none"> • Meeting with key stakeholders such as the Asbestos Removal Contractors Association of Ireland (ARCA). • Contributing to articles in the Health and Safety Review. <p>Behind the scenes, we continued to focus efforts on asbestos by:</p> <ul style="list-style-type: none"> • Completing an asbestos survey standards assessment. • Engaging with multi-site employers whenever possible to address standards and requirements in relation to managing asbestos. • Processing 175 asbestos notifications. • Participating in a number of meetings arranged by the Commission in the course of the year. <p>We continue to develop our thinking and approach in relation to clearance standards by analysts and contractor competencies.</p> <p>Our participation in the Inter-Agency Forum on Radon included:</p> <ul style="list-style-type: none"> • Chairing the working group on Radon in Workplaces. • Presenting on the work of the Working Group (WG) at the National Radon Forum hosted by the Radiological Protection Institute of Ireland (RPII). The final report and associated action plan arising will be launched in February 2014 at the National Radon Forum. <p>We achieved:</p> <ul style="list-style-type: none"> • Completion of 103 inspections on radon. • Renewal of our Memorandum of Understanding with the RPII.

2. Cross-Sector Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Physical Agents	Provide technical support to the DJEI on the proposed EU Directive on Electromagnetic Fields (EMF) and the transposition of the Directive into national legislation. Commence guidance preparation to support regulations.	We provided technical support to the DJEI on the proposed EU Directive on Electromagnetic Fields (EMF) at Council meetings in Brussels and hosted meetings concerning EMF during the Irish Presidency. The EMF Directive was finalised.
Slips, Trips and Falls	Develop and implement simple user-friendly guidance and tools on Slips, Trips and Falls and target, as appropriate, to sectors.	We succeeded in: <ul style="list-style-type: none"> • Initiating preparation for the 2014 Senior Labour Inspectors Committee (SLIC) Campaign on Slips, Trips and Falls (STFs). • Analysing data from past inspections and investigations to determine root causes with a view to identifying additional measures to prevent STFs. • Publishing extensive guidance on our website, in particular on stairs and level changes. • Conducting further work on flooring, footwear and a possible stairs assessment tool. • Meeting and presenting to a range of stakeholders including; <ul style="list-style-type: none"> o the Irish Contract Cleaners Association, o the Association of Consulting Forensic Engineers, and o Retail Ireland. • Providing advice and assistance specifically targeted at small businesses through presentations at BeSMART events. • Commenting on Dept of Environment Draft Building Regulations Technical Guidance Document. • Publishing advice on a national workplace safety-footwear survey conducted by inspectors on our website.

2. Cross-Sector Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Small Business	<p>Provide a programme of support and preventive measures through a dedicated Taking Care of Business programme directed at small businesses.</p> <p>Extend the BeSMART simple risk assessment and safety-statement tool to a further 25 business types.</p> <p>Maximise the usage of the BeSMART tool by small businesses (Target 17,500 by end 2013).</p> <p>Participate in all relevant fora that assist manageable compliance by small businesses. Engage with representative bodies to ensure maximum reach.</p>	<p>We succeeded in:</p> <ul style="list-style-type: none"> • Extending the BeSMART platform with an extra 78 risk assessments involving the addition of 600 controls. • Increasing the pragmatic guidance and information content in its 'Learn More' section. • Promoting the positive impact of proactive health and safety management and the BeSMART tool to small business at 65 nationwide events. <p>• Extending the BeSMART platform with tool to an extra 41 business types.</p> <p>• Increasing BeSMART usage by 7,045 to a total user number of 17,813.</p> <p>We achieved:</p> <ul style="list-style-type: none"> • Joint coordination of the initial 'Taking Care of Business' One-Stop-Shop event with DJEI in Dublin Castle where 20 State Bodies and State Agencies came together to support and assist small business to understand the services they provide. This event was attended by 500 businesses. • Engagement with a range of key stakeholders to promote the use of BeSMART. This included the following insurance companies; <ul style="list-style-type: none"> o FBD, o ALLIANZ, o AON, and

2. Cross-Sector Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Small Business (continued)	Selected types of business which could use the <i>BeSMART</i> tool will be the focus of an inspection programme aimed at increasing health and safety awareness, encouraging registration and use of the tool, and assessing the impact of <i>BeSMART</i> in workplaces.	<ul style="list-style-type: none"> o QBE. <p>Inspection:</p> <ul style="list-style-type: none"> • 719 inspections were conducted with a focus on small businesses having safety statements generated by the <i>BeSMART</i> tool. These inspections were mainly in the retail sector. • Of these inspections, 13% already had a <i>BeSMART</i> - generated safety statement and the rest were informed and advised by the inspector on its use.
Transport of Dangerous Goods by Road (ADR)	Fulfil Competent Authority (CA) functions on ADR through guidance publication, stakeholder support and technical support to DJEI on ADR 2013 legislation.	<p>We succeeded in:</p> <ul style="list-style-type: none"> • Providing technical support to DJEI, as the Competent Authority, in relation to the ADR 2013 amendment regulations. • Keeping stakeholders informed, via web updates and external publications. • Establishing an expert group, which met several times, to advise us on the revision of our Wetstock guidance. • Finalising the Wetstock guide, which will be published in 2014. <p>We processed five Multilateral Agreements and five CA approvals/exemptions and forwarded these to the Minister in accordance with agreed protocols. One particular exemption (CA05) to note related to GRW Engineering Ltd tanks which resulted after extensive discussions and consultations with industry, UK and Northern Ireland authorities, DJEI and the Board.</p>

2. Cross-Sector Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Transport of Dangerous Goods by Road (ADR) <i>(continues)</i>	<p>Fulfil Competent Authority functions by conducting roadside inspections of dangerous goods vehicles through multi-agency checkpoints and by identifying and inspecting relevant undertakings having a Dangerous Goods Safety Advisor (DGSA) requirement.</p> <p>Inspect Retail and Private Petroleum Stores (RPPS) specifically in relation to their operation, delivery and dispensing of petrol.</p>	<p>We managed our appointed agent, the Chartered Institute of Logistics and Transport (CILT), which administers, on our behalf, the certification of ADR Drivers and Dangerous Goods Safety Advisers and approves ADR Driver Training Providers.</p> <p>Inspection of Dangerous Goods Vehicles We completed:</p> <ul style="list-style-type: none"> • 475 inspections (351 ADR; 124 DGSA). • Concluded 17 investigations and referrals. <p>Enforcement 41 improvement notices and 21 prohibition notices were issued.</p> <p>We succeeded in:</p> <ul style="list-style-type: none"> • Inspecting 115 retail and private petroleum stores. • Upholding three of the five appeals received in relation to RPPS. <p>We submitted our EU Road Checks annual report for 2012 to the European Commission on time.</p>

2. Cross-Sector Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Work-Related Vehicle Safety (WRVS) including Driving for Work	<p>We will oversee the delivery of Year Five of the Five-year Plan for Work-Related Vehicle Safety (WRVS).</p> <p>A range of new supports will be developed, implemented and communicated, including: an online risk-assessment tool for driving for work; a driver handbook on driving for work and information on load securing.</p>	<p>We continued to collaborate closely with An Garda Síochána and the Road Safety Authority on the implementation of year five of the plan in areas of:</p> <ul style="list-style-type: none"> • Awareness raising. • Promotion. • Enforcement. • Education. • Research. • Building an evidence base for WRVS joint interventions. <p>The following joint HSA/RSA/Garda Driving for Work resources were published:</p> <ul style="list-style-type: none"> • Driver Health Guidelines. • Risk Assessment Checklist. • Four company case studies. • Driver Handbook. <p>Resources were made available through the redesigned www.vehiclesatwork.ie web portal.</p> <p>Workplace Transport Safety Information sheets and associated instructional videos as detailed below were prepared:</p> <ul style="list-style-type: none"> • Pedestrian safety. • Forklift safety. • Forklift pre-checks. • Falls from vehicles. • Reversing safety.

2. Cross-Sector Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
<p>Work-related Vehicle Safety (WRVS) including Driving for Work (continued)</p>	<p>We will continue to engage with the Road Safety Authority (RSA) and An Garda Síochána with whom we have developed a substantial programme. We will continue to deliver initiatives on data management, guidance, awareness-raising and education.</p>	<p>We commissioned the development of four e-learning courses, listed below, on Workplace Transport Safety Management aimed at transport operators, supervisors and drivers:</p> <ul style="list-style-type: none"> • Workplace transport safety management. • Safe vehicles. • Driver management. • High-risk vehicle activities. <p>We collaborated with the International Road Transport Union [IRU], which culminated in the web-based publication of new International Guidelines on Safe Load Securing for Road Transport.</p> <p>We advised and supported Limerick IT in development and validation of new Certificate in Transport Safety Management Level-6 course, integrating key WRVS themes. This course commenced in October 2013.</p> <p>We engaged with a range of key stakeholders and businesses to promote the WRVS risk-management resources and we delivered 20 talks and published 18 articles.</p> <p>Five joint HSA/RSA/Garda Driving for Work Risk Management Seminars were delivered nationwide to promote driving for work and load-securing risk-management practices.</p> <p>We achieved:</p> <ul style="list-style-type: none"> • Coordination and delivery on joint HSA/Garda/RSA WRVS work plan for 2013. • Management of three Steering Group and consultative panel meetings which were primarily focused on driving for work and load securing.

2. Cross-Sector Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
<p>Work-related Vehicle Safety (WRVS) including Driving for Work (continued)</p>	<p>We will continue to consult with the sector through an established consultative panel.</p> <p>An inspection programme with a central emphasis on the management of Work-Related Vehicle Safety (WRVS) at specifically identified work activities will be undertaken.</p> <p>The issue of driving for work will be addressed within the general national inspection programme for employers who have a fleet of vehicles for use.</p>	<p>We continued engagement with the employer, employee and sectoral representatives through formal channels of communication including:</p> <ul style="list-style-type: none"> • The WRVS consultative panel. • Sectoral forums. • Third-level education bodies. • Talks, seminars and meetings with external stakeholders. <p>We inspected:</p> <ul style="list-style-type: none"> • 200 vehicles as part of a joint HSA/Garda load-securing pilot inspections programme to build an evidence base for future development of the load-securing programme. • 1,183 vehicles as part of Workplace Transport Safety (WTS). • 158 vehicles as part of Driving for Work (DFW). <p>In relation to Workplace Transport Safety (WTS) inspections, we noted a greater than 80% compliance rate for having:</p> <ul style="list-style-type: none"> • A WTS risk assessment in place. • A WTS plan in place. • A safe loading/unloading system in place. • Daily pre-checks for load security and specific control measures in place to prevent falls. <p>In relation to Driving for Work (DFW) inspections, we noted:</p> <ul style="list-style-type: none"> • Risk assessments were found in 60% of inspections conducted. • 55% had DFW policies and procedures in place. • 55% had carried out employee DFW training.

2. Cross-Sector Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Work-related Vehicle Safety (WRVS) including Driving for Work <i>(continued)</i>		<p>We participated as experts in:</p> <ul style="list-style-type: none"> Three European Transport Safety Council conferences on work-related road safety. Two meetings as Member State representatives on EU Working Party on Vehicle Risks. <p>We also:</p> <ul style="list-style-type: none"> Accepted invitations as guest speaker to the Work-related Road Safety seminar series in three South American countries to share an insight into HSA WRVS programme and achievements. Continued to provide information and advice through requests for information, seminars and our website.
Work at Heights	<p>Work activity at heights and the application of the necessary controls is an issue of concern. The national inspection programme will address this risk activity during inspections.</p> <p>Working at heights will form the theme of the construction campaign in 2013.</p>	<p>Working at heights (WatH) was reviewed during 3,088 construction inspections.</p> <p>We noted that:</p> <ul style="list-style-type: none"> Working at heights risk assessments were carried out in 83% of these inspections. 77% had adequate WatH monitoring systems in place. 83% had chosen the correct equipment for WatH. 94% had ladders in good condition which were being safely used. <p>The construction campaign carried out in September found compliance rates similar to the annual figures for WatH above.</p>

2. Cross-Sector Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Use of Equipment in Explosive Areas (ATEX)	Fulfil Competent Authority (CA) role in relation to ATEX through contribution to ensuring that the directive and regulations are complied with and that technical proposals and advice is provided as required.	The Authority chaired two meetings of the EU ATEX ADCO (Administrative Cooperation) committee.
External Communications	<p>Communicate, as widely and efficiently as possible, with employers and employees about the need for health and safety awareness and risk management and its importance to sustainable enterprises.</p> <p>Targeted external information and communication, maximising the use of our website and smart technology.</p> <p>Challenge the distorted image of safety and health at work as one of trivia and red tape.</p> <p>Respond to approximately 28,000 inbound contacts seeking information on safety and health matters.</p> <p>Maintain our Customer Contact Association (CCA) accreditation as a high-quality workplace contact centre.</p>	<p>Major awareness-raising campaigns were implemented in relation to:</p> <ul style="list-style-type: none"> • Farm safety. • Vehicle safety. • BeSMART. • General workplace health and safety. <p>Website and smart technology</p> <ul style="list-style-type: none"> • Over 1m unique hits to our website. • Facebook likes grown by circa 125% to 9,500. • Twitter followers grown by over 40% to 1,700. <p>Inaccurate or unfair media reports were challenged. To counter this we:</p> <ul style="list-style-type: none"> • Issued 25 press releases. • Implemented radio, press and digital versions of the 'There'll always be one...' campaign. <p>25,000 inbound contacts (phone, email, post). 3,140 proactive outbound contacts.</p> <p>CCA audit successfully completed.</p>

3. HSA Processes



Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Complaints Process	<p>Maintain a process for customer complaints on workplace safety and health issues and ensure timely and effective solutions and conclusions. We expected to deal with approximately 3,000 complaints in 2013.</p> <p>Complaints assigned for investigation would be followed up to ensure that the measures required to resolve the cause of the complaint were taken by the duty-holder.</p> <p>Incoming complaints to be monitored for trends, and repeat issues with an employer would be taken as an indicator of poor standards of health and safety at the workplace leading to an increased frequency of inspection.</p>	<p>2,376 complaints in relation to workplace safety, health or welfare matters were received by the Authority.</p> <p>1,388 of the above complaints were assigned to inspectors for investigation and 88% of these were resolved whilst the other 12% remain under investigation.</p> <p>The remaining complaints were addressed by our workplace contact unit.</p> <p>This took place during 2013 and was monitored by the regional managers of the inspection teams.</p>
Information and Evaluation	<p>Represent Ireland's interest at EU level at the Eurostat working group and submit required information to Eurostat.</p> <p>Collate and publish national statistics on injuries and ill health to inform national and Authority policies and targeting.</p>	<p>Eurostat held no meetings associated with occupational health & safety during 2013.</p> <p>We succeeded in:</p> <ul style="list-style-type: none"> Submitting the required data to Eurostat in a timely manner.

3. HSA Processes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Information and Evaluation (continued)	<p>Coordinate and manage the assessment and reporting of progress on the Authority's strategy and programmes of work.</p> <p>Coordinate the preparation of Regulatory Impact Assessments (RIAs).</p> <p>Respond to Freedom of Information, Data Protection and Access to Information on the Environment requests.</p> <p>The survey of the inspection process initiated in 2012 was to continue throughout 2013. The 2012 programme would be assessed to determine the effectiveness and outcomes from the national inspection programme.</p>	<ul style="list-style-type: none"> Publishing our Statistics Report for 2012. Collecting data for the preparation of the Statistics Report for 2013, which will be published in 2014. Completing and submitting quarterly reports with key performance indicators to the HSA's Executive Team, our Board and the Minister every three months. Publishing our annual report for 2012. <p>No Regulatory Impact Assessments were prepared.</p> <p>Every request made under Freedom of Information, Data Protection and Access to Information on the Environment legislation was responded to within statutory deadlines.</p> <p>We succeeded in:</p> <ul style="list-style-type: none"> Issuing our survey on a monthly basis in 2013; participation was voluntary and the anonymity of respondents was guaranteed. Based on responses received for inspections which took place up to October, it signified that; <ul style="list-style-type: none"> 97% of respondents agreed with the inspection outcome, with 70% strongly agreeing, 80% had three-quarters of recommendation from the inspection implemented with 62% having these fully implemented, and

3. HSA Processes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Information and Evaluation <i>(continued)</i>		<ul style="list-style-type: none"> o 92% indicated that the inspection had increased their commitment to improving H&S standards at their workplace. • Securing a 31% response rate for the surveys issued, which represents an 11% response rate for all inspections conducted in 2013.
Investigation process	<p>All workplace fatal accidents to be investigated and approx. 5% of notified accidents to be prioritised for investigation.</p> <p>Investigations to ensure that controls to prevent recurrence have been implemented and that duty-holders be held to account where they have a clear disregard for the management of safety and health risks at their workplaces.</p>	<p>We investigated:</p> <ul style="list-style-type: none"> • 52 fatal accidents in 2013, with one further fatal accident which had occurred in 2013 being confirmed in early 2014. Forty-seven of these were recorded as workplace fatalities. • 477 of the 7,219 incidents reported in 2013 – a 6.6% investigation rate.
Operational Cooperation with Other Regulatory Agencies	Continue to cooperate with other regulatory agencies, particularly where there is an overlap or closely related operational function, and maintain existing inter-agency agreements.	<p>We achieved:</p> <ul style="list-style-type: none"> • Maintenance and review of all of our existing MoUs and inter-agency agreements including; <ul style="list-style-type: none"> o the RPIL, o Railway Safety Commission, o Commission for Energy Regulation(CER), o An Garda Síochána, o The Health Information and Quality Authority (HIQA), o EPA, o Teagasc, and o Revenue. • Renewal of an MoU with; <ul style="list-style-type: none"> o the Rail Accident Investigation Unit.

3. HSA Processes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Reducing Information Obligations	<p>Identify further opportunities for reduction of administrative burdens on business.</p> <p>Rationalise and simplify requirements in any reviews of existing regulations as well as new regulations.</p>	<p>We succeeded in:</p> <ul style="list-style-type: none"> Conducting a review of the BeSMART three-year plan, which identified that Construction and Agriculture should be included in the tool to reduce burdens on small business in these sectors. Simplifying new legislation and reviewing existing requirements.
Representing Ireland in EU	<p>Participate in EU Commission and European Chemicals Agency (ECHA) committees, working groups and/or forums on REACH, CLP, COMAH, Detergents, PIC and ADR–Transportable Pressure Equipment (ADR–TPE). These include but are not limited to:</p> <ul style="list-style-type: none"> Competent Authority working group on REACH and CLP (CARACAL). Member State Committee on REACH. Detergents Working Group. Forum on Enforcement for REACH and CLP. Central Competent Authority (CCA) on COMAH. Designated National Authorities (DNA) for PIC. 	<p>As Competent Authority we represented Ireland and provided inputs at the following committees and working groups:</p> <ul style="list-style-type: none"> 5 meetings of the Competent Authority working group on REACH and CLP (CARACAL). 6 meetings of the Member State Committee on REACH. 2 meetings of the Forum on Enforcement for REACH and CLP. 1 meeting of the Detergents Working Group. 2 meetings of the Helpnet on REACH and CLP helpdesks. 3 RiME meetings and in 1 Workshop on development and implementation of the SVHC 2020 Roadmap. 1 Central Competent Authority (CCA) meeting on COMAH. 1 Designated National Authorities (DNA) meeting for PIC. 2 meetings of the EU Transport of Dangerous Goods Committee. 1 TPED-ADCO (Transportable Pressure Equipment Directive – Administrative Cooperation Committee) meeting.

3. HSA Processes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Representing Ireland in EU (continued)	<p>Represent Ireland at international committees in relation to:</p> <ul style="list-style-type: none"> UN Subcommittee of Experts on the Globally Harmonised System of Classification and Labelling (UN SCE GHS) <p>Annual Conference of the OPCW on Chemical Weapons</p>	<p>We provided experts to represent Ireland at:</p> <ul style="list-style-type: none"> The Risk Assessment Committee (RAC) – four meetings. The Socio-Economic Committee (SEAC) – three meetings. <p>Both experts were co-rapporteurs in their respective committees for the ECHA Annex XV restriction proposal on 1,4-dichlorobenzene (1,4-DCB) and were responsible for the successful completion of the restriction opinion within the required timelines. As a result of their work, the Commission brought forward a restriction proposal for 1,4-DCB for inclusion in Annex XVII of REACH and this was voted and agreed at the Article 133 Committee in December.</p> <p>Due to staffing losses and reprioritisation of work areas, we had no active involvement in the UN SCE GHS (the UN Sub-Committee of Experts on the Globally Harmonised System of Classification and Labelling of Chemicals). Nonetheless, we remain active on CLP through the CARACAL sub-group which we attended in 2013.</p> <p>We attended:</p> <ul style="list-style-type: none"> The annual conference of the OPCW on Chemical Weapons. Further details on our involvement in the OPCW are given in the Cross-Sector part of this annual report. The relevant EU committees, at which we represented Ireland, for the following directives; <ul style="list-style-type: none"> machinery, lifts, pressure equipment, and personal protective equipment (meetings chaired by Ireland).

3. HSA Processes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Representing Ireland in EU (continued)	<p>Host the EU 2013 Road Checks Working Group in Ireland.</p> <p>Represent Ireland in the EU Senior Labour Inspectors Committee by participation in the plenary, thematic and working group meetings.</p> <p>Compilation of SLIC Annual Report.</p>	<p>We succeeded in:</p> <ul style="list-style-type: none"> • Hosting the EU Road Checks Meeting in Dublin Castle, which was attended by our European and National colleagues. • Receiving positive feedback on the successful event which was run to budget and on schedule. <p>We succeeded in:</p> <ul style="list-style-type: none"> • Attending two plenary and thematic day Senior Labour Inspectors Committee (SLIC) meetings. • Providing three presentations relating to the approach to occupational health and safety in Ireland at both meetings. • Hosting the May meeting in Ireland as part of the EU Presidency role. • Compiling the 2012 SLIC annual report, which was submitted to SLIC. • Attending the SLIC Chemex Working Group and providing input into a number of issues including overlaps with REACH and Occupational Safety and Health (OSH) legislation. We hope to finalise and publish a guidance document on the overlaps in 2014. • Attending the SLIC MACHEX committee that deals with machinery safety issues. • Attending and contributing information to two SLIC Slips, Trips and Falls (STF) Working Groups in 2013.

3. HSA Processes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Representing Ireland in EU (continued)	<p>Represent Ireland on the EU's Advisory Committee on Safety and Health at Work (ACSH) and on approximately two working parties reporting to this committee (Standing Working Party; Transport Working Party).</p> <p>Act as national Competent Authority (CA) for the EU Focal Point for Ireland.</p> <p>Host an EU Presidency Conference in Dublin on high-level policy in relevant occupational health and safety theme.</p> <p>Participate in other EU working groups and committees where the Irish position should be represented or where there are specific benefits to Ireland arising from participation.</p>	<p>During the Irish Presidency we chaired the Government Interest Group (GIG) meetings of the Advisory Committee on Safety and Health at Work (ACSH) and we were the GIG representative at the Plenary meetings of the ACSH.</p> <p>We also represented Ireland at key committees reporting to the ACSH. These were:</p> <ul style="list-style-type: none"> • Standing Working Party. • Transport Working Party. • The newly established Self-employed Committee. <p>We succeeded in:</p> <ul style="list-style-type: none"> • Managing the Focal Point network with successful implementation of the European campaign. • Hosting, as part of Ireland Presidency, an Occupational Safety Conference in Dublin which included the European Agency for Safety and Health at Work (EU-OSHA) Best Practice awards ceremony. <p>The SLIC Plenary and Thematic Day on the use of ICT in the management of occupational health and safety and the inspection process was hosted in Ireland on 21–22 May in Dublin Castle.</p>
Working Smarter	<p>The Authority to target its resources on higher risk sectors and places of work. Only a very small proportion of lower-risk enterprises to be inspected and the Authority's information and legislative programmes to concentrate on higher risk areas.</p>	<p>The high-risk sectors targeted included:</p> <ul style="list-style-type: none"> • Construction (30% of our inspections/investigations). • Agriculture & Forestry (24% of inspections/investigations). • Manufacturing (11% of inspections/investigations).

3. HSA Processes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Working Smarter (continued)	<p>Pilot and introduce the use of mobile technology to support more effective inspections and other activities.</p> <p>Introduce new structures, reporting relationships and more flexible working arrangements to better enable the delivery of the new strategy; and to reflect changes in staffing and staff composition as the organisation becomes smaller.</p> <p>Identify new ways of delivering services, e.g. through shared services, working closely with other regulatory agencies and outsourcing certain activities.</p> <p>Increase the percentage of inspections of high-risk organisations; and use customer feedback to inform our inspection process.</p>	<ul style="list-style-type: none"> • Health Services (4% of inspections/investigations). • Mines and Quarries (2% of inspections/investigations). <p>We ran a pilot project in the use of mobile devices to support the inspection function.</p> <p>We changed structures from a four-divisional model to a three-divisional model.</p> <p>We tendered for the outsourcing of financial services, contract cleaning and the provision of occupational medical services.</p> <p>1,523 (12% of total) workplaces were pre-selected in 2013 using the Geosmart Target Tool for inspection. This tool selects workplaces for inspection based on their high-risk status and previous history with the Authority. Also included were follow-up visits on enforcement notices served at earlier inspections or where written reports of inspection were given out. Some workplaces were also pre-selected for chemical-based inspections.</p>

3. HSA Processes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Working Smarter (continued)	<p>New approaches to communications to be adopted for targeted audiences such as social media for students, e-learning to train people and increase health and safety awareness, and the website to provide technical information to professionals.</p> <p>Adopt a policy of reducing information obligations where the relevance and benefits of data was not clear or proven.</p> <p>Develop an approach towards small businesses that recognises the challenges they face and provide simpler solutions for health and safety compliance.</p> <p>Continue the project to engage with multi-site employers to ensure that relevant health and safety issues are managed at corporate level. The ongoing impact on previous multi-site employer programmes will be assessed.</p>	<p>We succeeded in:</p> <ul style="list-style-type: none"> • Devoting additional resources to web and social media communications channels. This resulted in; <ul style="list-style-type: none"> o over 1m visitors to website, o facebook audience grown by 125%, o twitter audience grown by over 40%, and o new 'Choose Safety' Facebook profile developed. • Developing an e-learning tool for healthcare on our website. • Further developing other e-learning tools for; <ul style="list-style-type: none"> o small business, and o work-related vehicle safety. <p>These will be available in 2014</p> <p>During the development of new legislation, all information obligations were reviewed and, where appropriate, were removed.</p> <p>We continued to develop a simplified approach to compliance through the addition of 41 new businesses to BeSMART and developing guidance across a range of sectors which were aimed at supporting small business.</p> <p>This programme was not carried out in 2013.</p>

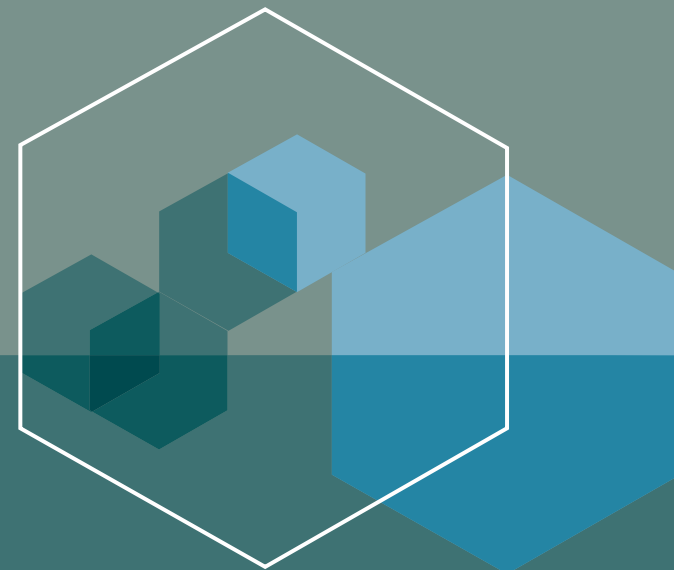


4. Corporate Processes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Facilities Management	<p>Manage the Authority's office accommodation in eight locations and carry out a review of future requirements.</p> <p>Manage the provision of services, e.g. office cleaning, stationery, canteen.</p>	<p>We succeeded in:</p> <ul style="list-style-type: none"> Meeting all accommodation requirements and commencing a review of future needs. Delivering all services to a high standard while maintaining cost efficiencies.
Finance	<p>Operate the finance and procurement systems of the Authority to achieve value for money in expenditure and procurement.</p> <p>Recover expenses incurred in investigations that result in successful prosecutions.</p>	<p>We managed to:</p> <ul style="list-style-type: none"> Operate the Authority's financial and procurement systems to achieve value for money in accordance with best practice. Seek tenders from contractors through e-tenders, to outsource a range of the Authority's financial services. <p>The Authority actively sought to recover expenses incurred in investigations related to successful prosecutions and received legal income of €35,892 during 2013.</p>
Human Resources (HR)	<p>The technical and managerial competence of staff will be maintained and developed through targeted training initiatives.</p>	<p>A comprehensive learning and development programme with a significant focus on technical competence was delivered.</p>

2. Cross-Sector Programmes

Operational Area	Proposed Actions in Programme of Work 2013	Actions Achieved in 2013
Human Resources (HR) (continued)	<p>Support will be provided to managers and staff of the Authority to assist in the delivery of the Authority's Croke Park Action Plan and in the restructuring of the Authority arising from reduced staffing.</p> <p>The HR systems in the Authority will be maintained and developed to enable effective management of performance, together with the maintenance of efficient payroll, superannuation and records systems.</p>	<p>Following consultation with the staff, a new structure was implemented in the context of reduced staffing levels and a new strategy statement (2013-2015), commenced.</p> <p>We maintained ongoing focus on performance and efficient systems throughout the year.</p>
Information Communications Technology (ICT)	<p>Options for the use of mobile technology as a means of improving the efficiency and effectiveness of the inspection process to be assessed and, where appropriate, implemented.</p> <p>The Authority's ICT systems will be maintained and developed to enable the most productive use of resources.</p> <p>Framework agreements will be used to ensure that value is obtained in ICT procurement.</p>	<p>We succeeded in:</p> <ul style="list-style-type: none"> Running a pilot project in 2013 on the use of mobile devices to support the inspection function. Undertaking ongoing maintenance and development of our systems. Tendering for landline and mobile services under the Government's framework agreements. Availing of framework agreement for the purchase of PCs.



Extracts from the Unaudited Financial Statements.¹

¹The Authority submitted its unaudited accounts to the Comptroller and Auditor General (C&AG) as required under the Safety, Health and Welfare at Work Act 2005. The C&AG had not completed their audit work at the time of publication and the accounts are therefore listed as unaudited.

Extracts from the Unaudited Financial Statements

Introduction

In accordance with the requirements of Section 48 of the Safety, Health and Welfare at Work Act, 2005 the Health and Safety Authority is required to produce Financial Statements each year. The Authority's financial year ends on 31st December each year. The financial statements must be in such form as may be approved by the Minister for Jobs, Enterprise & Innovation with the concurrence of the Minister for Finance. In preparing those financial statements, the Authority is required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Authority will continue in operation.
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.

The Authority is responsible for keeping proper books of account which disclose with reasonable accuracy at any time the financial position of the Authority and which enable it to ensure that the financial statements comply with Section 48(1) of the Safety, Health and Welfare at Work Act, 2005. The Authority is also responsible for safeguarding the assets of the Authority and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Draft Financial Statements for the year ended 31st December 2013 have been prepared and were considered by the Board at its meeting held on Friday 11th April 2014. The Board reviewed the draft Financial Statements and approved them on a no material change basis.

The Authority submits the draft Financial Statements as approved by the Board to the Office of the Comptroller and Auditor General who will be conducting the external audit. The audit fieldwork is normally scheduled to take place during Q2 each year.

The information below is extracted from the draft Financial Statements and should not be considered to be reliable source of financial information regarding the financial affairs of the Authority until the external audit is completed. The audited Financial Statements will include following documentation together with a full set of explanatory notes:

- Statement on Internal Financial Control
- Statement of Authority Responsibilities
- Statement of Accounting Policies
- Income and Expenditure Account
- Statement of Total Recognised Gains and Losses
- Balance Sheet as at 31st December 2013
- Cash Flow Statement
- Notes to Financial Statements

Extracts from the Unaudited Financial Statements

Once the external audit is completed and the Report of the Comptroller and Auditor General is received the Authority will make the necessary arrangements to submit the audited Financial Statements to the Minister for Jobs, Enterprise and Innovation to have them formally laid before the Houses of the Oireachtas.

A copy of the Authority's audited Financial Statements can be accessed on the Authority's website once the external audit has been completed.

During 2013 the Authority for a variety of reasons decided to seek tenders for the provision of a range of financial services on its behalf. Tenders were sought and a successful contractor has been appointed. The implementation of the project will be completed in 2014 and the processing of all the Authority's financial transactions will transfer to the contractor. The Authority will continue to manage the finance function and put in place all the necessary controls and safeguards to ensure the integrity of the function.

Statement on Internal Financial Control

On behalf of the members of the Board of the Health and Safety Authority I acknowledge our responsibility for ensuring that an effective system of internal financial control is maintained and operated. The system can only provide reasonable and not absolute assurance that assets are safeguarded, transactions authorised and properly recorded, and that material errors or irregularities are either prevented or would be detected in a timely period.

Key Control Procedures

The Authority has taken steps to ensure an appropriate control environment by:

- Clearly defining management responsibilities and powers.
- Establishing formal procedures for reporting significant control failures and ensuring appropriate corrective action.
- Establishing a process to safeguard the assets of the Authority.
- Developing a culture of accountability across all levels of the organisation.

The Authority has established processes to identify and evaluate business risks by:

- Identifying the nature, extent and financial implication of risks facing the Authority including the extent and categories which it regards as acceptable.
- Assessing the likelihood of identified risks occurring.
- Assessing the Authority's ability to manage and mitigate the risks that do occur.
- Assessing the costs of operating particular controls relative to the benefit obtained.

Extracts from the Unaudited Financial Statements

- Working closely with Government and various Agencies to ensure that there is a clear understanding of the Authority's goals and support for the strategies to achieve those goals.

The system of internal financial control is based on a framework of regular management information, administrative procedures including segregation of duties, and a system of delegation and accountability. In particular it includes:

- A comprehensive budgeting system with an annual budget which is reviewed and agreed by the Board of the Authority.
- Regular reviews by the Authority of periodic and annual financial reports which indicate financial performance against forecasts.
- Setting targets to measure financial and other performance.
- Clearly defined purchasing and approval guidelines.
- Formal project management disciplines.

The Authority has put in place an internal audit function, which operates in accordance with the principles set out in the Code of Practice on the Governance of State Bodies published in June 2009. The work of internal audit is informed by analysis of the risk to which the Authority is exposed, and annual internal audit plans are based on this analysis. The analysis of risk and the internal audit plans are endorsed by the Audit Committee and approved by the Authority. At least annually, the Internal Auditor will provide the Authority with a report of internal audit activity. The report includes the Internal Auditor's opinion on the adequacy and effectiveness of the system of internal financial control.

The Authority's monitoring and review of the effectiveness of the system of internal financial control is informed by the work of the internal auditor, the Audit Committee which oversees the work of the internal auditor, the Executive within the Authority who have responsibility for the development and maintenance of the financial control framework, and comments made by the Comptroller and Auditor General in his management letter or other reports.

Annual Review of Controls

The Authority's Audit Committee reviews the effectiveness of the internal financial control systems with a formal report then going to the Board. The Board has carried out a formal review of its internal financial controls in respect of 2013.

On behalf of the Board.

Michael Horgan

Chairman

Extracts from the Unaudited Financial Statements

Draft Financial Statements

Income and Expenditure Account for Year ended 31st December 2013**INCOME**

	2013	2012
	€	€
Oireachtas grants	18,780,000	19,146,000
Net deferred funding for pensions	4,489,000	3,442,000
Employee deductions refundable to DJEI	(647,000)	(654,611)
Other income	591,224	298,874
Sub total	23,213,224	22,232,263
Transfer from capital account	62,810	108,113
	23,276,034	22,340,376

EXPENDITURE

Salaries costs	10,941,284	11,448,333
Pension costs	4,765,000	3,856,389
Other administration costs	7,522,595	7,720,563
	23,228,879	23,025,285
Operating surplus / (deficit) for the year	47,155	(684,909)
Accumulated surplus at 1 January	821,329	1,506,238
Accumulated surplus at 31 December	868,484	821,329

Extracts from the Unaudited Financial Statements

Draft Financial Statements

Statement of Total Recognised Gains and Losses for Year ended 31st December 2013

	2013 €	2013 €	2012 €	2012 €
Surplus/(Deficit) for financial year		47,155		(684,909)
Changes in actuarial assumptions underlying the present value of scheme liabilities	-		13,416,000	
Experience (gains) on pension scheme liabilities	5,837,000		(830,000)	
Actuarial (gain)/loss on pension Liabilities		5,837,000		12,586,000
Adjustment to deferred pension funding		(5,837,000)		(12,586,000)
Total recognised gains and losses for the year		47,155		(684,909)

Extracts from the Unaudited Financial Statements

Draft Financial Statements

Balance Sheet as at 31 December 2013

	2013	2013	2012	2012
	€	€	€	€
FIXED ASSETS		333,575		396,385
CURRENT ASSETS				
Debtors and prepayments	945,108		817,659	
Bank and cash Balances	758,208		958,640	
	1,703,316		1,776,299	
CREDITORS (due in less than one year)				
Creditors	834,832		954,970	
	834,832		954,970	
Net current assets		868,484		821,329
NET ASSETS BEFORE PENSIONS		1,202,059		1,217,714
Deferred pension funding		63,037,000		64,385,000
Pension liabilities		(63,037,000)		(64,385,000)
NET ASSETS		1,202,059		1,217,714
REPRESENTED BY:				
Capital account		333,575		396,385
Accumulated surplus on income and expenditure account		868,484		821,329
		1,202,059		1,217,714

Extracts from the Unaudited Financial Statements

Draft Financial Statements

Cash Flow Statement as at 31st December 2013

RECONCILIATION OF OPERATING SURPLUS TO NET CASH INFLOW FROM OPERATING ACTIVITIES	2013 €	2012 €
Operating surplus for year	47,155	(684,909)
Movement on capital account	(62,810)	(108,113)
Depreciation	178,803	199,227
(Increase)/Decrease in debtors	(127,449)	738,529
Increase/(Decrease) in creditors	(120,138)	191,273
Net cash inflow from operating activities	(84,439)	336,007
CASH FLOW STATEMENT		
Net cash inflow from operating activities	(84,439)	336,007
Capital expenditure		
Payments to acquire fixed assets	(115,993)	(91,114)
Increase (Decrease) in cash	(200,432)	244,893
Reconciliation of net cash flow to movement in net funds		
(Decrease)/Increase in cash in year	(200,432)	244,893
Net funds at 1 January	958,640	713,747
Net funds at 31 December	758,208	958,640
Analysis of change in net funds	Cash at Bank	Cash at Bank
At start of year	958,640	713,747
Cash flow	(200,432)	244,893
At end of year	758,208	958,640

Extracts from the Unaudited Financial Statements

Draft Financial Statements

Extracts from the notes to the Financial Statements year ended 31st December 2013

Other income	2013 €	2012 €
Driver Training Course Income	108,591	85,054
SEVESO	21,751	35,567
Fines – ADR (Carriage of Dangerous Goods by Road)	14,460	18,250
Sale of Authority's Publications	43,303	40,180
Miscellaneous (Seminars, Legal, Witness Expenses, EU Commission)	403,119	119,82
	591,224	298,874
Salary costs		
Gross Salaries	10,106,049	10,585,605
Employer PRSI	835,235	862,728
Total Salary Costs	10,941,284	11,448,333
Pension Levy	724,306	751,760
€724,306 was deducted from staff by way of pension levy and was paid over to the Department of Jobs, Enterprise and Innovation.		
Numbers Employed		
Professional/Technical Grades	114.3	119.3
Administrative Grades	48.1	50.7
	162.4	170
Employment Control Framework	151	170
Chief Executive Officer – Remuneration		
Salary	143,535	153,885

The Chief Executive Officer received recoupment of travel and subsistence expenses of €10,310 in 2013 (2012: €8,870).

The Chief Executive Officer did not receive any bonus or perquisites in the year.

The Chief Executive Officer is a member of an unfunded defined benefit public sector scheme and his pension entitlements do not extend beyond standard entitlements in the public sector defined benefit superannuation scheme.

Extracts from the Unaudited Financial Statements

Draft Financial Statements

Members' Fees		2013	2012
		€	€
Chairman's Fees	Michael Horgan	11,970	11,970
Members' Fees:	Marion Byron	7,695	7,695
	Dermot Carey	7,695	7,695
	Esther Lynch	7,695	7,695
	Eamon Devoy	7,695	7,695
	Dessie Robinson	7,695	7,695
	Mary Bohan	7,695	7,695
	Dan O'Connell	7,695	7,695
	John Byrne	7,695	7,695
	George Brett	7,695	7,695
	Des Mahon	7,695	7,695
	John Newman*	-	-
		88,920	88,920

*No fees payable as John Newman is an employees of the DJEI

Extracts from the Unaudited Financial Statements

Draft Financial Statements

Members' Expenses		2013	2012
		€	€
Chairman	Michael Horgan	-	-
Board Members	Marion Byron	-	-
	Dermot Carey	856	1,468
	Esther Lynch	-	-
	Eamon Devoy	-	-
	Dessie Robinson	-	-
	Mary Bohan	1,712	4,370
	Dan O'Connell	843	1,228
	John Byrne	2,255	3,239
	George Brett	1,800	2,228
	Des Mahon	2,823	4,332
	John Newman (Jan - July)	-	-
		10,289	16,865

Extracts from the Unaudited Financial Statements

Draft Financial Statements

Administration	2013	2012
	€	€
Accommodation	1,908,038	2,063,936
Communications costs	427,195	366,692
Travel & subsistence	813,338	826,273
Publications & marketing	1,448,226	1,759,631
Legal services	279,530	130,627
Research & consultancy	809,773	593,572
Business process review	263,879	263,103
Staffing costs	221,161	243,231
General equipment supplies	140,981	176,648
External partnership	-	140,000
Investment in learning	154,259	234,202
Technology costs	585,329	502,645
Depreciation	150,896	199,227
Internal audit fees	16,263	13,081
External audit fee	15,400	15,510
Members' fees	88,920	88,920
Other	178,898	103,265
	7,502,086	7,720,563

Appendix A

Enforcement Statistics 2013

Table A.1 Number of Inspections 2004–2013

Year	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Total	11,382	13,552	15,365	13,631	16,009	18,451	16,714	15,340	13,835	12,244

Table A.2 Number of Inspections by Operational Area 2013

Operational Area	We said we would do the following number of Inspections	% Target achieved
Agriculture	3,000	97%
Construction	3,000	107%
Investigations: Fatalities, Serious Accidents, Dangerous Occurrences, Complaints	1,500	89%
BeSMART Awareness and Support	800	90%
Occupational Hygiene	400	104%
REACH/CLP/Chemical Agents	600	133%
COMAH, Sub-COMAH and Bulk Storage facilities	350	79%
Manufacturing	750	147%
ADR: DG Vehicles and DGSA	600	79%
Wholesale and Retail	550	231%
Healthcare	350	102%
Mines and Quarries	200	106%
Public Administration	200	71%
Private Retail Petroleum Stores	200	58%
Waste Management	150	57%
Forestry	100	120%
Electricity	100	46%
Market Surveillance	Programmes to be implemented as part of the inspections in the sectors indicated above.	-
Docks		-
Work at Heights		-
Offshore		-
Multi-site Employers		-
Workplace Vehicle Transport Safety		-

Appendix A

Enforcement Statistics 2013

Table A.3 Number of Inspections by Economic Sector and Enforcement Action 2013

Economic Sector	Inspections & Investigations	Agreed Prohibition	Improvement Notice	Payment in Lieu	Prohibition Notice	Verbal Advice	Written Advice	Total Enforcement Actions and Advices Given
A – Agriculture, Forestry and Fishing	2,967	0	172	2	125	1,308	1,149	2,756
B – Mining and Quarrying	252	0	15	0	8	65	115	203
C – Manufacturing	1,323	0	87	7	23	351	696	1,164
D – Electricity, Gas, Steam and Air-conditioning Supply	56	0	3	0	1	18	17	39
E – Water Supply, Sewerage, Waste Management and Remediation Activities	250	0	15	0	9	43	137	204
F – Construction	3,622	5	66	0	126	1,352	1,253	2,802
G – Wholesale and Retail Trade, Repair of Motor Vehicles and Motorcycles	1,432	1	102	13	39	323	752	1,230
H – Transportation and Storage	799	1	18	37	4	119	187	366
I – Accommodation and Food Service Activities	187	0	4	0	0	44	99	147
J – Information and Communication	53	0	0	0	0	12	28	40
M – Professional, Scientific and Technical Activities	117	0	3	0	2	31	52	88

Appendix A

Enforcement Statistics 2013

Economic Sector	Inspections & Investigations	Agreed Prohibition	Improvement Notice	Payment in Lieu	Prohibition Notice	Verbal Advice	Written Advice	Total Enforcement Actions and Advices Given
N – Administrative and Support Service Activities	186	0	5	0	3	42	83	133
O – Public Administration and Defence, Compulsory Social Security	154	0	5	0	1	50	42	98
P – Education	64	0	3	0	3	14	30	50
Q – Human Health and Social Work Activities	428	0	17	2	0	71	231	321
R – Arts, Entertainment and Recreation	129	0	8	0	2	24	80	114
S – Other Service Activities	175	0	8	0	2	48	109	167
Total	12,244²	7	531	61	348	3,915	5,060	9,922

² We achieved over 95% of our target of 12,850 inspections and investigations for 2013.

Appendix B

Outcomes of Prosecutions 2013

Table B1: Summary of Prosecution Files 2013

Type of Proceeding	Total Heard	% Total of Case Heard Summarily or on Indictment	Dismissals	Under Appeal	Suspended Sentence	Probation Act	Fines €
Summary	9	32%	1	0	0	2	17,200
On Indictment	19	68%	2	2	3	0	2,120,000
Total	28	100%	3	2	3	0	2,136,200

Table B2: Details of prosecutions 2013

OUTCOMES OF PROSECUTIONS 2013

Ballyhaunis Plant Hire Ltd**On Indictment**

On 8 February 2013, this case was heard in Castlebar Circuit Court, Co. Mayo. Ballyhaunis Plant Hire Ltd was found guilty on one charge. On 27 August 2010, at Abbeyquarter, Ballyhaunis, Co. Mayo, Ballyhaunis Plant Hire Ltd supplied for use at work a Nifty Lift cherry picker without providing adequate information about the Nifty Lift cherry picker.

Contravention	Legislation	Verdict	Fine
Section 16(1)(c) contrary to Section 77(2)(a).	Safety Health and Welfare at Work Act 2005.	Found Guilty.	€24,000

Milne Foods Ltd**Summary**

On 18 February 2013, this case was heard in Birr District Court, Co. Offaly. Milne Foods Ltd pleaded guilty to two charges. On 9 January 2012, an employee of Milne Foods Ltd suffered injury when her arm was caught in a conveyor tail drum, suffering a broken bone in her right arm. Milne Foods Ltd failed to ensure that the inspecting and processing of vegetables and the cleaning of the production line was safe.

Contravention	Legislation	Verdict	Fine
Section 8(2)(a) contrary to Section 77(2)(a).	Safety Health and Welfare at Work Act 2005.	Guilty Plea.	€1,000
Section 8(2)(a) contrary to Section 77(9)(a).	Safety Health and Welfare at Work Act 2005.	Guilty Plea.	Taken into consideration.

Appendix B

Outcomes of Prosecutions 2013

Bernard Kavanagh and Sons Ltd

Summary

On 19 February 2013, this case was heard in Thurles District Court, Co. Tipperary. Bernard Kavanagh and Sons Ltd pleaded guilty to one charge. On 22 November 2011, at Bridge Garage, Main Street, Urlingford, Co. Kilkenny, Bernard Kavanagh and Sons Ltd failed to identify the hazard of working on the air-suspension systems of vehicles, assess the risks presented by this hazard and be in possession of a risk assessment for such a risk.

Contravention	Legislation	Verdict	Fine
Section 19(1) contrary to Section 77(2)(a).	Safety Health and Welfare at Work Act 2005.	Guilty Plea.	€1,000

Grange Construction and Roofing Ltd

On Indictment

On 14 March 2013, this case was heard in Dublin Circuit Court. Grange Construction and Roofing Ltd pleaded guilty to one charge. On 13 August 2008, Grange Construction and Roofing Ltd failed to provide safe egress and fall protection or fall-prevention measures for work conducted at height and failed to provide measures to protect against falling through roof lights at a construction site at Jamestown Business Park, Finglas, Dublin 11, resulting in an individual who was not an employee of Grange Construction and Roofing Ltd falling through a glass roof light and sustaining serious injuries.

Contravention	Legislation	Verdict	Fine
Section 12 contrary to Section 77(9)(a).	Safety Health and Welfare at Work Act 2005.	Guilty Plea.	€5,000

Appendix B

Outcomes of Prosecutions 2013

Henkel Ireland Limited**Summary**

On 25 March 2013, this case was heard in District Court No. 8, The Four Courts, Dublin 7. This case arose from a Dangerous Occurrence notified on 24 November 2011, where it was determined that the exhaust ventilation system for the company was ineffective, badly designed and poorly maintained, leading to chronic employee exposure to hazardous chemical agents. The company pleaded guilty to one charge.

Contravention	Legislation	Verdict	Fine
Section 8(2)(c)(i).	Safety, Health & Welfare at Work Act 2005.	Pleaded Guilty.	€3,000

Timothy Supple**Summary**

On 17 April 2013, this case was heard in District Court, Bandon, Co. Cork. On 8 March 2012, an employee fell from a height of 5.4 metres when carrying out construction work and died from his injuries at the scene.

Contravention	Legislation	Verdict	Fine
Regulation 99(d) contrary to Section 77(2)(c) Safety, Health and Welfare at Work Act 2005.	Safety, Health and Welfare at Work (General Application) Regulations 2007.	Nolle prosequi.	–
Regulation 99(d) contrary to Section 77(9)(a) Safety, Health and Welfare at Work Act 2005.	Safety, Health and Welfare at Work (General Application) Regulations 2007.	Guilty plea.	€700

Appendix B

Outcomes of Prosecutions 2013

Health Service Executive

On Indictment

On the 27th of June 2013, this case was heard in Dublin Circuit Court. The Health Service Executive pleaded guilty to two charges. On 3 June 2010, at Stradone, Co. Cavan, the Health Service Executive failed to have a written risk assessment and failed to provide information, instruction and training to their employees in relation to the use by their employees of rear-hinged side doors on ambulances.

Contravention	Legislation	Verdict	Fine
Section 8(2)(g) contrary to Section 77(9)(a).	Safety Health and Welfare at Work Act 2005.	Guilty Plea.	€350,000
Section 19(1) contrary to Section 77(2)(a).	Safety Health and Welfare at Work Act 2005.	Guilty Plea.	€150,000

Arkil Ltd

On Indictment

On 27 June 2013, this case was heard in Tralee Circuit Court. Arkil Ltd pleaded guilty to two charges. On 27 October 2009 at a quarry in Graigue, Lispolie, Co. Kerry, an employee of Arkil Ltd was fatally injured when the loading shovel he was reversing over-ran the unguarded edge of a pond and fell in. The employee was trapped in the cab of the loading shovel and drowned.

Contravention	Legislation	Verdict	Fine
Section 8(2)(c)(i) contrary to Section 77(9)(a)	Safety Health and Welfare at Work Act 2005.	Guilty Plea.	€40,000
Section 19(1) contrary to Section 77(2)(a).	Safety Health and Welfare at Work Act 2005.	Guilty Plea.	Taken into account.

Appendix B

Outcomes of Prosecutions 2013

Kieran Burke t/a Offshore Surf School**On Indictment**

On 28 June 2013, this case was heard in Tralee Circuit Court. Kieran Burke t/a Offshore Surf School pleaded guilty to one charge. On 2 July 2011, at Inch Strand, Inch, Co. Kerry, a member of the public suffered fatal injuries when she was struck by a reversing vehicle driven by an employee of Kieran Burke t/a Offshore Surf School.

Contravention	Legislation	Verdict	Fine
Section 12 contrary to Section 77(9)(a).	Safety Health and Welfare at Work Act 2005.	Guilty Plea.	€1,000

Michael Cullen**On Indictment**

This case was heard in Wexford Circuit Court between 7-10 May 2013. Michael Cullen was found guilty of one charge. On 9 November 2006, at a construction site in Hookless Village, Hookless, County Wexford, Michael Cullen placed at risk the safety health and welfare of persons in connection with the installation of fascia and soffits under or near live electrical power lines.

Contravention	Legislation	Verdict	Fine
Section 14(b) contrary to Section 77(2)(b).	Safety Health and Welfare at Work Act 2005.	Found Guilty.	9 month suspended custodial sentence.

Appendix B

Outcomes of Prosecutions 2013

Gibbons Civil Engineering Ltd

On Indictment

On 1 July 2013, this case was heard in Dublin Circuit Court. Gibbons Civil Engineering Ltd pleaded guilty to one charge. On 20 November 2009, at Barnhill Bridge, Lucan to Clonee Road, Co. Dublin, Gibbons Civil Engineering Ltd failed to manage and conduct its work activities, in particular the operation of an excavator, in such a way as to ensure the safety of its employees, resulting in an employee being fatally injured when an excavation collapsed on him.

Contravention	Legislation	Verdict	Fine
Section 8(2)(a) contrary to Section 77(9)(a).	Safety Health and Welfare at Work Act 2005.	Guilty Plea.	€20,000

Wicklow County Council

On indictment

On 9 June 2013, this case commenced at hearing in Dublin Circuit Court. On 20 June 2013, Wicklow County Council pleaded guilty to three charges. Between 1 September 2005 and 26 September 2007 in the County of Wicklow, Wicklow County Council failed to ensure, so far as was reasonably practicable, the safety, health and welfare at work of employees and failed to review the safety statement relating to the work of Bray Fire Brigade. Sentence was imposed on Wicklow County Council on 25 October 2013.

Contravention	Legislation	Verdict	Fine
Section 8(1) contrary to Section 77(2)(a).	Safety Health and Welfare at Work Act 2005.	Guilty Plea.	€50,000
Section 20(5) contrary to Section 77(2)(a).	Safety Health and Welfare at Work Act 2005.	Guilty Plea.	€5,000
Section 8(1) contrary to Section 77(2)(a).	Safety Health and Welfare at Work Act 2005.	Guilty Plea.	€300,000

Appendix B

Outcomes of Prosecutions 2013

Dermot Fullam**Summary**

On 27 May 2013, this case was heard in District Court 8, Four Courts, Dublin. Dermot Fullam pleaded guilty to four charges. On 25 February 2011, at 74–76 Bannow Road, Cabra, Dublin 7, Dermot Fullam failed to ensure that workers on a construction site were in possession of appropriate construction skills registration cards and safety awareness cards. Dermot Fullam failed to put measures in place to prevent persons from falling from a height, resulting in an employee of Dermot Fullam suffering personal injury. An appeal of the severity of sentencing was heard on 10 October 2013 in Dublin Circuit Court and the total fines were reduced from €10,000 to €7,500.

Contravention	Legislation	Verdict	Fine
Regulation 24(a) as it relates to Regulation 25(1)(b) contrary to Section 77(2)(c).	Safety Health and Welfare at Work (Construction) Regulations 2006. Safety Health and Welfare at Work Act 2005.	Guilty Plea.	€2,500
Regulation 24(a) as it relates to Regulation 25(1)(a) contrary to Section 77(2)(c).	Safety Health and Welfare at Work Safety (Construction) Regulations 2006. Health and Welfare at Work Act 2005.	Guilty Plea.	€2,500
Section 14(b) contrary to Section 77(2)(b).	Safety Health and Welfare at Work Act 2005.	Guilty Plea.	Taken into consideration
Section 14(b) contrary to Section 77(9)(a).	Safety Health and Welfare at Work Act 2005.	Guilty Plea.	€2,500

Appendix B

Outcomes of Prosecutions 2013

Tesco Ireland Ltd

On indictment

On 11 October 2013 this case was heard in Monaghan Circuit Court. Tesco Ireland Ltd pleaded guilty to one charge. On 12 May 2011 at the Tesco Ireland Ltd Store in Dawson Street, Monaghan, Co. Monaghan, Tesco Ireland Ltd failed to ensure the means of access to and egress from the place of work was safe and without risk to health.

Contravention	Legislation	Verdict	Fine
Section 15(3) contrary to Section 77(2)(a).	Safety Health and Welfare at Work Act 2005.	Guilty Plea.	€12,000

Iverk Produce Limited

Summary

On 17 October 2013, this case was heard in Carrick-on-Suir District Court, Waterford. This case arose as a result of an investigation into an incident on 5 June 2012, where an employee received serious hand injury as a result of contact with machinery.

Contravention	Legislation	Verdict	Fine
Contrary to Section 77(2)(a) of the Safety, Health and Welfare at Work Act 2005.	Section 8(2)(g) Safety, Health and Act 2005. Welfare at Work	Guilty plea.	€1,000
Contrary to Section 77(9)(a) of the Safety, Health and Welfare at Work Act 2005.	Section 8(2)(g) Safety, Health and Welfare at Work Act 2005.	Guilty plea.	€1,000
Contrary to Section 77(2)(c) of the Safety Health and Welfare at Work Act 2005.	Regulation 33(e) of the Safety Health and Welfare at Work (General Applications) Regulations 2007.	Guilty plea.	€1,000

Appendix B

Outcomes of Prosecutions 2013

Drummonds Ltd**On Indictment**

On 25 October 2013, this case was heard in Dundalk Circuit Court. Drummonds Ltd pleaded guilty to one charge. On 9 August 2009 at Knockbridge, Co. Louth, two employees of Drummonds Ltd were fatally injured in a grain elevator pit. Drummonds Ltd failed to provide a system of work in relation to working in an elevator pit that was planned, organised, performed, maintained or revised, as appropriate, so as to be, insofar as was reasonably practicable, safe and without risk to health.

Contravention	Legislation	Verdict	Fine
Section 8(2)(e) contrary to Section 77(9)(a).	Safety Health and Welfare at Work Act 2005.	Guilty Plea.	€125,000

Ferry's Refuse Collection Ltd**On indictment**

On 29 October 2013, the case was heard in Letterkenny Circuit Court. Ferry's Refuse Collection Ltd pleaded guilty to one charge. On 16 February 2010 at Ballymacool, Letterkenny, Co. Donegal, Ferry's Refuse Collection Ltd failed to identify hazards, assess risks or be in possession of a written risk assessment for persons other than employees.

Contravention	Legislation	Verdict	Fine
Section 19(5) contrary to Section 77(2)(a).	Safety Health and Welfare at Work Act 2005.	Guilty Plea.	€12,000

Appendix B

Outcomes of Prosecutions 2013

Henry Good Limited

On indictment

On 19 December 2013, this case was heard in Kinsale District Court, Kinsale, Co. Cork. Henry Good Limited pleaded guilty to one charge. On 2 September 2011, at Waterlands, Kinsale, Co. Cork, Henry Good Limited failed to ensure that a loading shovel vehicle was maintained in such a way as to reduce the risks to persons at the place of work.

Contravention	Legislation	Verdict	Fine
Section 12 contrary to Section 77(2)(a).	Safety Health and Welfare at Work Act 2005.	Guilty Plea.	€1,000

Michael Collins

On indictment

On 7 November 2013, this case was heard in Cork Circuit Court. Michael Collins pleaded guilty to one charge. On 24 September 2012, Michael Collins bypassed the residual current device in the electrical circuit at premises at Fahanalooscane, Ballinhassig, Co. Cork.

Contravention	Legislation	Verdict	Fine
Section 14(b) contrary to Section 77(2)(b).	Safety Health and Welfare at Work Act 2005.	Guilty Plea.	2 years imprisonment, suspended for 2 years.

Appendix C

Legislative Development Programme

We said we would finalise the following legislative proposals in 2013:	What we did in 2013:
Reporting of accidents, illnesses and dangerous occurrences	Finalised the draft regulations for transmission to DJEI
Diving	Two drafts of these regulations were considered and advice was given to DJEI and OPGC on requirements.
Amendment to the General Application Regulations in relation to the use of work equipment	Amendment regulation prepared and consulted on; finalised amendment transmitted to DJEI.
Amendment to the General Application Regulations following review of Safety in Industry Act and Factories Act	Amendment regulation finalised and transmitted to DJEI.
Mines	Supported DJEI and OPC in further development of regulations in conjunction with DJEI and OPC deferred to 2014 due to resource constraints and other priorities.
Prevention of sharp injuries in the hospital and healthcare sector	Supported DJEI and OPC in further development of regulations.
Revision of the Quarries Regulations	<p>Safety, Health and Welfare at Work (Quarries)(Amendment) Regulations 2013 (S.I. No. 9 of 2013) came into operation on 15 January 2013.</p> <p>Full review of the regulations deferred to 2014 due to resource constraints and other priorities.</p>

Appendix C

Legislative Development Programme

New legislative proposals planned for 2013:	What we did in 2013:
Consolidated General Application Regulations 2007–2013	Consolidation completed and available on website.
Construction Regulations 2013	Safety Health and Welfare at Work (Construction) Regulations (S.I. No. 291 of 2013 prepared and came into operation on 1 August 2013.
Electromagnetic fields	Provided technical support to DJEI and participated in the negotiations on the EMF Directive that was finalised during the Irish Presidency.
Implement ADR 2013	European Communities (Carriage of Dangerous Goods by Road and Use of Transportable Pressure Equipment) (Amendment) Regulations 2013 came into effect on 9 July 2013.
Safety Health and Welfare (Biological Agents) Regulations	Safety Health and Welfare (Biological Agents) Regulations 2013 S.I. No. 572 of 2013 came into operation on 20 December 2013.
Heavy Fuel Oils – Seveso III Directive	European Union (Control of Major Accident Hazards involving Dangerous Substances) (Amendment) Regulations 2013, S.I. No 571 of 2013 came into effect on 20 December 2013.

Codes of Practice and Guidance Development Programme

Additional information on guidance and codes of practice produced in 2013 can be found in the main body of the report.

We said we would develop the following Codes of Practice and legislative guidance:	What we did in 2013:
Homeowners' Guide to the Construction Regulations	Guide produced, published and available on website.
Construction Regulations 2013: What's New	Guide produced, published and available on website.
Guide to the Construction Regulations 2013	Deferred to 2014 due to resource constraints and other priorities.
Rider-operated Lift Truck Safety Guidance	Developed, publication deferred to 2014 due to resource constraints and other priorities.
Safe Load: Securing Employer Guidance	Developed, publication deferred to 2014 due to resource constraints and other priorities.
Safe Load: Securing Driver Guidance	Developed, publication deferred to 2014 due to resource constraints and other priorities.
Driving for Work: Driver Handbook for Employers	Handbook published and available on website.
Health and Safety Competence Guidance	Guidance deferred due to resource constraints and other priorities.
Code of Practice for Biological Agents	Code of Practice for Biological Agents Regulations 2013.

Appendix D

Codes of Practice and Guidance Development Programme

We said we would develop the following information sheets:	What we did in 2013:
Task-specific Manual Handling	A range of task-specific manual handling information sheets produced and available on website.
Management of Reversing Vehicles and Plant in Construction	Deferred to 2014 due to resource constraints and other priorities.
Work-related Vehicle Safety (WRVS) – Construction Issues	Deferred to 2014 due to resource constraints and other priorities.
Non-integrated Access Platforms	Deferred to 2014 due to resource constraints and other priorities.
Fall Arrest and Fall Restraint Systems	Deferred to 2014 due to resource constraints and other priorities.
Anaesthetic Gases	Developed, publication deferred to 2014 due to resource constraints and other priorities.
Safety with Equipment in Healthcare	Deferred to 2014 due to resource constraints and other priorities.
Latex in Healthcare	Developed, publication deferred to 2014 due to resource constraints and other priorities.
Work-related Violence and Aggression in Healthcare	Developed, publication deferred to 2014 due to resource constraints and other priorities.
Slips, Trips and Falls	A range of information was uploaded onto the web in 2013. See above under STF for further details.
Fire and Fire-risk Assessment	The requirements relevant to the regulatory role of the Authority were reviewed and this will direct the topics to be selected for guidance.

Additional information on information sheets produced in 2013 can be found in the main body of the report.

Legislation and Guidance Sub-Committee of the Board 2013

- George Brett (Chairperson)
- Marian Byron
- Dermot Carey
- Esther Lynch
- Eamonn Devoy
- Mary Bohan

Finance Sub-Committee of the Board 2013

- Des Mahon (Chairperson)
- Dan O'Connell
- Dessie Robinson

Audit Sub-Committee of the Board 2013

- Des Mahon (Chairperson)
- Dermot Carey
- Dan O'Connell
- Dessie Robinson

Strategic Review and Implementation Sub-Committee of the Board

- Michael Horgan (Chairperson)
- John Newham
- Marian Byron
- Eamon Devoy
- George Brett

Martin O' Halloran (attended the meeting as CEO of the Authority)

Appendix F

Advisory Committees

Technical and Scientific Advisory Committee 2013

- Marian Byron (Irish Business and Employers' Confederation (IBEC), Chairperson)
- Darren Byren (Department of the Environment, Community and Local Government (DOECLG), Vice-Chair)
- Frank Barry (Irish Congress of Trade Unions (ICTU))
- Bobby Carty (ICTU)
- John Hughes (Department of Jobs, Enterprise and Innovation, DJEI) – replaced by Margaret Lawlor mid-year.
- Cliona Ryan (DJEI)
- Kevin Forde (DOECLG)
- Martin Doyle (Environmental Protection Agency)
- Michael Gillen (IBEC)
- Carl Anders (IBEC)
- David McGilloway (Department of Agriculture, Food and the Marine) replaced by Keith Armstrong

- Francis Wright , Occupational Hygiene Society of Ireland (OSHI)
- Dermot Jewell, Consumer Association of Ireland
- Anne Moore, OHSI
- Sharon McGuinness (Health and Safety Authority)
- Tara Horigan (Health and Safety Authority, Secretary)

Construction Advisory Committee (CAC) 2013

- Dessie Robinson (Impact) (Chairperson)
- Kevin Rudden (ACEI)
- Robert Butler (CIF)
- Kay O'Leary (CIF)
- Dennis Farrell (ICTU)
- James Coughlan (ICTU)
- Tony Pearson (FÁS)

Appendix F

Advisory Committees

- Brendan MacConville(RIAI)
- Carl Anders (IBEC)
- Michael McDonagh (HSA)
- Paraig Earley (HSA)
- Fiona O'Brien (Secretary), Health and Safety Authority

Farm Safety Partnership Advisory Committee 2013

- Mary Bohan (Chairperson), Health and Safety Authority Board member
- John Byrne, Agricultural Consultants Association
- Jim Dockery, Farm Relief Network
- Michael Cusack, Institute of Occupational Safety and Health
- Pat Kirwan, Veterinary Ireland
- Seán O'Laoide, Veterinary Council of Ireland
- Gerard Mawn, Coillte
- Michael Larkin, Macra na Feirme

- John McNamara, Teagasc
- Dr Patricia Torpey, Department of Agriculture, Fisheries and Food
- Dr Robert Leonard, Department of Agriculture, Fisheries and Food
- Tom Murphy, Professional Agricultural Contractors Association
- Vincent Nally, Irish Rural Link
- Willie O'Donohue, Irish Creamery Milk Suppliers Association
- Dr Aoife Osborne, Carlow IT
- Dr Noel Richardson, Health Service Executive
- Ciarán Roche, FBD Insurance
- Margaret Healy, Irish Farmers' Association
- John Flynn, Irish Cattle and Sheep Farmers' Association
- Anne Brady (Agri-Aware) – last meeting 27 February 2013
- Nora Peters, Agri Aware – replaced Anne Brady 25 June 2013
- Pat Griffin, Health and Safety Authority
- John Kennedy, Health and Safety Authority
- Maura Kavanagh (Secretary), Health and Safety Authority

Appendix F

Advisory Committees

Southern Regional Advisory Committee (SRAC) – Membership 2013

- Sylvester Cronin (Chairperson), SIPTU
- Anne Keohane, Irish Farmers' Association
- Michael Reidy, Limerick County Council (resigned in June 2013)
(Replaced by John Cooney, Limerick City & County Council)
- Austin Noonan, Limerick Institute of Technology
- Conor O'Connell, Construction Industry Federation
- Donal Harte, Irish Creamery Milk Suppliers Association
- Pat O'Flynn, SIPTU
- Eddie Ronayne, Cork County Council
- Gus Connolly, ESB Networks
- Bob Seward, Institute of Occupational Safety and Health
- Dr Maria O'Brien, Health Service Executive
- Mary Keane, National Irish Safety Organisation
- Michael Hanley, West Cork Enterprise Board

- Robert Stuart, Kerry Co. Council
- Tony Briscoe, Irish Business and Employers Confederation
- Sean Hyde, Health and Safety Authority
- Eibhlín O'Sullivan Irish South & West Fish Producers Organisation (attended her first meeting on 5 June 2013)
- Carol O'Shea (Secretary), Health and Safety Authority (commenced as Secretary in Jan 2013)

South-East Regional Advisory Committee (SERAC) – Membership 2013

- Dan O'Connell (Chairperson), Health and Safety Authority Board member
- John Cassidy, FÁS
- Ita Leyden, Institute of Occupational Health and Safety – resigned May 2013
- Lorraine Casey Power, Deputy, Institute of Occupational Health and Safety – resigned May 2013
- Eileen Curtis, Kilkenny VEC

Appendix F

Advisory Committees

- Zena Keane, Carlow County Council
- James Curran, Construction Industry Federation
- Mary Flynn, Waterford IFA Farm Family & Social Affairs
- John Hickey, Bord Iascaigh Mhara
- John Hogan, Teagasc
- Mary Kelly, Health Services Executive
- Richard King, Electricity Supply Board
- Kieran Leahy, Garda Representative Association
- John Mulholland, Kilkenny County Council
- Ray Murray, Bord Iascaigh Mhara
- Frank Nolan, Irish Water Safety
- Mary O'Doherty, Waterford Institute of Technology
- Paul O'Mahony, Irish Concrete Federation
- Michael Cusack, Inland Fisheries Ireland
- Eddie Taaffe, Wexford County Council

- Mark Cullen, Health and Safety Authority
- Maura Kavanagh (Secretary), Health and Safety Authority
- Michael Cusack, Inland Fisheries Ireland
- Eddie Taaffe, Wexford County Council
- Mark Cullen, Health and Safety Authority
- Maura Kavanagh (Secretary), Health and Safety Authority

North-West Regional Advisory Committee (NWRAC) – Membership 2013

- John Byrne (Chairperson)
- Martin Shields, Irish Business and Employers Confederation
- John Quinn, National Irish Safety Organisation
- Olive Henry, FÁS
- Fintan Byrne, An Garda Síochána
- Darragh Gannon, An Garda Síochána
- Maura Canning, Irish Farmers' Association

Appendix F

Advisory Committees

- Art McGrath, Teagasc
- Tom Farrell, IMPACT
- David Mullarkey, Sligo Institute of Technology
- Tom Currid, Construction Industry Federation – retired February 2013 and replaced by Lisa O'Donnell
- John McGovern, Coillte
- James Hughes, North West American Chamber of Commerce – retired March 2013
- Adrian Maye, Irish Concrete Federation
- Sonya Maguire, Local Authority Safety Advisors Group
- Pat Kelly, ESB Networks
- Bernadette McLoughlin, Irish Countrywomen's Association
- Mary Darlington– January 2013 board meeting ratified membership and attended first meeting on 20 March 2013
- Hilary Byrne, Health and Safety Authority
- Orla Cahalan (Secretary), Health and Safety Authority

Report for 2013 on the Performance of Designated National Authorities on their Functions under the Chemicals Acts 2008 and 2010

The Health and Safety Authority (herein referred to as 'the Authority') was appointed as the principal national authority under the Chemicals Acts 2008.

The Chemicals Act of 2008 provides for the national administration and enforcement of the REACH (EC 1907/2006), Detergents (EC 648/2004) and Rotterdam (Prior Informed Consent) (EC 689/2008) Regulations. The Chemicals (Amendment) Act of 2010 provides for the incorporation of the CLP Regulation (EC 1272/2008) within the ambit of the 2008 Chemicals Act. Five national authorities have administration or enforcement obligations under these two Acts, namely the Minister for Agriculture, Fisheries and Food (Pesticide Registration and Control Divisions), the Environmental Protection Agency (EPA), Beaumont Hospital Board, the Customs Division

of the Revenue Commissioners and the Irish National Accreditation Board (INAB).

Section 8(4) of the 2008 Act requires a national authority (other than the Authority) to a) make adequate arrangements for the performance of its functions under the relevant statutory provisions; b) keep appropriate records; and c) furnish a report to the Authority within two months after the end of each year. Such a report is to include information as may be required and requested by the Authority.

In fulfilment of its statutory duties under the Act, the Authority requested that each national authority complete an annual report for 2013 under the following headings: fulfilment of Competent Authority obligations; enforcement programmes and activities; provision of stakeholder advice and support; participation in

national and European advisory committees, as well as cooperation between other national and European authorities. Only such details that relate to the 2008 and 2010 Acts and/or the relevant regulatory provisions in the regulations covered were to be reported. In addition, any information on research or other areas that are relevant to the statutory provisions of the individual regulations and/or the Chemicals Acts were also requested to be reported.

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Report for 2013 on the Performance of Designated National Authorities on their Functions under the Chemicals Acts 2008 and 2010



Details received from the individual national authorities are provided below:

1. The Department of Agriculture, Food and the Marine (DAFM)

The Department of Agriculture, Food and the Marine, and specifically its Pesticide Controls and Pesticide Registration Divisions, are Competent Authorities under the Chemicals Acts for the purposes of the REACH, CLP and Export-Import Regulations insofar as they apply to pesticides (plant protection products and biocides). A total of 13 inspectors are warranted or otherwise

appointed to enforce the Chemicals Act 2008 or the Chemicals (Amendment) Act 2010. In the course of 2013, the Department reported the following key items:

In relation to stakeholder support, DAFM noted they responded to a number of queries on REACH and CLP referred by the National REACH and CLP helpdesk in the Authority. No queries on Export-Import were received by DAFM in 2013. The Department also ran a workshop on CLP for stakeholders and met with an individual stakeholder in relation to a specific query on CLP.

DAFM enforces the REACH & CLP regulations in the context of enforcement of the plant protection product and biocides legislation. There was no stand-alone REACH or CLP enforcement programmes undertaken in 2013. Details are provided as follows:

- In the context of REACH, enforcement related to the registration of substances / mixtures performed as per the sector-specific

legislation. Notification / authorisation / registration of pesticide products to DAFM also included a check on the REACH compliance of SDSs.

- For CLP, DAFM checked labelling and classification requirements of pesticide products during the notification/authorisation/registration process. In addition, inspections carried out in 2013 also involved checks on the compliance of pesticide product labels.
- A total of 240 inspections were carried out at pesticide distributors and exporters; the majority of non-compliances found were very minor in nature relating to out-of-date and re-registered products. A further 1,300 farms were inspected to determine compliance with pesticide regulations as part of the EU Single Payment Scheme (SPS). A further programme of controls on the composition of plant protection products was completed with 161 product samples tested; four samples

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Report for 2013 on the Performance of Designated National Authorities on their Functions under the Chemicals Acts 2008 and 2010

(2.5%) were found to be non-compliant with FAO tolerances, and the necessary follow-up with the companies involved was completed.

- For Export-Import (Rotterdam): DAFM followed-up on any export and import notifications received through EU-JRC EDEXIM database. During 2013, there were no relevant imports or exports of pesticides within the scope of Rotterdam.
- In relation to access and involvement in EU enforcement systems, DAFM is not currently signed up for RIPE and has no current plans to do so. They remain active in CLEEN (Chemicals Legislation European Enforcement Network).

At a national level, DAFM participated in the Authority's Technical and Scientific Advisory Committee (TSAC). They also have a nominated expert on the European Chemical Agency's Risk Assessment Committee. This expert attended 4 different committee meetings and acted as Rapporteur for 6 harmonised classification and

labelling proposals (CLH). Three of the CLH dossiers were completed in 2013.

As Competent Authority, DAFM submitted 2 CLH dossiers for pesticides in 2013 to ECHA for public consultation and consideration by the RAC. They also commented on the ECHA guidance on preparation of CLP dossiers and on the proposed new ECHA template for the CLH dossier.

DAFM are active in European developments on emerging issues such as nanomaterials and endocrine-disrupting chemicals and criteria to identify same. They attended three working groups on endocrine-disrupting chemicals and two on nanomaterials. They also attended the 22nd Regulation 698/2008 Designated National Authority meeting in Brussels.

DAFM continues to cooperate with the Authority through 2 separate Memorandum of Understandings (MoUs); one on REACH and CLP and the other on Export-Import. The latter is a tripartite one involving the Revenue-Customs.



2. The Environmental Protection Agency (EPA)

The EPA is the Competent Authority under the Chemicals Acts for the REACH Regulation for the purposes of the prevention of environmental pollution. They are also a Competent Authority for the purposes of the Detergents Regulation relating to biodegradability of surfactants (Article 4). Following a re-organisation, the Chemicals Unit within their Office of Climate, Licensing, Resource and Research assumed responsibility for the enforcement of the required aspects of the REACH and Detergents Regulations in 2013.

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Report for 2013 on the Performance of Designated National Authorities on their Functions under the Chemicals Acts 2008 and 2010

The principal activities in 2013 related to the development of enforcement programmes and specifically market-surveillance programmes for chemicals and products that are non-compliant with REACH and Detergents. As part of this work, seven EPA inspectors participated in Authority-led training on the EU Enforcement Project REF3 in January. While the training proved beneficial, it was jointly agreed that the Authority would be the principal agency involved in completion of the REF3 project in Ireland. Agreement was reached between the Authority and the EPA regarding market-surveillance activities related to RAPEX notifications. As a result of 7 RAPEX notifications, a total of 20 inspections were carried out at importer and retailer premises and observations and enquiries made concerning the products. None of the non-compliant products relating to the RAPEX notifications were observed or reported to have been placed on the market within the State. No proposals were made for sign-up and use of the

RIPE tool during 2013. Use of the RIPE tool by the EPA will be periodically reviewed.

The EPA started development of the 2013–2014 market-surveillance programme relating to the biodegradability requirements for detergents as set out in the Detergents Regulation (Article 4). The programme is scheduled to last several months, with completion estimated for late 2014. Additionally, the EPA, following consultation with the Authority, agreed in principle to assume the responsibility for market-surveillance activities relating to the phosphate content of detergents (Article 4a). Progress was made towards inclusion of such market-surveillance activities in the 2013–2014 detergents biodegradability monitoring programme.

Cooperation with the Authority, as provided for in our agreed MoU, continued in 2013. Furthermore, the EPA also attended the Authority's Technical and Scientific Advisory Committees held in 2013.

In their submission, the EPA noted two research projects funded by them which may be relevant. The first is 'The Role of Passive Sampling in Screening and Monitoring of New and Emerging Chemicals: 2012-W-MS-11'; this large-scale study started in early 2013 and is an investigation into the role of passive sampling in the screening and monitoring of new and emerging chemicals in freshwater. The project will pilot the use of passive sampling technology, combined with biota monitoring, to assess the presence of priority substances in Irish surface waters. It will also focus on new pollutants earmarked as candidates for the Annex X priority substances list under the EU Water Framework Directive. The second project – 'Monitoring of Priority Substances in Waste Water Effluents – Monitoring Criteria for Priority Chemicals Leading to Emission Factors: 2007-WQ-LS-1-S1' (report published during 2013) aimed to develop a model, based on emission factors, of Priority Substances (PS) listed under Annex X of the Water Framework Directive.

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Report for 2013 on the Performance of Designated National Authorities on their Functions under the Chemicals Acts 2008 and 2010



3. The Revenue Commissioners (Customs Division)

The Revenue Commissioners are the designated national authority under Article 17 of the Rotterdam Regulation, and Revenue's Customs Service is responsible for the control of the import and export of dangerous chemicals as listed in that regulation. For this purpose, profiles have been set into Revenue's Automated Entry Processing (AEP) Customs clearance system. Enforcement activities from a Customs perspective include the electronic profiling of certain dangerous chemicals on our AEP system and the validation by Customs staff of RINs at exportation where relevant.

Revenue has (through its Customs Consultative

Committee) informed the trade of the export declaration and RIN requirements for the exportation of chemicals covered by the Rotterdam Regulation. The public can access our staff manual via our Revenue website ([Dangerous Chemicals Manual](http://www.revenue.ie/en/customs/prohibitions-restrictions/index.html)). The Revenue website also sets out general information in respect of prohibited/restricted goods which includes information in respect of the exportation of Dangerous Chemicals under the Rotterdam Regulation (<http://www.revenue.ie/en/customs/prohibitions-restrictions/index.html>).

A Memorandum of Understanding was signed in July 2010 between Revenue, the Health & Safety Authority and Department of Agriculture, Food and the Marine. This MoU sets out respective roles and responsibilities in the implementation of the Rotterdam Regulation. A Customs representative attends the Joint Irish DNA meetings along with representatives from the Health & Safety Authority and Department of Agriculture, Food and the Marine.

Customs and the Authority are still awaiting the Commission response to the request for the mandatory use on Customs declarations of a unique number to identify specific chemicals (e.g. CUS number).



4. Beaumont Hospital Board (National Poisons Information Centre)

Beaumont Hospital Board is the appointed body responsible for receiving information relating to emergency health response (Article 9(3) Detergents Regulation and Article 45 CLP) and has been designated the National Poisons Information

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Report for 2013 on the Performance of Designated National Authorities on their Functions under the Chemicals Acts 2008 and 2010

Centre (NPIC) to perform this function. The NPIC do not have an enforcement role under the Chemicals Acts.

In 2013 the NPIC answered 2,086 enquiries about suspected human poisoning/exposure incidents involving household chemical products, including 988 detergent products. Fabric-cleaning products (particularly liquid detergent sachets/capsules), bleach, dishwasher products and toilet cleaners/fresheners were the most frequently implicated detergent products.

The NPIC continued to monitor incidents involving liquid detergent sachets/capsules, to assess the impact of the additional packaging and labelling measures introduced during 2013 as part of a voluntary Product Stewardship Programme for such products. Overall, enquiries about these products fell by 13% in 2013, compared to 2012. However, the reduction occurred during the first six months of 2013 and was not sustained during the second half of the year, despite greater availability

of products in opaque or obscure packaging.

Under Article 45 of the CLP Regulations, the European Commission carried out a review to assess the possibility of harmonising the information to be submitted to poisons centres and appointed bodies, including establishing a format for the submission of information by importers and downstream users. As members of the EAPCCT, the Director and Manager of the NPIC contributed to the discussions with the Commission and industry which aimed to finalise the harmonised data set for poisons centres.

Although no formal agreements are in place, good cooperation exists between the NPIC and the Authority. The NPIC provided regular updates on incidents involving liquid detergent sachets/capsules to the HSA during 2013, to monitor the impact of voluntary packaging and labelling changes introduced by industry. This work will continue during 2014.



5. The Irish National Accreditation Board (INAB)

INAB is a Competent Authority under the Detergents Regulations for the purposes only of Articles 8(2) and 8(3) of that Regulation. In its submission to the Authority for 2013, INAB noted there were no GLP facilities or laboratories (ISO 17025) currently providing laboratory services under the REACH or Detergents regulations. INAB continues to participate in the Organisation for Economic Development (OECD) Good Laboratory Practice (GLP) and related European Commission Working groups. It should be noted that in 2014 INAB will be integrated into the Health and Safety Authority.

The main energy uses at the Health and Safety Authority are our Headquarters in James Joyce Street, Dublin, field offices in Athlone, Cork, Galway, Kilkenny, Limerick, Sligo and Waterford and two evidence stores. Most of the energy is for lighting, air conditioning, catering, ICT and office equipment.

In 2013 the Health and Safety Authority consumed 630,636 kWh of energy, consisting of:

- 11,756 kWh of natural gas
- 618,880 kWh of electricity

Actions undertaken in 2013

The Health and Safety Authority undertook a range of initiatives to improve our energy performance in 2013.

- Installation of more energy-efficient lighting to field offices.
- Continued participation in recycling schemes.
- Ongoing service and maintenance of air conditioning system to improve energy efficiency.

- Commenced comprehensive review of the operation of ICT server bank to achieve energy savings.
- Commenced review of energy plans and change service providers, where possible, to achieve savings.

Actions planned for 2014

The Health and Safety Authority plans to undertake a range of initiatives to further improve energy performance in 2014.

- Complete the review of the operation of ICT server bank and the review of energy plans and change service providers, where possible, to achieve savings.
- Actively engage with SEAI in connection with its Public Sector Programme.
- Ongoing service and maintenance of all air conditioning and heating systems.
- Recycling or reduction of waste where possible.
- Upgrade of systems as appropriate.



Appendix I

Statement on Compliance with the Requirements of the Code of Practice for the Governance of State Bodies – additional to the Statement on Internal Financial Control

This Statement of Compliance must be read in conjunction with the Statement of Internal Financial Control that appears in both the Annual Report and Financial Statements of the Authority. This Statement seeks to provide assurance in connection with a range of items detailed in Paragraph 13.1 of the Code that are not addressed in the Statement of Internal Financial Control.

A Code of Standards and Behaviour has been put in place for employees and a Code of Corporate Governance has been put in place for Board Members, and both are adhered to.

Government policy on the pay of Chief Executives and all State body employees is being complied with. Details of the salary of the Chief Executive Officer are published in the Annual Report.

Government guidelines on the payment of Directors' fees and expenses are being complied with. The fees and expenses paid to Board members during 2013 are detailed in a note to the Financial Statements and in the Annual Report.

There have been no significant post-balance sheet events.

The Authority has complied with the Government travel policies in all respects and all appropriate procedures for financial reporting, internal audit, travel, procurement and asset disposals are being carried out.

The Authority was in compliance with all relevant tax laws, and the Code of Practice for the Governance of State Bodies is being complied with.

On behalf of the Board.

Michael Horgan

Chairperson

March 2014



Appendix J

Table of Abbreviations

ACSH	Advisory Committee on Safety and Health at Work (EU)	CLP	Classification, Labelling and Packaging
ADR	The European Agreement concerning the International Carriage of Dangerous Goods by Road, 1957	CMR	Carcinogen, Mutagen, Reprotoxic
ARCA	Asbestos Removal Contractors Association	COMAH	Control of Major Accident Hazards
ATEX	Use of Equipment in Explosive Atmospheres	CoRAP	Community Rolling Action Plan
BeSMART	Business Electronic Safety Management and Risk-assessment Tool developed by the HSA	CSP	Construction Safety Partnership
CA	Competent Authority	DEHLG	Department of the Environment, Heritage and Local Government
CAC	Construction Advisory Committee	DGSA	Dangerous Goods Safety Advisor
CARACAL	Competent Working Group on REACH and CLP	DJEI	Department of Jobs, Enterprise and Innovation
CCA	Customer Contact Association	DNA	Designated National Authorities
CE Marking	CE Marking on a product is a manufacturer's declaration that the product meets the requirements of the applicable EC directives	DTTAS	Department of Transport, Tourism and Sport
CEFIC	The European Chemical Industry Council	ECHA	European Chemicals Agency
CLEEN	Chemicals Legislation European Enforcement Network	EEB	European Environmental Bureau
		EMF	Electromagnetic Fields
		EPA	Environmental Protection Agency

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Table of Abbreviations

EPA GMOC	Environmental Protection Agency Genetically Modified Organism Committee	ICT	Information Communications Technology
ETUC	European Trade Union Confederation	IE	Ireland
FETAC	Further Education and Training Awards Council	IOSH	Institute of Occupational Safety and Health
FSPAC	Farm Safety Plan Advisory Committee FSPAC	LEV	Local Exhaust Ventilation
GIG	Government Interest Group of Advisory Committee of Safety and Health at Work	MAHB	Major Accidents Hazards Bureau
GMO	Genetically Modified Organism	MLA	Multi-Lateral Agreement
HR	Human Resources	MoU	Memorandum of Understanding
HSA	Health and Safety Authority	MS	Member State (refers to EU Member States)
HSE	Health Services Executive, Ireland	NCA	National Consumer Agency
HSE NI	Health and Safety Executive, Northern Ireland	NCCA	National Council for Curriculum and Assessment
HSE UK	Health and Safety Executive, UK	NGO	Non Governmental Organisation
IACI	Irish Association of Chemicals and Ingredients	NISO	National Irish Safety Organisation
IBEC	Irish Business Employers Confederation	NPIC	National Poisons Information Centre
ICSMS	Information and Communications System for Market Surveillance	OFAAA	Occupational First Aid Assessment Agent
		OPCG	Office of the Parliamentary Counsel to the Government
		OPCW	Organisation for the Prohibition of Chemical Weapons

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Table of Abbreviations

OSH	Occupational Safety and Health	RIN	Reference Identification Number
PIC	Prior Informed Consent	RPII	Radiological Protection Institute of Ireland
PPE	Personal Protective Equipment	RPPS	Retail and Private Petroleum Stores
PTO	Power Take Off	RSA	Road Safety Authority
QQAI	Qualifications and Quality Assurance Ireland	SDS	Safety Data Sheet
QSP	Quarries Safety Partnership	SEAC	Socio-Economic Analysis Committee
QSSC	Quarries Safety Steering Committee	SLIC	Senior Labour Inspectors' Committee
RAC	Risk Assessment Committee	SVHC	Substance of Very High Concern
RAPEX	EU Rapid Alert System allowing the rapid exchange of information between Member States on measures taken to prevent or restrict the marketing or use of products posing a serious risk to the health and safety of consumers	THOR	Health and Occupational Reporting Network
REACH	Registration, Evaluation and Authorisation of Chemicals	TPE	Transportable Pressure Equipment
REF3	REACH-EN-Force 3	TSAC	Technical and Scientific Advisory Committee
RFI	Request for Information	WRVS	Work-related Vehicle Safety
RIA	Regulatory Impact Assessment		
RiME	Risk Management Expert		

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*A country where
worker safety, health
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of chemicals are
central to successful
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