

# COVID-19 Pre-Return to Work Form



To help prevent the spread of COVID-19 in the workplace, every worker must complete and submit this Pre- Return to Work form before returning to work. On review of the form, management may contact you and ask you not to return to work immediately and will discuss a suitable future date for your return. NB Every question must be answered.

**Note:** Your employer may also request you to reconfirm that the details in the Pre-Return to Work form remain the same following an extended period of absence (for example, following annual leave or where you may only access the workplace infrequently).

<b>Employee Name:</b>		<b>Manager Name:</b>			
<b>Workplace Address:</b>					
<b>Question</b>			<b>✓ Yes</b>	<b>✓ No</b>	
1.	Do you have symptoms of cough, fever / high temperature (38° C or above), difficulty breathing, loss or change in your sense of smell or taste now or in the past 14 days?				
2.	Have you been diagnosed with confirmed or suspected COVID-19 infection in the past 14 days?				
3.	Are you awaiting the results of a COVID-19 test?				
4.	In the past 14 days, have you been in contact with a person who is a confirmed or suspected case of COVID-19? Click <a href="https://www.hse.ie/coronavirus">hse.ie/coronavirus</a> for up to date information on 'close contact' and 'casual contact'.				
5.	Have you been advised to self-isolate at this time?				
6.	Have you been advised to restrict your movements at this time?				
7.	Have you been advised to cocoon at this time?				

Please provide details below\* of any other circumstances relating to COVID-19, not included in the above, which may need to be considered to allow your safe return to work, e.g. if you are in an 'at risk' group\*\*or returning from travel abroad\*\*\*.

<b>Additional Information</b>
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\* If your situation changes after you complete and submit this form, please tell your manager / supervisor.

\*\* Further information on people at very high risk (extremely vulnerable) or high risk from COVID-19 can be found at [hse.ie/coronavirus](https://www.hse.ie/coronavirus)

\*\*\* See [Department of Foreign Affairs \(DFA\)](https://www.dfa.ie) for up to date travel advice. Note travel restrictions within the island of Ireland may be subject to [domestic Public Health restrictions](#).

Completed forms should be maintained for as long as necessary, and in line with advice from the [Data Protection Commission](#)

**Print Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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